

2014 Annual Security and Fire Report

In accordance with and pursuant to the federal law, identified as the: “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998,” this law requires institutions of higher learning to prepare, publish, distribute and give notification of this annual report concerning campus crime statistics and security policies.

This report contains crime statistics about specified crimes/incidents that have been reported to the Alcorn State University Police Department or local law enforcement over the past three years. In addition, this report contains statistics about fires that have occurred on or near the campuses of Alcorn State University over the past three years.



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INTRODUCTION:

In accordance with and pursuant to the federal law, identified as the: “**Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998,**” requires institutions of higher learning to prepare, publish, distribute and give notification of this annual report concerning campus crime statistics and security policies to all currently enrolled students, campus employees, all prospective students and prospective employees.

Alcorn State University, in order to comply with the Clery Act, must submit the data from this annual security report to the Department of Education by October 1 of each year. In addition, it shall be published and distributed to current students and employees by direct mail notification and website publication. (See distribution mechanisms Attachment IX.)

This report contains crime statistics about specified crimes/incidents that have been reported to the Alcorn State University Police Department or local law enforcement over the past three years. These crime/incidents have occurred either on-campus property, in the residential facilities, in off-campus buildings (property owned or controlled by the university), or on public property adjacent to campus. The statistics for this report are prepared in cooperation with the local law enforcement agencies which surround our main campus and our two other campuses.

Alcorn State University’s policy for preparing the annual disclosure of campus crime statistics is the collection of data from our police reports. In addition, we have made a —good faith effort to gather crime statistics from surrounding law enforcement agencies in order to provide complete and accurate reporting. In fact, our rural and remote location of our main campus lends to our department’s reports being the most comprehensive data available. Confidential and voluntary reporting is also included in the statistics provided in the report (see sections 1.3, 1.4). This report encourages the reporting of all criminal occurrences and describes how and to whom to report these crimes.

Copies of this report may be obtained by calling campus police department at 601-877-3000; requesting a copy in person from the Alcorn State University Police Department; or by visiting the Alcorn State University Police Department web page located at: www.alcorn.edu/police then clicking the *Annual Security Report* tab and downloading a copy.

Our Main campus and Natchez campus crime statistics are reported on tables 1 & 2 in section 10 of this report. Our Vicksburg campus crime statistics are reported under public property on Table 1 in section 10 of this report - CFR 668.46(c)(4)(iii). The Fire Report follows in section 11.

Disclosure of Information Statement

Alcorn State University’s security and safety policies, programs, and activities are posted on the university’s website at www.alcorn.edu/police under their specific subjects; and are separated in the tabs on the right side of the page. All of our security and safety policies are available in one report by accessing the Annual Security Report link on the police section of the university website.

THE ALCORN STATE UNIVERSITY POLICE DEPARTMENT

Enforcement Authority

The Alcorn State University Police Department is a fully commissioned police department. As a commissioned police department, we have all powers of arrest, the ability to act on probable cause, conduct search and seizures, and investigate criminal activity. The commissioned police officers in the department are vested with full police authority. Additionally, as a law enforcement agency, we have access to local, state and federal criminal history records and criminal intelligence. Further, as a law enforcement agency, the Alcorn State University Police Department has a cooperative and professional working relationship with all surrounding law enforcement agencies; therefore, we do not have any written memorandum of understanding. The campus is under the jurisdiction of two counties whereby those law enforcement agencies will either interact in or take over an investigation when it is warranted.

The ASU Police Department is comprised of the following:

- Office of Chief of Police
- Certified (commissioned) Police Officers
- Non-Certified Officers
- Staff

Mission Statement

The mission of the university police is to provide a safe and supportive environment for the university community through professional law enforcement, prevention of crime, intervention with offenders, problem solving, and community participation.

Uniformed Secondary Security Support

The Alcorn State University police department maintains a program of using law enforcement officers from other jurisdictions to supplement the current staff during times when additional manpower for events (such as football games) or emergency circumstances is necessary.

Non-Discrimination Statement

Alcorn State University's policies, programs, and activities comply with federal and state laws; and the university system policies prohibits discrimination on the basis of race, color, religion, age, national origin, sex, disability and sexual orientation.

ALCORN STATE UNIVERSITY: OVERVIEW – THREE CAMPUSES

Alcorn State University has three campuses: the main campus is in Alcorn State, Mississippi; there is a campus in Natchez, Mississippi and an abridged campus in Vicksburg, Mississippi.

This is a combined security and fire report of the Main campus and the Natchez campus. The information specific to the Natchez campus will be specified in this report. If the Natchez campus is not specified in the information it precedes, then that information applies to both campuses. Students from all three campuses are provided with the same student handbook, university website access, and university policies and procedures.

The Main Campus has an average semester enrollment between 3500 to 5000 students. Currently, over half the students are residential students. Founded in 1871, Alcorn was the nation's first state-supported institution for the higher education of African Americans. Currently, there are five schools which offer programs leading to an associate degree, baccalaureate degree, master's degree, and other specialized degrees.

Alcorn State University is approximately 40 miles from Vicksburg which is to the north and 30 miles from Natchez which is to the south. The university is also approximately 72 miles southwest of the state capital: Jackson, Mississippi.

The crime statistics for the main campus were compiled from reports from the Alcorn State Police Department in cross-reference with the Claiborne County Sheriff's Department and the Jefferson County Sheriff's Department.

The Natchez Campus has two colleges: a School of Nursing and a School of Business. Night classes are also offered in both schools. The Natchez campus has an average enrollment of 500 to 600 students who are primarily commuting from various counties. The campus security policies and procedures on the main campus apply to the Natchez campus. The Natchez campus also has a residential facility which houses a maximum of 116 students who are primarily residential nursing student (for more housing access details, see section 7). Alcorn State University has an abridged police force on the Natchez campus that is operational 24 hours a day; and all incident/crime reports are sent to the main campus.

The fire standards, procedures, and inspections for the Natchez campus are done by the City of Natchez Fire Department (for more details, see the fire report in section 11).

The crime statistics for the Natchez campus are compiled from reports from the Alcorn State Police Department, the Natchez Police Department and the Adam County Sheriff's Department.

Natchez Campus Administration:

Pamela C. Wood - Director of Academic Support & Facilities – Natchez Campus

Dr. Ruth Nichols - Director of External Relations

Dr. Yolanda Powel-Young - Dean of School of Nursing

Dr. Vivek Bhargava - Dean of School of Business

Darlene F. Jones - Director of the Student Services Access Center

The Vicksburg Expansion Center is a newly renovated facility that is located in Pemberton Square Mall. The primary purpose of the Center is to substantially increase the number of students, residents, and organizations utilizing the facilities to meet the educational, professional, cultural, and continuing education goals that are aligned with the Mission of the University. More specifically, the Center's personnel are here to:

- 1) Work with Hinds Community College and other entities to increase the number of associate-to-bachelor degree completion programs;
- 2) Establish and/or further extend collaborative agreements with Head Start and other early childcare centers to enhance the credentials of early childcare providers;
- 3) Collaborate with alumni chapters to better identify community needs that can be met through the services offered by faculty and staff;
- 4) Increase the number of credit and non-credit courses and other offerings tied to existing degree programs, certificates, and professional development for practitioners; and,
- 5) Facilitate activities and training for continuing education units (CEUs) and other similar activities that respond to the workforce needs of Mississippi.

Students may register for classes at this facility that also includes a state-of-the-art computer lab. The Center is also a repository for information about degree programs, financial aid, admissions, and other services available to students interested in attending Alcorn State University.

Alcorn's formal expansion to Vicksburg in 2002 was welcomed by all as the University's educational opportunities became more conveniently located to the Vicksburg community. Many classes are held at the Center; and records indicate that Alcorn has attracted students not only from Vicksburg and Warren County, but from other surrounding communities.

The Vicksburg campus falls under the jurisdiction of the Warren County Sheriff's Department. According the section CFR 668.46(c)(4)(iii), our Vicksburg building's crime statistic reporting can and will be entered in the non-campus property* column of the main campus statistics in Table 1.

Vicksburg Campus Administration:

Dr. Ivan W. Banks – Interim Executive Director of Vicksburg Expansion Center

Renisha Smith – Technology Assistant – Vicksburg Office

Dexter Howard – Administrative Assistant – Vicksburg Office

1.0 REPORTING CRIMINAL ACTIVITY

(Policies for Reporting Crimes and Emergencies) 34CFR 668.46(b)(2)

In keeping with federal guidelines, [it is the policy of Alcorn State University that] all crimes reported to any campus official must be relayed to the university police, (professional and pastoral counselors are exempted when acting in their official capacity). However, these counselors are encouraged to ask the victim to file a police report.

