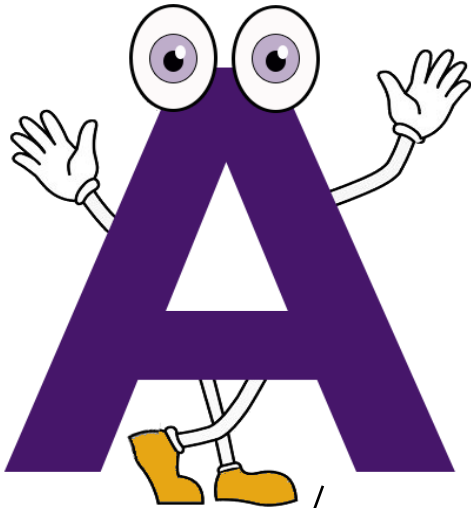


**From the Main Menu,
Select Student Services
and Financial Aid**

The screenshot shows a web browser window with the URL https://selfserve.alcorn.edu/pls/pod11g/twbkwbis.P_GenMenu?name=bmenu_P_MainMnu&msg=WELCOME+. The browser's address bar shows the page title "Main Menu". The website header includes the "ellucian" logo and navigation tabs for "Personal Information", "Student and Financial Aid", "Employee Services", and "Finance". A search bar and links for "SITE MAP", "HELP", and "EXIT" are also visible. The main content area displays a welcome message and several menu items, each with a small icon:

- Personal Information**: Change your PIN; Change your security question; View your address(es), phone number(s), e-mail address(es), emergency contact information, & marital status;
- Student Services & Financial Aid**: Register, view your academic records and account information. (This item is highlighted with a yellow box)
- Employee Services**: Payroll, benefits, deductions, tax forms, EPAF
- Finance Main Menu**

At the bottom of the page, it says "RELEASE: 8.7" and "© 2015 Ellucian Company L.P. and its affiliates." The Windows taskbar at the bottom shows the time as 2:39 PM on 6/30/2015.



Select Course Enrollment and Registration

https://selfserve.alcorn.edu/oh/prod11g/twbkwbis.P_GenMenu?name=bmenu.P_StuMainMnu

Student Information

ellucian™

Personal Information **Student and Financial Aid** Employee Services Finance

Search

RETURN TO MENU SITE MAP HELP EXIT

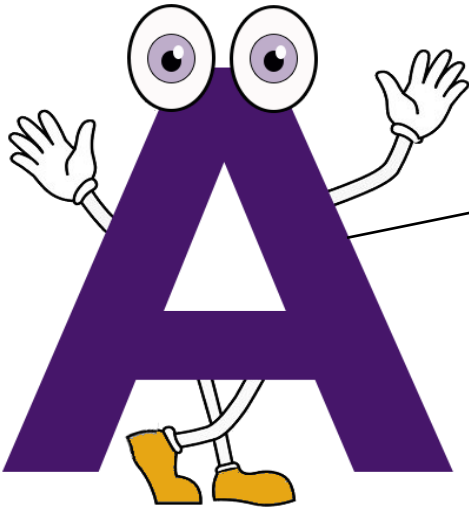
Student Services & Financial Aid

- Admissions**
File an application for admissions; Review existing applications, their status, and the status of supporting requirements.
- Course Enrollment and Registration**
Check your registration status; Add or drop classes; Display your class schedule.
- Student Records**
View your holds; Display your grades and transcripts; Review charges and payments.
- Financial Aid**
Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.
- Campus Parking - BOSSCARS**
Campus Automobile Registration and Parking Management System
- Pay Housing Application Fee**
Campus Housing Application Fee
- Apply for Housing**
Complete Housing Application

RELEASE: 8.7

© 2015 Ellucian Company L.P. and its affiliates.

2:49 PM 6/30/2015



Click on Manage Bills and Payments to select a payment plan for the term. *You can also click here to make payments towards your bill.*

https://selfserve.alcom.edu/pls/prod11g/twbkvybis.P_GenMenu?names=bmenu.P_RegMnu

Registration

ellucian™

Personal Information Student and Financial Aid Employee Services Finance

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Registration

- Select Term
- Add/Drop Classes
- Look-up Classes to Add
- Student Schedule by Day & Time
- Student Detail Schedule
- Registration Fee Assessment
- Class Schedule - Printable Format
- Check Your Registration Status
- Bb Pay or Direct Deposit Consent
- Add Funds to Your Account:**
 - i) Manage Bills and Payments*
Pay tuition online via web-check or credit card and manage your account activity.
- Complete Registration Using Available Funds:**
 - i) Register Using Financial Aid*
 - ii) Register Using Credit Card/Web Check Funds*

RELEASE: 8.7

© 2015 Ellucian Company L.P. and its affiliates.

