



## Policy Directory

Responsible Division: Finance and Administrative Services  
Responsible Office: Accounting  
Issue/Revision Date: 12/01/2017

## **Return Check Policy**

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### Policy:

There is a \$50.00 return check fee for all NSF checks. The student/employee account is charged the amount of the check along with the fee. The student/employee is then notified by letter of the NSF. Payment is due upon receipt of the letter.