

MEMORANDUM

To: Deans

Department Chairs

Faculty

From: Donzell Lee DL

Interim Provost & Executive Vice President for Academic Affairs

Date: February 10, 2015

Re: SPRING CAREER FAIR

The Spring Career Fair will be held in the James L. Bolden Ballroom, Thursday, February 12, 2015 from 9:00-3:00 p.m. This event is an opportunity for all students and alumni to explore career and professional development opportunities and meet recruiters from some of the nation's top companies.

Faculty members who have classes during this time are encouraged to bring their students to the Career Fair.

DL:bb