All incident/police reports are forwarded to the Disciplinary Committee for review and potential action by the Office of Student Affairs. When necessary, the Alcorn State University police investigators will investigate a report. Additional information obtained by the investigation will also be forwarded to the Office of Student Affairs. Crimes resulting in arrest are initially sent to the Claiborne County Sheriff's Department or Justice Court.

All crimes should be reported to the University Police Department to ensure inclusion in the annual crime statistics data and to aid in providing timely warning notices to the community, when appropriate.

1.1 Reporting Emergencies

[Main Campus] Police, fire and medical emergencies should be reported by calling 911 or the Alcorn State University Police Department at ext. 3000 on the campus telephone system or dialing (601) 877-3000. The 911 operator may redirect your call information to the ASU police or ASU fire department as first responders. The police or fire department will dispatch and deploy all needed units to the scene as quickly and safely as possible.

[Natchez Campus] Police, fire and medical emergencies should be reported by calling 911 or the Alcorn State University Police Department at ext. 4384 on the campus telephones system or dialing (601) 304-4384. The 911 operator may redirect your call information to the ASU police department as first responders until the City of Natchez Police or City of Natchez Fire Department dispatch and deploy all needed units to the scene.

How to report an emergency...

Remain calm, do not panic.

Contact 911 or Campus Police

Give your name, telephone number and location

Give: clear and accurate information

DON'T HANG UP! Wait and follow the instructions of the dispatcher

The University Police Department is on duty (at both campuses) and is available to assist you 24 hours a day, each day of the year. We also encourage you to put your campus police department phone number on speed dialing in your cellular phone. Feel free to report any suspicious activity as well as if you have witnessed or have pertinent knowledge of a crime.

1.2 Reporting Non- Emergencies

Any member of the university community who is the victim of a crime on campus, or who witnesses a crime on campus, should call the University Police immediately at ext. 3000 or 601-877-3000. **On the Natchez Campus**, the numbers are: 601-304-4384 and at ext. 4384.

1.3 Confidential Reporting

The Alcorn State Police Department recognizes that there may be students and staff that may be hesitant about reporting crimes to the police; therefore, we have provided a confidential crime reporting form on the campus website at www.alcorn.edu/police.

Simply click the “*Inform the Police*” tab; then click on the “*Confidential Crime Reporting Form*” link; type your information in the box and click submit. You do not have to provide your name or email when you submit this form. Your information may lead to the arrest of a violator which will also be used in our annual crime report statistics.

The purpose of this confidential reporting tool is to comply with your wish to keep your involvement in the matter confidential. With such information, the university can keep an accurate record of the number of incidents or crimes on campus, determine if there is a pattern of crime, and also alert the campus community to any potential danger.

1.4 Limited Voluntary/Confidential Reporting

Police reports are public records under state law; however, the police department can hold certain aspects of the report of a crime in confidence until the investigation of such report is concluded. Reports of crimes under investigation cannot be included in the annual disclosure of crime statistics.

Professional and pastoral counselors are exempt from reporting requirements. However, Alcorn State University encourages pastoral, professional, and mental health counselors as well as clergy to inform those they counsel of the procedures for reporting crimes on a voluntary basis. These inclusions will add to the crime statistics as well as expedite due process. The Alcorn State University Police Department encourages anyone who is a victim or witness to any crime to promptly report the incident to the police.

1.5 Campus Security Authorities

Since Alcorn State University has a fully staffed commissioned police force, criminal incident reports go directly to the police department. The Clery Act mandates that institutions disclose statistics for crimes reported to local police agencies and crimes reported to Campus Security Authorities (CSAs). The intent of including non-law enforcement personnel as CSA is to acknowledge that many individuals and students in particular, are hesitant about reporting crimes to the police; but may be more inclined to report incidents to other campus-affiliated individuals. Therefore, CSAs are involved. A Campus Security Authority can be a member of the campus law enforcement unit or any individual or individuals who have responsibility for monitoring entrance into school property, or an official of a school who has significant responsibility for student and campus activities including, but not limited to, student housing, student discipline, and campus judicial proceedings.

Although we encourage the reporting of campus criminal activity directly to the Alcorn State Police Department, in some instances members of the campus community may choose to file a report with one of the other campus security authorities. CSAs should immediately relay the report to the university police.

There have been cases where on-campus students have submitted police reports to their dormitory staff who in turn, have submitted the reports to the campus police.

1.6 Staff and Faculty Disciplinary Referrals

When there is evidence that a student or staff member has committed a crime on campus, disciplinary action at the university level may proceed whether or not criminal charges involving the same incident have been adjudicated. All criminal cases involving students and staff are referred by the university police department to the university's Office of Judicial Affairs or to Human Resources.

For more information, see the Alcorn State University Handbook (Disciplinary Procedures).

1.7 Police Daily Crime Log

A daily log of all criminal offenses and incidents reported on the campus is maintained by the university police department; and is available for public inspection between the hours of 8 a.m. and 4 p.m., Monday through Friday, excluding holidays and when the university is closed.

Log entries are recorded within 24 hours after the information has become available to the police department. This information may also be obtained by accessing the University Police web site at www.alcorn.edu (go to crime/incident log tab).

The police department may withhold information from the daily crime log if the release of such information would jeopardize an on-going criminal investigation, the safety of an individual, cause a suspect to evade detection, flee, and/or result in the destruction of evidence.

If any new information about an entry into a log becomes available, the new information will be recorded in the log not later than two business days after the information becomes available.

The police department's crime log covers the most recent 60-day period, and it is open for public inspection during normal business hours. Crime log information dating back more than 60 days will be made available for inspection within two business days of a request.

1.8 Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of Police, constitutes an ongoing or continuing threat to the campus, a campus wide timely warning will be issued. The warning will be issued through the university e-mail system to students, faculty, staff, and the university community adjacent to the campus.

The Connect-ed system, the campus radio and television stations, the campus student newspaper and the posting of printed material around campus may also be utilized.

In accordance with the published guidelines used to interpret 34 CFR 668(e), the decision to issue a timely warning is made on a case-by-case basis in light of all facts surrounding the crime, including factors such as the nature of the crime, the continuing danger to the community, and the possible risk of compromising law enforcement efforts. Neither the Clery Act nor the Department

of Education defines "timely". The Department of Education has stated that the warning should be issued as soon as the pertinent information is available.

Alcorn State University will issue timely warnings without delay once reported information has been verified and the determination is made that an immediate threat to the community is evident. Depending on the particular circumstances of the crime or event, especially in all situations that could pose an immediate threat to the community and individuals, the police department will post additional information as it becomes available along with updated notifications.

(See Emergency Notifications – section 3.1)

Timely warnings for situations that are criminal in nature and involve victim(s), the victim's confidentiality will be preserved and police involvement will ensure that due process taken along with the dissemination of information. The law dictates that the university have a procedure to ensure that such victim's confidentiality will be preserved in the aftermath of public disclosure.

Timely warnings for situations that are not criminal in nature such as natural disasters, will also be handled by the university's emergency management team. (See Attachment VII for team details). In such instances, a copy of the notice is posted around campus, in each residence hall, and academic building.

Anyone with information warranting a timely warning should report the circumstances to the university police department by phone at 601-877-3000 or ext. 3000 or in person at the university police station.

For the Natchez campus they can call by phone at 601-304-4384 or ext. 4384.

1.9 Missing Persons Procedure

If there is reason to believe that a student, employee or visitor is missing from the campus, the Alcorn State University police department must be notified immediately at 601-877-3000 or ext. 3000. **On the Natchez Campus**, contact the campus police at 601-304-4384.

According to state law, there is a 24 hour waiting period to declare an adult (over 18 years old) missing. If a child (under 18 years) old is missing or believed to be in danger, there is not a 24-hour waiting period. This also includes cases involving minor students or minors participating in programs on campus. Alcorn's missing person procedure also includes all students who live off campus.

Procedure

Upon determination of a missing person, adult or minor, the university police department will generate a missing person report and initiate an investigation.

If the missing person is an adult over the age of 18, and has been missing for more than 24 hours, the Alcorn State University police department will immediately notify the missing person's emergency contacts, law enforcement agencies in surrounding counties and in the jurisdiction where the student or employee originally resided, unless that jurisdiction made the missing person report. All adult missing person emergency contact(s) will be contacted no later than 24 hours after he or she is determined missing.

If the missing student is a minor under the age of 18, and is not emancipated, the student's legal parents or guardian, or emergency contact will be contacted immediately after there is reason to believe that the student is missing.

All missing person information will be entered on the NCIC (National Crime Information Center) system and that information will become nationwide. In the cases involving minors, there will be no 24 hour wait and the information will be entered immediately into the NCIC system after there is reason to believe that the student or visitor is missing.