2:54 PM 6/30/2015

Enter your University ID and Pin here, then click the login tab

The screenshot shows a web browser window with the URL https://test.secure.touchnet.net:8443/C20353test_tsa/web/login.jsp. The page is titled "Login Page" and features a purple header. The main content is divided into two columns. The left column contains two login sections: "Students and Staff" and "Authorized Users". The "Students and Staff" section has a red asterisk indicating required information, followed by input fields for "University ID" and "PIN", and a green "Login" button. The "Authorized Users" section has input fields for "E-mail" and "Password", and another green "Login" button. Below these is a yellow box with the text "Forgot your password? Have a temporary password e-mailed to you." The right column contains a "Welcome" message, a "Student Account Suite Features" section with sub-sections for "Student Account Center", "E-Billing", "Payment Plan Management", and "Refunds", each with a list of bullet points. The browser's taskbar at the bottom shows various application icons and the system clock indicating 11:40 AM on 6/16/2015.

Students and Staff

*Indicates required information

*University ID:

*PIN:

Login

Authorized Users

Login for parents or others who have been granted access.

*E-mail:

*Password:

Login

Forgot your password?
Have a temporary password e-mailed to you.

Welcome

Welcome to Alcorn State University Student Account Suite. This site is a 24x7 service offered to students and their families for viewing bills, making payments and managing their student account.

Students and staff may log in using their University ID and PIN. Parents, guardians, or employers wishing to access the system require student permission via the student's authorized user process. If you have any questions about the system, please send e-mail to bursaroffice@alcorn.edu.

Student Account Suite Features

Student Account Center

- Check your balance.
- Make a payment towards your balance.
- View your payment history.
- Store your payment methods for quick and easy payment.
- As a student, provide permission to others (parents, employers, etc) to view your bill and make payments.

E-Billing

- View and print your billing statement.
- Set up your bills to be paid automatically.

Payment Plan Management

- Enroll in a payment plan so you can pay your balance in installments.
- View your current payment plan status.
- Make a payment toward one of your installments.
- Schedule future installment payments.

Refunds

- Enter your bank account information so that refunds can be deposited into your account electronically.

Click the Payment Plan Tab

The screenshot shows a web browser window with the URL https://test.secure.touchnet.net:8443/C20353test_tsa/tapp/tapp-stoken=xwPzmc. The browser's address bar shows the page title as "TouchNet Information System...". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser's toolbar includes "Business Track - Home", "Mississippi Public Universi...", "http--www.ihl.state.ms.us...", "Suggested Sites", "Web Slice Gallery", "Page", "Safety", "Tools", and "Log Out".

The main content area of the page is divided into several sections:

- Account Alerts:** A yellow box contains the text: "To have your refunds deposited directly, complete your setup on the [Refund Account Setup](#) page."
- Announcements:** A white box contains the text: "Hello!!! The Fall 2015 Payment Plan is available!! If you are on the payment plan, payments must be made by clicking on the payment plan tab not the make a payment tab to receive credit. Thank you!"
- My Account:** A white box contains the following information:
 - Current Account Status:** Balance: **\$2,574.00**. Below this are two buttons: "Make a Payment" and "View Account Activity".
 - Statements:** A section titled "eBill Statement" with the text: "You currently do not have any billing statements."
 - Term Balances:** A table with two rows:

Spring 2015	\$4,566.00
Fall 2013	-\$1,992.00

The footer of the page contains the text: "U Commerce 6.0 | Bill+Payment 6.0.0 ©1997 - 2015 TouchNet Information Systems, Inc. All rights reserved. | TouchNet Privacy Policy". The TouchNet logo is also present in the bottom right corner.

The Windows taskbar at the bottom of the screen shows the following icons: Internet Explorer, Google Chrome, Microsoft Word, Adobe Reader, Microsoft Excel, Microsoft Outlook, and a system tray with the date and time: "11:33 AM 6/16/2015".

