



## Policy Directory

Responsible Division: Finance and Administrative Services  
Responsible Office: Human Resources  
Issue/Revision Date: 12/01/2017

## **Injury Leave**

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### Policy:

When an employee is injured while at work, he/she is entitled to benefits under the provisions of Workers' Compensation, which is provided by Alcorn State University for all personnel. An employee may use major medical (sick) leave or earned personal (vacation) leave to cover a portion of his/her period of absence from duty, to the extent of his/her full accumulated leave, as defined by state law. State law mandates that an employee's total compensation as a combination of paid leave and workers' compensation indemnity payments cannot exceed 100% of regular compensation. Personnel may be placed on leave without pay if no major medical (sick) leave or personal (vacation) leave has been accrued.