Students and employees have provided emergency contact information upon entering the university either as a student or an employee. This information is confidential; and can only be accessed by authorized campus officials. This information will only be disclosed to collaborating law enforcement agencies for furtherance of an investigation.

To assist with the investigation, the university radio station, television station, Connect-Ed system and university website may be used to disseminate information regarding the missing person.

2.0 CRIME PREVENTION

The University Police Department, working in cooperation with other university departments, has developed a very active and comprehensive program with the objective of preventing crime to the fullest extent possible through awareness and participation of the university community.

While the Alcorn State University Police Department may offer advice and assistance regarding campus security and safety, each individual has the primary responsibility for his/her own safety. Student crime prevention and awareness programs begin with our Chief of Police addressing the freshman at orientation. Also, through the distribution of policy statements, the university website at www.alcorn.edu, the crime log, and various other programs, the university community is informed of crime trends, security measures, and information vital to overall safety.

2.1 Police Patrol

A patrol officer's duties include protecting life and property, prevention of crime and keeping the peace. Patrol officers may also be called upon for traffic duty, an investigation, and/or apprehending a suspect. Please bear in mind that the police officer, by asking detailed questions, is attempting to solve a crime or apprehend a suspect, or simply make an accurate report.

Each member of the university community is asked to be observant and to pay attention to descriptions of persons, including clothing worn, vehicles, and license plate numbers. Any suspicious person observed in or around your residence facility, classroom, office, or work area should be reported to university police immediately at ext. 3000 or 601-877-3000.

On the Natchez Campus, the police number is: 601-304-4384.

If additional information is needed after the initial inquiry, an investigator from the university police will be assigned to conduct a follow-up investigation.

2.2 Escort Safety / Safe-Walking

The police department will provide an escort service during the hours of darkness while school is in session. The service is offered to students and staff that may be facing a walk in the dark. Please contact campus police at ext.3000 from offices and campus residential rooms or 601-877-3000 for any phone. **On the Natchez Campus**, the campus police number is: 601-304-4834. Women students that must walk at night, if not escorted, should walk in pairs or groups.

This will be safer than walking alone. However, if an escort is needed, call campus police.

2.3 Campus Safety/Education

During orientation at the beginning of each semester, students are informed of police services offered by the Alcorn State University police department. The Chief of Police talks to the incoming students about safety, security, police programs and the police section of the campus website.

Students are told about crime on-campus and similar information is presented to new employees. Crime prevention and security programs as well as sexual assault prevention programs are at least once or twice a semester. During the academic year, the police department will partner with other university organizations and departments in presenting programs on various subjects including

alcohol and drug abuse, sexual assault awareness and prevention (rape and acquaintance rape) as well as educational sessions on personal safety and residence hall security.

The resident counselors and resident assistants are required to do programs in the resident halls and the police department has the opportunity to collaborate with them as well.

The university police section of the website is full of personal safety tips and security procedures that encourage students and employees to be aware of their responsibility for their own security and the security of others.

2.4 Anti-Hazing Policy, Procedure & Penalties

All student organizations are responsible for encouraging an atmosphere of learning, social responsibility and respect for human dignity. In effort to provide a positive influence and constructive development for members and aspiring members, all organizations are expected to utilize good judgment to determine the activities of individual students as they relate to organizational requirements. Hazing is unproductive and resulting hazardous behavior is a violation of university policy as well as against the law.

Therefore, Alcorn State University's Office of Student Services has a "zero tolerance" policy with regard to hazing. In addition, all organizations, including Greek organizations that have pledge practices are required to attend an Anti-Hazing workshop conduct by the Office of Student Services. Any organization that does not attend the workshop with all of its student members will not be allowed to have a pledge class. Additionally, all students who intend to pledge must attend the workshop in order to be allowed to participate and join the organization.

Alcorn State University's Band also has an additional anti-hazing procedure developed by its current band director. Each band member is required to read the band's anti-hazing policy handbook and sign an acknowledgement statement of adherence. Violation of the policy is expulsion from the band; and, offenders are processed to campus police where they may be prosecuted and/or sent to the university's judicial affairs board.

Crime Prevention and Security Awareness on the police website @ www.alcorn.edu/police is available at a click of the mouse. The site is packed with useful information. Program information is also provided through the daily campus announcements campus-wide email, the radio station and the television station. Special announcements will be additionally promoted by the campus newspaper and postings in residential hall and academic buildings.

The following are examples of the programs and material available each year to the campus community:

(Crime Prevention and Security Awareness Programs) 34CFR 668.46(b)(6)

New-Student Orientation – At the beginning of every semester, the Alcorn State University Chief of Police addresses the entering new student group and gives a talk about the police department, its policies, procedures, campus safety, parking, community policing, the police section of the website, and university conduct.

Student -Leadership Roundtable (monthly) – The Student Leadership Roundtable is designed for students to share classroom successes, co-curricular experiences and ideas, to discuss issues concerning campus life, and to dialogue with guest lecturers on a variety of issues, topics, and events relative to campus life with the primary emphasis on leadership.

Resident Halls Programs (monthly) – Resident halls directors and resident assistants are required to present student-help programs. The university police programs division also partner with various resident counselors to present drug and alcohol abuse education.

**Drug and Alcohol Abuse Programs
Program Resources & Methods:**

Our programs are administered one of three ways:

1. Moderator - discussion.
2. Power Point Presentation
3. Professional Guest Speaker - Question/Answer

The programs include talking about the dangers of abuse, the definition of abuse, signs of abuse, method of self-correction (if possible), and avenues of professional help.

For all questions, concerns, or reports to be filed, please feel free to contact the Title IX Coordinator for Alcorn State University:

LLJuna Grennell –Weir
weir@alcorn.edu

3.0 EMERGENCY RESPONSE, EVACUATION AND NOTIFICATION

In today's society, security has become a major focus of concern for universities, administrators and law enforcement. Alcorn State University, will without delay assess every emergency situation with due diligence to ensure the safety of the —university community. Alcorn State University has established the Emergency Management Plan that will define and determine the seriousness of the situation. The complete Emergency Management Plan can be accessed online at <http://www.alcorn.edu/police/emergency.aspx>. Students, faculty and staff are encouraged to familiarize themselves with it.

The University's Emergency Management Plan consists of two major elements:

- Emergency Management Team (EMT)
- Emergency Operations Team (EOT)

1. **The Emergency Management Team (EMT).** The Emergency Management Team (EMT) consists of the President of the University and senior management (Vice Presidents). It also includes members who have been designated to serve as an EMT member. These members include but not limited to: Campus Police Chief, Fire Chief, CITS and Facilities Management. The EMT is responsible for developing the Emergency Response Guidelines, training EOT members and activating the EOT during an actual emergency or training exercise. The EMT also will make evaluations during an emergency and take appropriate actions.

2. **The Emergency Operations Team (EOT).** The Emergency Operations Team (EOT) is activated, based on the type and nature of the incident, to manage the operational aspects of the University's response to an emergency event. The University Incident Commander heads the Emergency Operations Team. The Incident Commander has responsibility for overall management of the incident and must be fully qualified to manage the incident. The Sr. Vice President for Administration/CFO, has been trained in emergency response and has been designated as the University Incident Commander. Members are responsible for ensuring that their functional area has a Critical Operations Plan and necessary resources to execute their plan.

The Emergency Operations Team (EOT) also involves different departments of the university possessing different areas of expertise. Outside expertise will be consulted without delay to determine and manage the emergency crisis. Upon confirmation of the emergency, the Emergency Operations Team will determine the level of the emergency, determine the content of the notification and initiate the notification system.

(See Attachment VII for a list of people responsible for management of an emergency crisis)

Declaration of Emergency

The primary responsibility for monitoring emergency threats and events resides with the University Police Department. It operates on a continuous 24 hour basis and is always available to receive emergency communications from variety of official and public sources. In any type of emergency, the Shift Supervisor (supervisor in charge) should follow standard operating procedures. If the emergency warrants, he/she should communicate immediately with the police chief and follow the chain of command.

Based on information obtained from appropriate entities, the University Incident Commander (Sr. Vice President for Administration/CFO) will initially declare the level of the emergency and may activate portions or all of the Emergency Management Plan to the extent necessary to control the situation.

Upon activation, appropriate Emergency Operations Team members will be notified and should report to the designated Emergency Operations Center (EOC) as directed. The University Incident Commander shall review the circumstances of the emergency with the Emergency Operations Team and determine the appropriate response.

Should it be deemed necessary to warn the University community of an impending threat or emergency situation, the University Police Department is designated to maintain the Police Communications Center with authority to activate alert warning system. Based on the initial report, and information obtained from other appropriate entities, the University Incident Commander will declare the level of the emergency.