Select the Term

The screenshot shows a web browser window with the URL https://test.secure.touchnet.net/443/C20353test_tsa/tapp?tapp-stoken=cyerkor. The page title is "TouchNet Information System...". The browser's address bar shows "Business Track - Home", "Mississippi Public Universi...", and "http--www.ihl.state.ms.us...". The page has a purple header with "Important Information | Ask for Help | Log Out" and a navigation bar with "My Account", "Payments", "Payment Plans", "eBills", and "eRefunds". The main content area is titled "Plan Enrollment" and contains three buttons: "Select Payment Plan", "Schedule Payment Plan", and "Payment Plan Agreement". Below these is a section "View Payment Plans for Term:" with a dropdown menu and a "Select" button. The dropdown menu is open, showing "Select Term", "Spring 2015", and "Select Term". The "Select" button is green. At the bottom of the page, there is a footer with "U.Commerce 6.0 | Bill+Payment 6.0.0 ©1997 - 2015 TouchNet Information Systems, Inc. All rights reserved. | TouchNet Privacy Policy" and the "TouchNet Heartland" logo. The Windows taskbar at the bottom shows icons for Internet Explorer, File Explorer, Chrome, Word, PDF Reader, Excel, Outlook, and a clock showing 11:44 AM on 6/16/2015.

Select the Desired Plan (There are two plans available. The partial FA plan is for those students with some form of FA, the non FA plan is for those students who pay all tuition cost out-of-pocket)

U.Commerce 6.0 | Bill+Payment 6.0.0
©1997 - 2015 TouchNet Information Systems, Inc. All rights reserved. | TouchNet Privacy Policy

TouchNet
- Heartland

11:44 AM
6/16/2015

Partial Financial Aid Plan (You can choose to enter -0- or a desired amount as your down payment. The set-up fee of \$50 is non-refundable)

The screenshot displays a web application interface for plan enrollment. At the top, there are navigation tabs: "My Account", "Payments", "Payment Plans", "eBills", and "eRefunds". The main content area is titled "Plan Enrollment" and contains three buttons: "Select Payment Plan", "Schedule Payment Plan", and "Payment Plan Agreement". Below these buttons, there is a section for "View Payment Plans for Term:" with a dropdown menu set to "Spring 2015" and a "Select" button. An arrow from the text above points to this "Select" button. Below this, another dropdown menu shows "Spring 2015 Test Plan(Partial Financial Aid)" with a "Select" button. The details for this plan are as follows:

Spring 2015 Test Plan(Partial Financial Aid) Deferred Payment Plan	
Spring 2015 Test Plan(Partial Financial Aid) Details	
Term(s):	Spring 2015
Previous balance term(s):	Spring 2013 , Fall 2013 , Spring 2014 , Summer 2014 , Fall 2014
Enrollment deadline:	7/10/15
Scheduled payments:	Optional
Setup fee:	\$50.00
Minimum down payment:	\$0.00
Number of payments:	2
Payment frequency:	Fixed Dates
Late payment fee:	5.00%

At the bottom of the details section, there are "Continue" and "Cancel" buttons.

Partial FA Plan....

By clicking continue, the plan enrollment summarizes the tuition/room and board/other awards and down payment, if any. Display Payment Schedule will show two installment dates and the amount due now. (You can choose to enter -0- or a desired amount as your down payment with this plan. The set-up fee of \$50 is non-refundable)

The screenshot displays a web application interface for 'Plan Enrollment'. The page includes a navigation bar with 'My Account', 'Payments', 'Payment Plans', 'eBills', and 'eRefunds'. The main content area has three tabs: 'Select Payment Plan', 'Schedule Payment Plan', and 'Payment Plan Agreement'. A disclaimer note is present above the first table. The 'Eligible Charges and Credits' table lists various charges and credits. The 'Payment Schedule' table shows a setup fee and two installments. A 'Recalculate Payment Schedule' button is located between the two tables. At the bottom, there is a section for 'Set up Automatic Payments'.

Eligible Charges and Credits			
Description	Charges(\$)	Credits(\$)	Down Payment(\$)
Tuition	3,096.00		
Room/Board	4,325.00		
Financial Aid Schol		2,855.00	
Previous balance credit		1,992.00	
Down payment			0.00

Payment Schedule			
Description	Due Date	Amount Paid(\$)	Amount Due(\$)
Setup fee	Due now	0.00	50.00
1st installment	8/10/15	0.00	1,287.00
2nd installment	9/10/15	0.00	1,287.00
Total amount paid:			0.00
Total of installments:			2,574.00
Total due now:			50.00

Partial FA Plan....

