ALCORN STATE UNIVERSITY

STATUTE OF LIMITATIONS
MAXIMUM TIME LIMITS TO COMPLETE DEGREE

Authority: Issued by the Dean of Graduate Studies. Changes or exceptions to administrative policies issued by the Dean may only be made by the President.

Category: Graduate Studies

Applies to: ●Administrators ●Faculty ●Staff ●Students

History: Approved – 1978
Last Revised – 2010
First Issued – 1978

Related Policies: N/A

Contact for Info: Dr. Donzell Lee, Dean of the School of Graduate Studies, 1000 ASU Drive #689, Alcorn State, Mississippi 39096, 601-877-3920.

STATUTE OF LIMITATIONS

Policy on Statute of Limitations
The School of Graduate Studies policy on statute of limitations contains the policies and regulations of the Alcorn State University School of Graduate Studies. This policy has been established by the School of Graduate Studies Graduate Council to ensure consistent standards across Graduate programs.

I. MAXIMUM TIME LIMIT FOR COMPLETION OF GRADUATE DEGREE

1. All requirements for the Master of Science degree, including transfer credits, must be completed within six years from the beginning of the first term in which credit was earned toward the degree. If a student fails to complete his/her program within the six-year time period, he/she must petition the School of Graduate Studies for an extension and present sufficient evidence/reason for failing to complete the program within the specified time limit.

2. When the student petitions the Dean of the School of Graduate Studies, the Dean will approve or deny the request in writing. The student must understand that the Chairperson of their department will have to approve time limit from enrollment and verify that the curriculum has not changed.

3. If the Dean of the School of Graduate Studies approves the six-year time period extension, the student must complete all the requirements for the program within one year. Students information will remain as a cyber file if they do not complete a degree within the six-year time limit.