In a major event (typically Level 2 or 3) the University Incident Commander will summon the Emergency Operations Team (EOT) Members to report to the Emergency Operations Center (EOC) or other specific location as directed. Emergency Management Team (EMT) Members that do not serve of the Emergency Operation Team (EOT) will also be contacted and may also be present.

3.1 Emergency Notification Procedure

All emergency notifications will be issued "without delay, and taking into account the safety of the university community. The only exception is that issuing a notification will compromise the situation negatively, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. In this instance, the notification will be put on hold until cleared.

Since our campus is relatively small, all emergency notifications will be sent to the entire university campus community and not any pre-determined segments of the campus. This is to ensure that all persons have enough information so they will not unknowingly wonder into a dangerous area. In addition, persons not in the dangerous area may contact those they know to be in or going toward the dangerous area. If the situation merits, notification will be sent to the adjacent communities.

Students, faculty and staff are notified daily by campus email to enroll in Alcorn State University's state-of-the-art emergency notification system, Connect-Ed. It one of is the quickest ways to ensure that our campus community receives critical university notifications on safety issues, school closings, weather alerts and any other emergency or police matters.

Connect-Ed sends simultaneous messages to all registered recipients via text-message capable phones, PDAs, and regular e-mail of information critical to their safety and well-being.

It's crucial that we are able to notify our campus and community quickly in time-sensitive situations because up-to-date communication helps minimize the spread of misinformation, restore order and provide direction **and even save lives or injury.**

The Connect-Ed system can also be used to notify entire student populations and staff members of school closures and contingency plans due to unforeseen incidents. The Connect-Ed service has been successfully used for communication by schools across the country during events, such as the wildfires in Southern California, Hurricane Katrina, Hurricane Ernesto, school evacuations, campus notifications required by the Clery Act, and to help locate missing persons.

In addition to the Connect-Ed system, the university will utilize its radio station (WMPR – 91.7 FM) and its television station (ASU TV 13), VOIP- phone system, and broadcast email. If necessary we will use runners to deliver messages by word-of-mouth.

We cannot overemphasize the importance of common sense and good judgment in responding to an emergency situation. However, it is equally important that emergency procedures be widely known and consistently followed to avoid chaos and facilitate orderly evacuation, resolution and restoration.

The University strongly urges each member of the ASU community to take advantage of the Connect-ED system. It is your responsibility to:

- Provide accurate contact information using the Connect-ED system page; and
- Provide updated information as necessary.

All members of the Alcorn community are urged to register for the Connect-ED services via web at <https://connected.alcorn.edu/default.asp>. ASU upgraded to Connect 5 in June of 2013.

Outdoor Warning System

ASU implemented an Outdoor Warning System called “**Big Voice**”. It consists of strategically placed sirens that audibly warn the university community to take the appropriate actions in the event of an emergency, such as a severe weather event or any impending danger. The warning system is audible throughout the main campus. When you hear the warnings, you should take all necessary precautions, as specified by the EMT. When the threat has passed, a verbal “all clear” announcement will be broadcast. “Big Voice” is tested at least twice every semester.

3.2 Testing of the Emergency Notification System - the Connect-ED emergency notification system is one per year. All tests are announced to not cause alarm that there is a real emergency. Simulated (un-announced) tests are also run periodically by CIT (campus information technology). The system keeps documentation of the tests in the computer database. There are two tests that are done: simulation and semi-simulation.

Simulation Tests - are those we notify the recipients of the testing of the system and then the message is sent to them by the CIT computer system which logs that the messages were received or failed.

Semi-Simulation Tests– involves the police dispatcher. The recipients are notified of the test; and the police dispatcher sends the message. These tests may involve a real scenario such as the evacuation of a building. There will be at least one annual testing of the semi-simulation test that will be projected to get the full effect of a real scenario. The procedure for publicizing this test will be that of the emergency notification procedures.

3.3 Emergency Notification System Training – there are key people who have been trained in the Connect-ED emergency notification system. The police dispatchers and university relations personnel have been trained to send a message in the event of an actual emergency. Training is ongoing.

3.4 Confirmation and Content of the Notification

Confirmation of the emergency: with the exception of natural emergencies such as hurricanes and tornados, the confirmation of "a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on the campus," will follow police dispatch information of the emergency and/or the determination of the police investigation or assessment of the situation.

Initiation of the notification system: It will be in the professional judgment of the university incident commander to determine the level of the emergency as well as the how the notification procedure is activated. The initial notification will usually come from campus police dispatchers; and facilitate by CIT if necessary.

Content of the notification: the initial content of the notification will be classified by the campus police dispatch following confirmation of an emergency. Any revisions to the content of the notification(s) will be done and approved by the core response team.

University Relations (department) will determine and distribute all information that will be disseminated to the external media outlets. University relations may give the campus radio station and television station the authority to broadcast and or disseminate information.

3.5 Emergency Response and Evacuation Procedures

The mission of Alcorn State University is to respond to an emergency situation in a safe, effective, and timely manner. University personnel and equipment will be utilized to accomplish the following priorities:

- Priority I: Life Safety
- Priority II: Property Conservation
- Priority III: Incident Stabilization

Emergency Evacuation Procedures

In the event of an emergency, determine the nearest exit to your location and the best route to follow. If time permits during the evacuation, secure your workplace and take personal items. In most emergencies, complete evacuation of the campus is not necessary. If however, there are hazardous materials released, flooding or other major incident, it may be necessary to relocate all university students, faculty, and staff to a safer location.

Evacuating from a Building

1. Walk, Do Not Run!
2. Do not use elevators.
3. Those that are unable to rapidly evacuate the building should move to a stairwell landing and wait for assistance from trained first responders. Elevators should not be used in the case of fire. Inform first responders and the Campus Police Department of persons who have not been evacuated.
4. Gather outside at your designated area. Report any special circumstances to the Emergency Operations Team or Campus Police.
5. Do not return to your building, wait for instructions from Campus Police.

EVACUATION OF THOSE PERSONS WITH PHYSICAL DISABILITIES

Individuals Who Use Wheelchairs or are Otherwise Mobility Impaired:

- If on ground floor – Leave the building at the nearest safe exit
- If on above or below ground floor - Predetermine the safest plan of action considering your particular physical circumstances and the areas you will be in, with advice from your physician.

General procedures are suggested by fire department and emergency personnel:

- In all areas you frequent, become familiar with location of at least two exits, alarm provisions, safety equipment such as fire extinguishers, storm shelter areas, and evacuation staging areas.
- Before an emergency, choose at least two peers or fellow employees who are willing and able to assist you, if assistance may be needed in carrying you with or without the wheelchair to safety.
- Ask faculty, supervisor, or Building Contact (or Assistant Dean of Students/Director of the student Affairs) if help is needed in getting volunteers.
- Discuss with assistants and practice, if possible, the safest method for moving you up or down a stairway. If you have difficulty being understood, develop a card containing all appropriate instructions and carry it with you.

Evacuation Procedures

1. When the fire alarm sounds, (fire or evacuation) all personnel should ensure that nearby personnel are aware of the emergency, quickly shutdown operating equipment (e.g., compressed gas cylinders), close doors and exit the building using stairwells.
2. All occupants should proceed to their Designated Meeting Site and await further instructions from their Safety Monitor.
3. All personnel should know where primary and alternate exits are located, and be familiar with the various evacuation routes available. Floor plans with escape routes, alternate escape routes, exit locations and Designated Meeting Sites are located and are posted in the buildings.
4. Building occupants must NOT use elevators as an escape route in the event of a fire.

One can extinguish small fires only if trained to use a fire extinguisher. However, an immediate readiness to evacuate is essential.

Disabled Occupants

If a disabled occupant is unable to exit the building unassisted, the Safety Monitor must notify the emergency medical response personnel (EMT's) of the person's location. Transporting of disabled individuals up or down stairwells should be avoided until emergency response personnel have arrived. Unless imminent life-threatening conditions exist in the immediate area occupied by a non-ambulatory or disabled person, relocation of the individual should be limited to a safe area on the same floor, in close proximity to an evacuation stairwell.

Critical Operations Shutdown

Critical Operation Shutdown: Critical operations, including equipment that must be shut off and persons designated to complete these actions have been identified. Procedures for rapid shutdown should be predetermined for life safety and loss control purposes, as well as ensuring complete evacuations in a timely manner. The Critical Operations Shutdown procedures are to be followed by those employees who have been assigned to care for essential building operations.

Building Coordinators

Building Coordinators are assigned to each building. Building Coordinators are considered the direct person of contact for each building. Building Coordinators are responsible for alerting building occupants during an emergency or evacuation. They are also responsible for conducting a personnel roll call once evacuation or shelter-in-place assembly has taken place. This procedure is done to assist the Emergency Management Team in accounting for all building occupants.