Installment payments are due on or before the due date. You will receive an email notification 5 days before your scheduled payment is due. Check your Alcorn email. Make your installment payment to avoid late fees.

The screenshot shows a web browser window with the URL https://test.secure.touchnet.net:8443/C20353test_tsa/web/plan_enrollment.jsp. The browser tabs include 'TouchNet Information System...', 'Oracle Fusion ...', 'Administration ...', and 'Payment Pl...'. The browser address bar shows 'Business Track - Home' and 'Mississippi Public Universi...'. The page content includes three tabs: 'Select Payment Plan', 'Schedule Payment Plan' (active), and 'Payment Plan Agreement'. A notice states: 'Please note that all amounts listed below include the most recent activity on your account, and may not necessarily match your latest billing statement. For more information about recent charges and/or credits, please view your [activity since last statement](#). Please review your payment schedule carefully before completing your enrollment.'

Eligible Charges and Credits

Description	Charges(\$)	Credits(\$)	Down Payment(\$)
Tuition	3,096.00		
Room/Board	4,325.00		
Financial Aid Schol		2,855.00	
Previous balance credit		1,992.00	
Down payment			0.00

Recalculate Payment Schedule

Payment Schedule

Description	Due Date	Amount Paid(\$)	Amount Due(\$)
Setup fee	Due now	0.00	50.00
1st installment	8/10/15	0.00	1,287.00
2nd installment	9/10/15	0.00	1,287.00
Total amount paid:			0.00
Total of installments:			2,574.00
Total due now:			50.00

Set up Automatic Payments
Would you like to set up payments to be made automatically on the dates shown above?

Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.

No, I don't want to set up payments. I will come back and make each payment on or before the due date.

Buttons: Continue, Previous Step, Cancel

A yellow callout box with the text 'Installment amount due' has two arrows pointing to the '1st installment' row in the 'Payment Schedule' table, specifically to the 'Due Date' and 'Amount Due(\$)' columns.

By clicking continue, you are ready to select your payment method.

The screenshot shows a web browser window with the URL https://test.secure.touchnet.net:8443/C20353test_tsa/web/plan_enrollment.jsp. The page title is "TouchNet Information System...". The browser tabs include "Oracle Fusion ...", "Administration ...", and "Payment Pl...". The browser's address bar shows "Business Track - Home", "Mississippi Public Universi...", and "http--www.ihl.state.ms.us...".

The page content includes a navigation menu with "My Account", "Payments", "Payment Plans", "eBills", and "eRefunds". The main heading is "Plan Enrollment". Below this, there are four tabs: "Select Payment Plan", "Schedule Payment Plan", "Select Payment Method", and "Payment Plan Agreement". The "Select Payment Method" tab is currently selected.

The main content area contains the following text:

You must pay for plan fees before your enrollment can be processed. You will be responsible for making installment payments on time, through this system, in person, or via mail.

Select Payment Method

Payment Method

Select Payment Method

- Select Payment Method
- New Electronic Check (checking/savings)
- Credit Card via PayPath *

* credit card payments are handled through PayPath®, a tuition payment service.

Electronic Check - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler's checks, etc.

At the bottom of the page, there is a footer with the text: "U.Commerce 6.0 | Bill+Payment 6.0.0 ©1997 - 2015 TouchNet Information Systems, Inc. All rights reserved. | TouchNet Privacy Policy". The TouchNet logo is also present, with "Heartland" written below it.

The Windows taskbar at the bottom shows the time as 11:50 AM on 6/16/2015. The taskbar includes icons for Internet Explorer, Google Chrome, Microsoft Word, Adobe Reader, Microsoft Excel, and Outlook.

