School of Graduate Studies

INSTITUTIONAL EFFECTIVENESS ASSESSMENT PLAN

Approved by:
Dr. Donzell Lee, Dean
School of Graduate Studies
Academic Year 2007-2008

THE GRADUATE SCHOOL MISSION

The central purpose of the School of Graduate Studies is to provide for the advanced training of graduate students and the promotion of research which will contribute to knowledge in an atmosphere of freedom and inquiry.

INSTITUTIONAL EFFECTIVENESS PLAN AND REPORT FORM

2007 – 2008

Department/Unit: School of Graduate Studies

Expanded Statement of Institutional Purpose	Desired Outcomes	Assessment Criteria & Procedures	Results/Analysis	How were results used to improve the program?	Evidence of Results
<u>Institutional Goal Statement:</u> To provide graduate programs which enable students to obtain advancement training in specialized fields and to contribute to the advancement of knowledge and new truths through scholarly research and inquiry. <u>Unit Goal Statement:</u> To provide a well developed and coordinated program of graduate studies for qualified students at the Master's and Educational Specialist degree level.	1. The recruiting and admissions processes for graduate students will be effective such that all degree programs will be adequately populated.	1. An online admissions process will be implemented and fully functional. 2. A 100% online admissions system will be implemented using BANNER functions, including the application, recommendation form, and application status communication.	1. The online application was partially developed, however, because of the limited availability of BANNER trained technicians, a new application could not be fully developed, and the letter of recommendation and the communication module could not be developed at all.	1. The decision was made to focus on only one part of the admissions process at a time, beginning with the application itself. This task was assigned to the Data Management Specialist.	1. Hardcopy of Initial Banner Graduate Application

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Unit Goal Statement: To provide a well developed and coordinated program of graduate studies for qualified students at the Master's and Educational Specialist degree level.	4. Increase the funding for and number of graduate assistantships .	1. The number of graduate assistantships will increase by at least five. The Dean of Graduate Studies will review the current budget for reallocation possibilities, and identify potential external sources for funding additional graduate assistantships.	1. $5000 was identified for reallocation for graduate assistantships. That amount was determined to be less than optimum for the purpose. A proposal for externally funded grants has been developed, however no source has been identified.	1. The external grant proposal was submitted to the Office of Resource Development with a request to assist in finding a funding source.	1. Grant Proposal and List of New Graduate Assistants and returning assistants