Each University building must have a Building Emergency Plan (BEP) that describes procedures for building occupants to follow in the event of an emergency. The Building Coordinator develops the BEP and submits it to the Senior Vice President for Administration/CFO (Incident Commander) for review and distribution to the Fire and Emergency Medical Services (EMS) Department.

For Fire Safety and Procedures see the Fire Report in section 11.

4.0 SEXUAL ASSAULT AND HARASSMENT PREVENTION (Campus Sexual Assault Policy/Programs) 34CFR 668.46(b)(11)

Alcorn State University is committed to creating a safe and secure campus environment that is free from acts of intimidation, sexual assault or hate violence. All reports of sexual assault will be thoroughly investigated by the university police; and arrests will be made when appropriate.

If necessary, the results of the investigation will be submitted to the Claiborne County District Attorney's Office for evaluation for criminal prosecution. If reasonably available, assistance will be provided in changing academic and living situations of victims of sexual assaults.

The State of Mississippi defines Sexual Assault as Sexual Battery:

Sexual Battery - SEC. 97-3-95 of the Mississippi Penal Code:

(1) A person is guilty of sexual battery if he or she engages in sexual penetration with:

(a) Another person without his or her consent;

(b) A mentally defective, mentally incapacitated or physically helpless person; or

(c) A child under the age of fourteen (14) years.

(2) A person is guilty of sexual battery if he or she engages in sexual penetration with a child of fourteen (14) but less than eighteen (18) years if the person is in a position of trust or authority over the child including without limitation the child's teacher, counselor, physician, psychiatrist, psychologist, minister, priest, physical therapist, chiropractor, legal guardian, parent, stepparent, aunt, uncle, scout leader or coach.

4.1 Sexual Assault Case Procedures (What to do...)

Persons who have been sexually assaulted or who have been the victim of any type of sex offense should immediately report the incident to:

On the Main campus: the Alcorn State University Police Department by dialing campus ext. 3000 or 601-877-3000 or 911.

On the Natchez campus dial 911 or campus police at ext. 4384 or 601-304-4384.

All Alcorn State University personnel, if confronted with *sexual assault* incidents, will help the students if contacted. They will assist in notifying the appropriate parties including: law enforcement, counseling, mental health personnel, legal counseling, and relatives. If transportation is needed, it will be provided.

In addition, our sexual assault prevention program has identified members of the campus community that are people students know and can go to when "first responders" other than the police are utilized.

If you are a victim of a sexual assault, the following is strongly suggested:

1. Get to a safe place.
2. Call the police immediately

Main Campus: call ext 3000 or 601-877-3000

Natchez Campus: call ext 4384 or 601-304-4384

3. Seek medical attention immediately: You may not be sure about prosecution; but you might want to later. You are encouraged to immediately obtain a medical evidentiary examination and file a police report. You always have the right to change your mind and not to pursue a criminal complaint.
4. You can also call the Rape Crisis 24- hour Hotline 800-656-4673. Their advocates will provide you with some options you may desire and you will not have to give your name.
5. Do not bathe, shower, douche, change your clothes or change anything at the crime scene. Extremely valuable physical evidence can be obtained from you, your clothing, objects and DNA evidence at the scene of the crime.
6. If you do or do not make a report to the police, you are still encouraged to seek professional and medical attention/advice. It is important not to forget the possibility of sexually transmitted diseases, pregnancy or other medical concerns.

4.2 After a Sexual Assault – Preservation of Physical Evidence:

The timely preservation of physical evidence is essential to the successful prosecution of most sex offenses. Considering the time-sensitive nature regarding the preservation and collection of such evidence, it is essential that the police department be contacted as soon as possible.

Due to the sophisticated investigative resources required to investigate certain sex crimes, the Alcorn State University Police Department has entered into an agreement with the other state law enforcement agencies to assist with investigation if necessary.

The Alcorn State University Police will also assign an investigator to facilitate internal university incident management and internal judicial protocols.

In the event of a sexual assault, the victim can/will receive immediate medical attention and the collection of physical evidence will be a major concern along with the well-being of the victim. The victim will be given the option to speak to a nurse or doctor, a counselor, legal advisor, and relatives.

Alcorn State University does not perform the physical evidence examination in the campus infirmary upon the advice of our attending physician. If a sexual assault occurs on campus, the victim is taken to the nearest hospital of choice, where they are examined. An ASU police officer will collect the physical evidence and take it to the crime lab in Jackson, Mississippi. The crime lab will email the results-report to the university police investigator.

4.3 Administrative/Judicial Considerations & Disciplinary Action

During any campus disciplinary proceeding in a case of alleged sexual assault, the accuser and the accused are entitled to the same opportunities to have others present. Both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault. This does not constitute a violation of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C 1232g).¹

Following the university's final determination from an on-campus disciplinary proceeding for an alleged sex offense, there can be sanctions for rape, acquaintance rape, or other sex offenses (forcible or non-forcible). This will include censure, social probation, termination of the residence contract, or suspension or expulsion from the university. This determination is only the university's determination; and the alleged suspect can still face criminal prosecution.

Assistance will be made available in changing the academic and living situations of the victim after an alleged sexual assault incident if requested by the victim; and if these changes are reasonably available. Counseling, mental health, and other student services are available, both on campus and in the surrounding community, for victims of sexual assault.

By being aware that crime does occur on campus, members of the university community can take positive measures to prevent crime. Such positive measures include locking doors, avoiding walking in areas that look unsafe or are not well lit, utilizing the campus police escort service, being alert to surroundings, avoiding intoxication, and keeping known and pleasant acquaintances. Note: these provisions shall be construed to confer a private right of action upon any person to enforce the provisions of the above mentioned.

Any changes in university policy are made at the discretion of Office of Student Affairs.

For more information about campus safety, university security policies or crime prevention services, please telephone the University Police Department at 601-877-3000 or ext. 3000.

Campus Sexual Assault Victims' Bill of Rights

- The accuser and accused must have the same opportunity to have others present.
- Both parties shall be informed of the outcome of any disciplinary proceeding.
- Survivors shall be informed of their options to notify law enforcement.
- Survivors shall be notified of counseling services.
- Survivors shall be notified of options for changing academic and living situations.

4.4 Sexual Assault Education/Prevention Programs

Alcorn State University is committed to creating a safe and secure campus environment that is free from acts of intimidation, sexual assault or hate violence. All forms of sexual assault are regarded as serious offenses which are likely to result in suspension or expulsion as well as criminal prosecution. Mississippi criminal law encompasses these offenses under at least the following titles: rape, statutory rape, sexual battery, and fondling. Prosecution of students for crimes they commit, whether by state or federal prosecutors, is independent of and in addition to the charges and actions taken under university regulations.

Sexual Assault Victims Center

Alcorn State University does not presently have an independent rape crisis center. We have spoken to established sexual assault prevention agencies in our area; and it was a consensus that our campus would be better served by partnering with a professional agency as noted in the Clery Handbook.

Alcorn State University police department has partnered with Catholic Charities **Guardian Sexual Assault Center** to help us provide on-campus sexual assault/rape education and prevention programs; and, to also serve as our extended rape crisis center. In addition, the university's counseling and testing services are an integral part of this process.

The Guardian Sexual Assault Center a statewide network. The closest center is in Natchez, Mississippi – 30 miles from the main campus and minutes away from our Natchez campus. The center provides an array of services to victims of sexual assault. The program is established to help eliminate or reduce the incidence of rape and sexual assault through prevention and education.

All services are offered free of charge -- services offered:

24 hour crisis hot line – 1-888-721-5460

- Mental Health Intervention
- Crisis Intervention
- Counseling for victims and loved ones
- Counseling for adult survivors
- Police / Court Escorts
- Community Awareness
- Emergency Shelter
- Day Treatment
- Adolescent Day Treatment
- Emergency assistance
- Guardian Shelter for Battered Families
- Supportive Housing
- Guardian Sexual Assault Center
- Guardian Collection Thrift Store
- Food Pantry

The Catholic Diocese was established in 1837 and included the entire state of Mississippi. In 1977, the Diocese was divided into the Diocese of Biloxi, which serves 17 southernmost counties of the state, and the Diocese of Jackson, which serves the 65 remaining counties.

The Natchez Guardian Sexual Assault Center is under the Diocese of Jackson.

Website: <http://www.catholiccharitiesjackson.org>

SAEP – Sexual Assault Education and Prevention Program – SAEP is the currently the proxy name of our on-campus sexual assault/rape education and prevention programs.

SAEP - Sexual Assault Education and Prevention Program:

- a. Promotes the awareness of rape.
- b. Promotes the awareness of acquaintance rape.
- c. Promotes the awareness of other sexual offenses
- d. Promotes the prevention of all sexual offenses.
- e. Serves as an information resource.
- f. Serves as a crisis hotline for victims.
- g. Serves as counseling for victims or those preventing victimization.