Non-Financial Aid Plan (As indicated, 50% of the balance is due as a down payment along with a \$50 set-up fee. The set-up fee of \$50 is non-refundable)

Plan Enrollment

Select Payment Plan Schedule Payment Plan Payment Plan Agreement

View Payment Plans for Term: Spring 2015 Select

Spring 2015 Test Plan (Non Financial Aid) Select

Spring 2015 Test Plan (Non Financial Aid)
Deferred Payment Plan

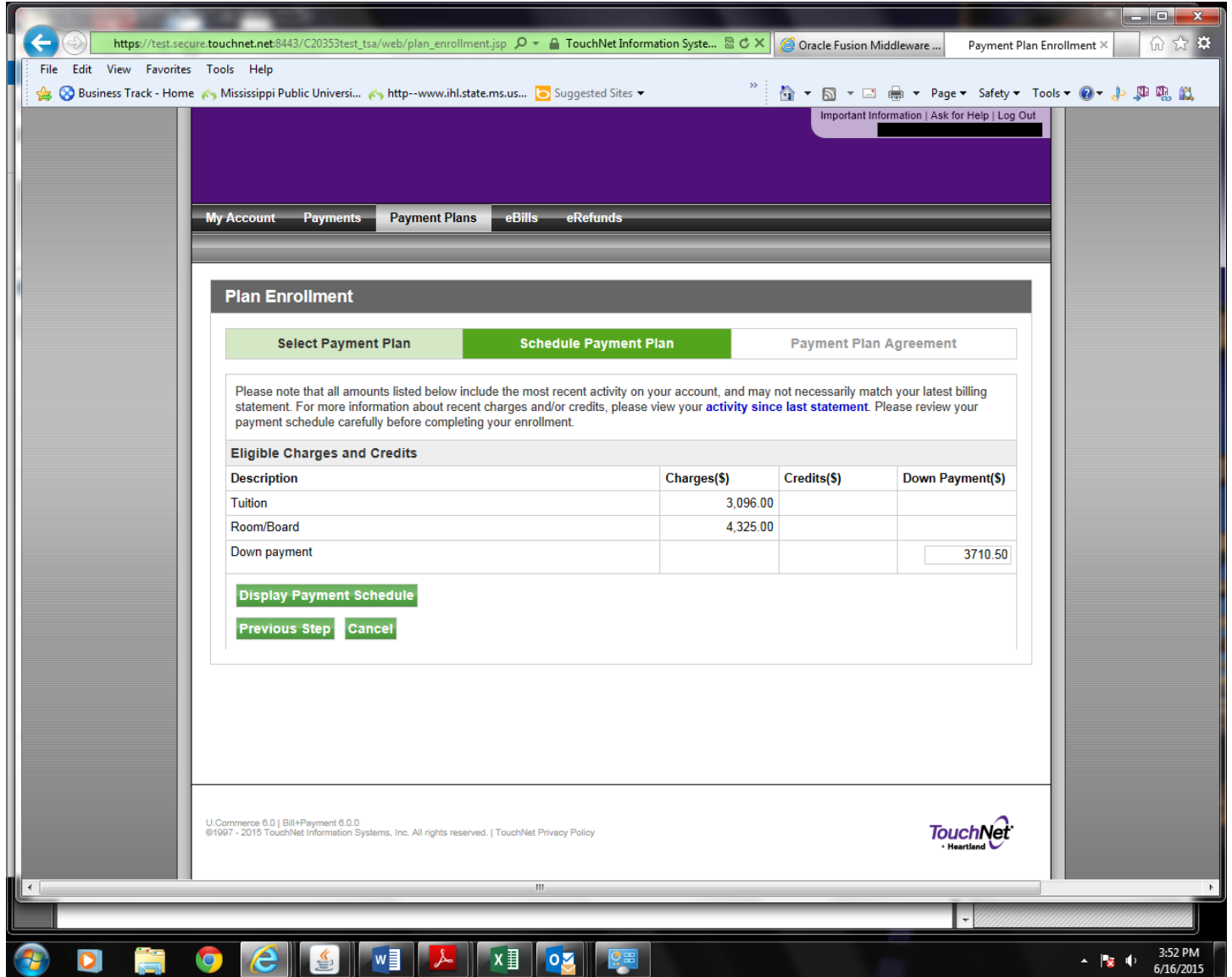
Spring 2015 Test Plan (Non Financial Aid) Details

Term(s):	Spring 2015
Previous balance term(s):	Spring 2013 , Fall 2013 , Spring 2014 , Summer 2014 , Fall 2014
Enrollment deadline:	7/10/15
Scheduled payments:	Optional
Setup fee:	\$50.00
Minimum down payment:	50.00%
Number of payments:	2
Payment frequency:	Fixed Dates
Late payment fee:	5.00%

Continue Cancel

Non FA Plan....

