ALCORN STATE UNIVERSITY

TRANSFER OF CREDITS

Authority: Issued by the Dean of Graduate Studies. Changes or exceptions to administrative policies issued by the Dean may only be made by the President.

Category: Graduate Studies

Applies to: ●Administrators ●Faculty ●Staff ●Students

History: Approved – 1978
Last Revised – 2010
First Issued – 1978

Related Policies: N/A

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Policy on Transfer of Credits

The School of Graduate Studies Transfer of Credits Policy contains the policies and regulations of the Alcorn State University School of Graduate Studies. This policy has been established by the School of Graduate Studies Graduate Council to ensure consistent standards across Graduate programs.

I. Transferable Credits

1. Graduate students may transfer up to six graduate credits from an accredited institution in which grades of As and Bs are earned toward their master's degree. The students must be unconditionally admitted to the School of Graduate Studies. All transfer credits must be approved by students' academic advisor, department chairperson and the Dean of the School of Graduate Studies. After the transfer credits have been approved, an official transcript of transfer credits must be on file at the university prior to acceptance of the transfer credits for approval.

   A. Regardless of the degree option selected by the student, a minimum of 27 semester hours for the master's degree and 33 semester hours for the specialist degree must be earned in residence at Alcorn State University.

   B. Graduate nursing students are allowed to transfer a maximum of 12 semester hours of g Graduate credit in which grades of B or better are earned. Exceptions will be considered on an individual basis.

2. Once the approval process is completed by the Dean for the School of Graduate Studies, the official transcript and the Transfer of Credit Form are submitted to the Registrar's Office to be entered in BANNER. The official transcript and Transfer of Credit Form are maintained in the Registrar's Office.