SART - Sexual Assault Response Team:

The Sexual Assault Response Team: its duties and responsibilities fall under police jurisdiction at Alcorn State University. The Sexual Assault Response Team includes at least the following: a counselor, a law enforcement investigator, and a medical representative.

The other members of SART will be members of the university community that serve as “first responders”. These members are those faculty and staff members who students can and will identify with and perhaps confide in. Therefore, in the unfortunate event of an incident, the victim will approach the “first responder” member and start the judicial process. Research has shown that victims need to talk to someone they feel they can trust. Unfortunately, that is not always the police as a “first responder”. The SART team must be people who have some experience with sexual assault victims; therefore, we require at least one professional training session of the SART team coordinators and subsequent follow-up training and information gathering. This team will also coordinate and communicate with other community agencies and services as required.

4.5 Rape on College Campuses: Information for Prevention

If you never have been personally involved in a sexually violent situation, chances are you know someone who has been. The following information will address the subjects of types of rape, date drugs, dater rights, and myths about rape. Rape is not just a problem for women. Men and women must work together to bring about the changes needed to end sexual violence. The more knowledge we have, the better equipped we are to respond correctly when the situation arises.

4.6 Types of Rape

People who are forced to have sexual contact against their will are victims of sexual assault. If the assault involves sexual intercourse by force or without consent (at any time), it is rape.

Two types of rape are:

Acquaintance Rape - rape by someone the victim knows. (This type of rape occurs most often.) Rapists aren't always strangers, when someone you know- a date, steady boyfriend, or a casual friend- forces you to have sex, it's still rape.

Stranger Rape - rape by someone unknown to the victim.

4.7 Tips that may help prevent Acquaintance Rape

There are no definite rules to avoid becoming a victim of acquaintance rape. However, if expectations and feelings about sex are clearly communicated, rape may be less likely to happen.

Here are some suggestions that will help clarify relationships:

- **Be careful** not to let alcohol or other drugs decrease your ability to take care of yourself and make sensible decisions.
- **Trust your** gut feelings. If a place you are in or the way your date acts makes you nervous or uneasy, get out or leave.
- **Check out** a first date or a blind date with friends. Meet in and go to public places. Carry money for a phone call or taxi or take your own car.
- **Don't leave** a social event with someone you've just met or don't know well.
- **Do not accept** beverages from someone you don't know and trust. Always watch your drink and never leave it unattended.
- **Be assertive.** Express your expectations and feelings clearly. Stand up for your rights without violating those of others.
- **Communicate clearly.** Realize that it takes effort for two people to understand each other.
- **Take responsibility.** Say YES if you mean YES and NO if you mean NO ... and know the difference.
- Before you end up in a situation where you are vulnerable, think about your alternatives.

Poor Communications can lead to rape when two people have different expectations and desires.

For example, the man may think the woman is playing hard to get when she really means no.

As a man, you can...

- Accept a woman's decision when she says —NO. Don't see it as a challenge.
- Ask yourself how sexual stereotypes affect your attitude and actions toward women.
- Avoid clouding your judgment and understanding of what another person wants by using alcohol and other drugs.
- **Realize that forcing a woman to have sex against her will is rape, which is a violent crime with serious consequences.**

4.8 Date Rape Drugs & Alcohol

While under the influence of alcohol: men and women can feel that they are more sexual; Alcohol causes increased misperceptions by reducing the ability to process complex thoughts.

It can be used as an excuse (I Was Drunk);

It can decrease the ability to resist an attack;

In over 3/4 of college rapes, alcohol was involved in some way.

Rohypnol and GHB are called the date rape drugs because when they are slipped into someone's drink, it makes the victim's ability to resist impaired; and then a sexual assault can take place without the victim being able to remember what happened.

Rohypnol is referred to as (roofies, roopies, circles, the forget pills.) It works like a tranquilizer. It causes muscle weakness, fatigue, and slurred speech, loss of motor coordination and judgment, and amnesia that lasts up to 24 hours. It looks like an aspirin – small, white, round.

GHB (GAMMA-HYDROXYBUTERATE is also known as —liquid X —salt water or —scoop) -causes quick sedation. Its effects are drowsiness, nausea, vomiting, headaches, dizziness, coma, and death. It's most common form is clear liquid although it can also be a white, grainy powder.

4.9 Dater's Bill of Rights

1. I have the right to refuse a date without feeling guilty.
2. I can ask for a date without feeling rejected or inadequate if the answer is no.
3. I do not have to act macho.
4. I may choose not to act seductively.
5. If I don't want physical closeness, I have the right to say "no".
6. I have the right to start a relationship slowly, to say, "I want to know you better before I become involved."
7. I have the right to be myself without changing to suit others.
8. I have the right to change a relationship when my feelings change. I can say, —We used to be close; but I want something else now."
9. If I am told a relationship is changing, I have the right not to blame or change myself to keep it going.
10. I have the right to an equal relationship with my partner.
11. I have the right not to dominate or be dominated.
12. I have the right to act one way with one person and a different way with someone else.
13. I have the right to change my goals whenever I want to.

4.10 Myths that Contribute to Date Rape

1. At a certain point a man cannot stop.
2. When a woman says "NO" it means "CONVINCE" me.
3. When a woman teases a man it is acceptable to force a woman to have sex.
4. Unless a woman resists it is not rape.
5. It is not rape when a woman is drunk or passed out.
6. The way a woman dresses is a sign she wants to be raped.
7. If a woman has had sex with the person on another occasion, it cannot be rape.
8. If women did not take precautions it can't be rape.
9. If a woman agrees then changes her mind it's not rape.
10. If a guy or girl is too drunk to know what he or she is doing, it's not rape.
11. All rapists know that their actions are defined as rape.
12. Rape does not affect men.

4.11 Support Resources

Any and all the contacts below can direct victims to the resources they may need. On campus counseling is available. Off campus counseling is also available to walk-in or referrals.

Alcorn State University has a partnership with **Catholic Charities – Guardian Sexual Assault Center** who provides a number of other services for victims of sex offenses in addition to mental health services.

However, any and all internal and external services of choice are available to victims.

Support Resource Numbers:

Police/Fire/Emergency Ambulance 9-1-1	911
Campus Police / Fire University Police Chief Michael Storr	601 877-3000
Alcorn State University President	601-877-6111
Vice President for Student Affairs	601-877-6380
Facilities Management (Physical Plant)	601-877-6470
Health Services (Infirmary)	601-877-6460
Counseling & Testing Center (WWAB 3rd floor)	601-877-6230
University Housing	601-877-6478
Rape Crisis Hotline	800-656-4673
Briarwood Mental Health Services	800-863-4004
Natchez Regional Hospital	601-443-2680
Natchez Community Hospital	601-445-6231
ASU Family Clinic (Natchez Campus)	601-304-4375
National Suicide Prevention Lifeline	800-273-8255
Mississippi Department of Mental Health	877-210-8513
Catholic Charities-Guardian Sexual Assault Center	601-446-8668
Rape Crisis Hotline - RAINN Rape, Abuse and Incest National Network	800-656-4673
SANE: Sexual Assault Nurse Examiner	
SANE Betsy Borden, RN, SANE Natchez Regional Medical Center	601-443-2534
SANE Renea Floley, R.N. SANE at River Region Hospital, Vicksburg, MS	601-883-5932
SANE Terry Singleton, R.N. SANE at Kings Daughter Medical Center, Brookhaven, MS	601-833-6011

5.0 REGISTERED SEX OFFENDER INFORMATION **(Location / Notification of Registered Sex Offenders) 34CFR 668.46(b)(12)**

The "Campus Sex Crimes Prevention Act" is a federal law enacted on October 28, 2000 that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, working or volunteering on campus.

The Act requires sex offenders who are already required to register in a state, to provide notice, as required under state law, to each institution of higher education at which the person is employed, carries on a vocation, or is a student.

The Act also requires that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems.

It also amends the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained, seen, and read.

For general resource information about sex offender registries, sex offenders, crime-information, and crime statistics go to <http://www.criminalwatch.com/states/ms.asp>.

- [Find Mississippi Sex Offenders](#)
- [Mississippi Criminal Database](#) – various crimes
- [Mississippi Public Sex Offender Registry](#)

Alcorn State University publishes the notification of sex offenders on the university's website: go to www.alcorn.edu/police click on the **sex offenders notifications** *tab*.

Alcorn State University provides this notification in accordance with state and federal statutes. When the university has received official notification of convicted sex offenders enrolled or at the institution, the information is posted on the university website. In addition, we have included notifications from offenders within a 3 mile radius of Alcorn State University.