By clicking continue, the plan enrollment summarizes the tuition/room/board and down payment.



Non FA Plan....

By clicking continue, the plan enrollment summarizes the tuition/room/board and down payment. Display Payment Schedule will show two installment dates and the amount due now. (The set-up fee of \$50 is non-refundable)

The screenshot shows a web browser window with the URL https://test.secure.touchnet.net:8443/C20353test_tsa/web/plan_enrollment.jsp. The page title is "Payment Plan Enrollment". The navigation menu includes "My Account", "Payments", "Payment Plans", "eBills", and "eRefunds".

The main content area is titled "Plan Enrollment" and has three tabs: "Select Payment Plan", "Schedule Payment Plan" (which is active), and "Payment Plan Agreement".

A note states: "Please note that all amounts listed below include the most recent activity on your account, and may not necessarily match your latest billing statement. For more information about recent charges and/or credits, please view your [activity since last statement](#). Please review your payment schedule carefully before completing your enrollment."

The "Eligible Charges and Credits" table is as follows:

Description	Charges(\$)	Credits(\$)	Down Payment(\$)
Tuition	3,096.00		
Room/Board	4,325.00		
Down payment			3710.50

Annotations: A yellow box labeled "Tuition Room/Board" has arrows pointing to the "Charges(\$)" column for Tuition and Room/Board. Another yellow box labeled "Down Payment Due" has an arrow pointing to the "Down Payment(\$)" value of 3710.50.

A "Recalculate Payment Schedule" button is visible below the table.

The "Payment Schedule" table is as follows:

Description	Due Date	Amount Paid(\$)	Amount Due(\$)
Setup fee	Due now	0.00	50.00
Down Payment	Due now	0.00	3,710.50
1st installment	8/10/15	0.00	1,855.25
2nd installment	9/10/15	0.00	1,855.25

Summary values:

- Total amount paid: 0.00
- Total of installments: 3,710.50
- Total due now: 3,760.50

Annotations: A yellow box labeled "Total due includes set-up fee" has an arrow pointing to the "Total due now" value of 3,760.50.

At the bottom, there is a section "Set up Automatic Payments" with the question: "Would you like to set up payments to be made automatically on the dates shown above?"

Non FA Plan....

Installment payments are due on or before the due date. You will receive an email notification 5 days before your scheduled payment is due. Check your Alcorn email. Make your installment payment to avoid late fees.

The screenshot shows a web browser window with the URL https://test.secure.touchnet.net:8443/C20353test_tsa/web/plan_enrollment.jsp. The page title is "Plan Enrollment" and it has three tabs: "Select Payment Plan", "Schedule Payment Plan" (which is active), and "Payment Plan Agreement".

Below the tabs, there is a note: "Please note that all amounts listed below include the most recent activity on your account, and may not necessarily match your latest billing statement. For more information about recent charges and/or credits, please view your [activity since last statement](#). Please review your payment schedule carefully before completing your enrollment."

The "Eligible Charges and Credits" table is as follows:

Description	Charges(\$)	Credits(\$)	Down Payment(\$)
Tuition	3,096.00		
Room/Board	4,325.00		
Down payment			3710.50

Below this table is a "Recalculate Payment Schedule" button.

The "Payment Schedule" table is as follows:

Description	Due Date	Amount Paid(\$)	Amount Due(\$)
Setup fee	Due now	0.00	50.00
Down Payment	Due now	0.00	3,710.50
1st installment	8/10/15	0.00	1,855.25
2nd installment	9/10/15	0.00	1,855.25
Total amount paid:			0.00
Total of installments:			3,710.50
Total due now:			3,760.50

At the bottom, there is a "Set up Automatic Payments" section with the question "Would you like to set up payments to be made automatically on the dates shown above?". There are two radio button options: "Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date." (which is unselected) and "No, I don't want to set up payments. I will come back and make each payment on or before the due date." (which is selected).

At the bottom of the page are three buttons: "Continue", "Previous Step", and "Cancel".

A yellow callout box on the right side of the page contains the text "Installment amount due" in purple. Two arrows point from this box to the "Amount Due(\$)" column of the "Payment Schedule" table, specifically to the values 1,855.25 for the 1st and 2nd installments.

The Windows taskbar at the bottom shows the time as 3:53 PM on 6/16/2015.

By clicking continue, you are ready to select your payment method.