The release of this information is only intended to inform and enhance the security of the Alcorn community which is required by law. The individuals who appear on this notification have been convicted of a sex offense that requires registration and notification by law.

6.0 SUBSTANCE ABUSE

(Policies on Alcoholic Beverages, Illegal Drugs and Drug/Alcohol Abuse Programs)

6.1 Alcohol Policies - 34CFR 668.46(b)(8)

It is the policy of Alcorn State University that the possession and/or use of any alcoholic beverages or controlled substance other than prescribed drugs are not permitted on the campus or in any of the university buildings (this includes parking lots). If a student violates this policy or his/her behavior is affected by the use of alcohol or drugs, the student will be subject to disciplinary action and/or legal action. Violations will be prosecuted by local and university authorities.

It is illegal in the state of Mississippi for anyone under the age of 21 to purchase, possess, or consume alcohol or to falsify or misrepresent his or her age to obtain alcohol.

See attachment V for complete policy statement at the end of this report.

6.2 Drug Policies - 34CFR 668.46(b)(9)

The use, possession, and/or sale of illegal drugs are violations of Alcorn State University's Code of Conduct. Faculty, students and employees who use, possess or sell illegal drugs are subject to criminal prosecution as well as administrative disciplinary actions, including mandatory counseling, suspension or dismissal. The consumption, sale, distribution, manufacturing, purchase, passing of, being in the presence of, or the vicinity of illegal drugs, narcotics, the accessory to, or aiding and abetting of any controlled substances, is strictly prohibited in all locations of the university. This is in accordance to all local, state, and federal laws. Drug paraphernalia is also strictly prohibited.

See attachment IV for complete policy statement at the end of this report.

6.3 Alcohol / Drug Abuse Education - 34CFR 668.46(b)(10)

Our alcohol abuse and drug abuse education programs use prevailing facts such as those below; and we let the students talk about them with hope of drawing conclusions that lead to safer drinking habits, more caution and perhaps abstinence in all substance abuse.

Facts:

Recent research confirms that most college campuses continue to have some alcohol and other drug-use problems.

Alcohol, of all substances used, causes the most problems on college campuses.

Alcohol use is a continuing problem on most college campuses, where nearly 73% of the students drink at least occasionally, according to the Core Institute, the United States' largest national statistics database on alcohol and drug use by college students. And according to the federal Centers for Disease Control figures for 2010, one in four young adults, ages 18-34, binge drink, i.e., drink four or more alcoholic beverages in the span of a few hours.

Drinks Per Week: The average male freshman, according to the Core Institute, which surveyed 33,379 undergrads on 53 U.S. campuses, consumes 7.39 drinks – a bottle of beer, glass of wine, shot or mixed drink – per week, while the average female has 3.86.

Academic Impact: 31% of college students missed a class due to substance abuse, according to the Core statistics, and 22% tanked an exam or essay. And some 159,000 of the nation's current freshmen will drop out of school because of alcohol or drug use.

Drinks Per Week: Alcohol and sex make for a particularly unhealthy cocktail. Alcohol has been involved in 90% of all campus rapes – either the rapist and/or the victim were under the influence. And it's heavily involved in every other kind of hook up as well. Some 70% of college kids say they had unplanned sex - sex they wouldn't otherwise have had - while under the influence, and 20% didn't take precautions, even though they practice safe sex when sober.

Toll on Relationships: Too many teens think booze helps their social lives, but alcohol use can take a toll on relationships with friends and roommates.

6.3 Legal Enforcement

It is the policy of Alcorn State University that the possession and/or use of any alcoholic beverages or controlled substance other than prescribed drugs are not permitted on the campus or in any of the university buildings (this includes parking lots). If a student violates the above regulation or his/her behavior is affected by the use of alcohol or drugs, the student will be subject to disciplinary and/or legal action.

Any faculty, staff, or student(s) found in violation of the aforementioned policy while on the university's campus, or while engaged in official university business off campus, shall be required to undergo mandatory assessment for drug abuse. The University reserves the right to prescribe the nature and type of corrective action to be imposed on faculty, staff or students found in violation of the Drug-Free Workplace and Drug-Free Campus Policy.

Such corrective action may include:

- 1) issuance of warning,
- 2) referral for treatment,
- 3) suspension,
- 4) termination,
- 5) expulsion, and/or
- 6) civil prosecution.

See attachment V for complete policy statement at the end of this report.

7.0 CAMPUS FACILITIES ACCESS AND SECURITY

(Security of and Access to Campus Facilities) **34CFR 668.46(b)(3)**

Access to and Security Consideration of Campus Facilities

Main Campus

All academic buildings on campus are generally open from 7 a.m. to 9:30 p.m., Monday through Friday. Certain academic buildings are also open for weekend classes and special activities. All academic and administrative buildings are locked after hours and on weekends. Only physical plant personnel, campus police and specific faculty members have access to buildings after hours and on weekends.

All campus facilities and grounds are maintained in such a manner as to enhance security. Security cameras have been placed throughout the campus to provide a —camera angle view of every building. The cameras record and view in real time. Monitors for the cameras are located in the police station. Therein, the police dispatcher can see and direct police patrol to scene of an offense at many locations. Additional cameras were installed in the fall of 2014. Police also patrol the campus regularly and check to see if doors are locked and look for other security or unsafe situations. Lighting surveys are conducted by members of facilities management and the university police to identify poorly lit areas to enhance security. While on patrol, police officers observe campus lighting and any abnormal situations and submit work orders and/or reports.

Natchez Campus

Alcorn has two academic buildings and a residential hall on the Natchez campus: the School of Nursing is open from 7 a.m. to 9 p.m. Monday through Friday and 9 a.m. to 2 p.m. on Saturday and 2 p.m. to 9 p.m. on Sunday. The School of Business is only open 7 a.m. to 5p.m. Monday through Thursday and 7 a.m. to 4 p.m. on Friday. The library is in the School of Business. The library has a separate entrance/exit than the business school and is locked-off from the school of business after hours. The library is open Monday through Thursday 8 a.m. to 9 p.m.; Friday 8 a.m. to 4 p.m.; Saturday 8.a.m to 3 p.m. and Sunday 2 p.m. to 9 p.m. Both buildings are locked after hours; and after hour access is only granted by the campus police to specific authorized personnel. There are various wide-angle security cameras monitoring the buildings. The cameras record and view in real time. Monitors for the cameras located in the police station on the Natchez campus and remotely to the main campus police station. Dispatch can see and direct police patrol to scene of an offense if there is one. Police also patrol regularly and check to see if doors are locked and for other security matters or unsafe situations. The Natchez campus and its parking lots are well-lit. Extra lighting is essential because there is wooded area near campus. The lighting is maintained by on campus facilities management. While on patrol, police officers observe campus lighting and any abnormal situations and submit work orders and/or reports.

7.2 Parking Lot Safety

There are several parking lots located around the campuses of Alcorn State University. In order to reduce the chance of property loss, never leave your vehicle running, unlocked, keys in the ignition or the windows rolled down. Never leave valuables in sight. Use security devices such as a car alarm, steering wheel lock and/or a fuel/electric cut-off switch. When approaching your vehicle, have your keys in your hand and remember to look inside your vehicle before you get in. For emergencies, have your cell phone on speed dial to the campus police.

7.3 Residential Housing Access and Security

Main Campus

Alcorn State University opened four new housing facilities in 2010-2011: The Medgar Wiley Evers Heritage Village Complex Buildings A B, C & D. The Medgar Wiley Evers Heritage Village Complex houses just over 1000 students. These halls have computer labs, classrooms, study rooms, laundry facilities, and are key-card accessible and securely monitored twenty-four (24) hours a day.

In fact, all nine dormitories on the main campus have key-card access and security cameras. Security cameras have been placed in the lobbies and on the floors of all the dorms to add to the security of these buildings. Corresponding monitors are located in the campus police station for added police security, monitoring and evaluation.

Alcorn State University's main campus provides residential housing to the majority of its students. The university police department and the Department of Housing and Residence Life work closely together to create a safe and comfortable living and learning environment.

Unfortunately, theft is the most common crime problem in the residential areas; therefore, precautions should be exercised at all times. Residents are encouraged to be watchful and cautious by being aware of their surroundings and the presence of unfamiliar people. Residents are reminded to always lock their doors and report unfamiliar and suspicious behavior in an effort to reduce the opportunity of crime.

There are designated evacuation routes posted in the stairwells as well as the exits. Residents are also instructed to acquaint themselves with their exits.

For Residential Fire Safety – See Fire Report – section 11.

Alcorn State University **does not yet have any off-campus residential facilities.**

34CFR 668.46(b)(7). Currently, there are not any university organizations that have off campus locations officially recognized by the university.

Natchez Campus

The Natchez Residence Hall Complex was completed in 1998. It can house approximately 116 students. The building is divided into three sections. The main building contains the director's office, guest lobby, and kitchen area. The other two sections are the housing units. This dorm is locked at all times. Building access is with a card/key. There are designated evacuation routes posted at the stairwells as well as the exits. Residents are instructed to acquaint themselves with their exits. Residents are also reminded to always lock their doors and report unfamiliar and suspicious behavior in an effort to reduce the opportunity of crime.

For Residential Fire Safety – See Fire Report – section 11.

8.0 WEAPONS POLICY

Policy Statement:

It is the policy of Alcorn State University that the possession or control of any weapon while on university property is prohibited and in most cases is a felony. It is the policy of the university that any weapon on university property concealed or exposed is prohibited unless he/she is a law enforcement officer.

II. Reason for Policy:

This policy is in place to promote a safe and secure campus.

III. Definition of Weapon:

A weapon is a gun, rifle, pistol, or any firearm, any bomb (or other explosive material).

The term weapon includes any potentially dangerous objects or substance including, but not limited to, any firearm (including any weapon or instrument from which a shot, projectile, or other object may be discharged by force, whether operable or in-operable, loaded or unloaded); any sword (including decorative), or other martial arts weapons; any knife, switchblade, billy-club, nunchakus, blackjack, bludgeon, metal knuckles, slingshot, razor, or ice pick; illegal or potentially dangerous chemicals, fireworks, BB gun, pellet gun, air rifle, paint gun, or any replica firearm, or any other instrument which by its nature or circumstances may be reasonably construed as a weapon.

9.0 HATE VIOLENCE

Reporting Hate Violence

Reporting hate violence is a very important in the development of a more tolerant society and a hate-free campus environment. If you have been the target of a hate crime or hate/ bias motivated incident, you are encouraged to report the occurrence to the Alcorn State University Police Department.

Bias

A pre-formed negative opinion or attitude toward a person or group of people because of their ethnicity, race, national origin, religion, gender, sexual orientation or disability (varied ability) or based upon the perception that the person or group has one or more of those characteristics

Hate Crimes

A criminal act involving one/more of the listed crimes (below) which was motivated by bias against any person or group of persons, or the property of any person or group of persons.

- **Larceny-Theft:** (except motor vehicle thefts) The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession.
- **Simple assault:** An unlawful physical attack by one or more persons upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property.
- **Murder.**
- **Manslaughter**
- **Sex Offenses**
- **Robbery**
- **Aggravated Assault**
- **Burglary**
- **Motor Vehicle Theft**
- **Arson**

(complete crime definitions on page 52)

Hate Bias

The previously mentioned crimes should be reported to the Alcorn State University police or any local law enforcement agency (*as hate crimes*) if circumstances manifest evidence that the victim was intentionally selected because of the victim's actual or perceived bias in one or more of the following categories:

- **Race:** a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks, whites, **or**
- **Gender /Gender Identity:** a group of persons because those persons are male or female or transgender, **or**
- **Religion:** a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists, **or**
- **Sexual orientation:** a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex, e.g. gays, lesbians, heterosexuals, **or**
- **Ethnicity/National Origin:** a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions, e.g., Arabs, Hispanics, **or**
- **Disability:** a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury advanced age, or illness.

Procedure/Response:

The police reporting of a hate crime must include indicators of prejudice and/or bias (such as those above) in the police report that is given to the District Attorney. It will be the decision of the District Attorney to pursue it as a hate crime or not.

No Hate Crimes reported from both ASU Campuses for 2011, 2012, 2013.

Note: None of the crimes reported for this reporting period were classified as a hate crime.

10.0 CRIME STATISTICS

(Collection of crime statistics for the Annual Report)

In compliance with the Clery Act, the Alcorn State University Police Department has the responsibility to report certain crime statistics to the Department of Education. Additionally, the Police Department must also comply with other State and Federal crime statistics reporting mandates.

There is a vast difference in reporting requirements between the Clery report and other State and Federal crime reporting statistics. Clery reporting requires the reporting of student disciplinary referrals that are not required by either state or federal law enforcement.

This report contains crime statistics that have been compiled from the 2009 calendar year and a reprint of the two previous calendar years' crime statistics.

The statistics reported in following sections have been compiled from data collected from five (4) reporting sources: (1) the Alcorn State University Police Department, (2) the Claiborne County Sheriff's Department and (3) the Vicksburg Police Department, (4) the Natchez Police Department.

Crime statistics are gathered, collected and reported on a periodic basis.

Alcorn State University does not monitor or record criminal activity in which students are engaged at off-campus locations unless the attending law enforcement agency involves our police department. The university does not have off campus student organizations that are officially recognized by the institution because Alcorn currently does not have any off-campus student locations, or any off-campus housing.

10.1 Reporting Locations - Definitions

#1 On-Campus Property:

Any building or property owned, leased or under the control of Alcorn State University within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes.

#2 On-Campus Residential Facilities:

All on-campus residential buildings located on campus property; can be owned and managed by a private company.

#3 Non-Campus Property:

Any building or property owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution and any building or property owned or controlled by a student organization recognized by the institution.

#4 Public Property:

All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

10.2 CRIME STATISTICS (Categories)

The statistics in the following tables are arranged in accordance with the hierarchy rule used in the uniform crime reporting system of the Department of Justice, Federal Bureau of Investigation. Such statistics do not identify victims of crimes or persons accused of crimes.

Crime Statistics – Table 1 Statistic Table 1

Alcorn State University – **Main Campus** - Alcorn State, MS 39096

Vicksburg Campus Extension statistics are reported in **non-campus* column of the table.**
(primarily occurrences in community around the extension building)

Our Vicksburg campus has moved from its former “high crime” location.

Crime Statistics – Table 2 Statistic Table 2

Alcorn State University – **Natchez Campus** - Natchez, MS 39120

See Attachment II for the Crime Definitions

Statistics Table 1 Alcorn State University – Main Campus - Alcorn State, MS 39096

Offense	On-Campus Property			Residential Facilities			*Non-Campus Property			Public Property Off Campus			Total 3 yrs
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	1	0	0	1
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	1	0	0	1
Sex Offenses Forcible	2	1	0	0	2	1	1	1	0	0	0	1	9
Sex Offenses Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	1	1	1	3	1	2	0	0	2	0	0	11
Aggravated Assault	1	1	0	1	1	0	22	0	0	2	0	0	28
Burglary	10	1	4	11	12	4	30	0	0	0	0	1	73
Motor Vehicle Theft	3	0	1	0	0	1	7	0	0	0	0	1	13
Arson	2	2	0	5	0	3	0	0	0	6	0	0	18
Arrests													
Liquor Law Arrests	5	0	0	0	0	1	0	15	0	6	0	0	27
Drug Law Arrests	4	2	2	0	0	1	0	18	0	6	3	0	36
Illegal Weapons Possession Arrests	2	1	1	0	1	0	0	0	0	0	0	0	5
Referrals													
Liquor Law Violations Referred For Disciplinary	7	3	0	10	0	4	0	0	0	0	0	0	24
Drug Law Violations Referred For Disciplinary	1	31	10	0	1	20	0	0	0	0	0	0	63
Illegal Weapons Posses. Referred For Disciplinary	10	4	3	0	1	3	0	0	0	0	0	0	21
Newly Added													
Domestic Violence	na	na	0	na	na	0	na	na	0	na	na	0	0
Dating Violence	na	na	2	na	na	1	na	na	0	na	na	0	3
Stalking	na	na	3	na	na	0	na	na	0	na	na	0	3

*Non-Campus Property refers to the Alcorn’s Vicksburg Extension Campus: accounting crimes in the vicinity of that building.
na: denotes that these crime statistics were not required to be reported until 2014 which is the 2013 calendar year accounting.

Statistics Table 2 Alcorn State University – Natchez Campus – Natchez , MS 39120

Offense	On-Campus Property			Residential Facilities			Non-Campus Property			Public Property Off Campus			Total
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrests													
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals													
Liquor Law Violations Referred For Disciplinary	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations Referred For Disciplinary	0	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Posses. Referred For Disciplinary	0	0	0	0	0	0	0	0	0	0	0	0	0
Newly Added													
Domestic Violence	na	na	0	na	na	0	na	na	0	na	na	0	0
Dating Violence	na	na	0	na	na	0	na	na	0	na	na	0	0
Stalking	na	na	0	na	na	0	na	na	0	na	na	0	0

na: denotes that these crime statistics were not required to be reported until 2014 which is the 2013 calendar year accounting.

Alcorn State University Fire Safety Report

This is a combined report of the main campus and the Natchez campus. The information specific to the Natchez Campus will be specified in this report. If the Natchez campus is not specified in the information, then the information applies to both campuses. Students from all three campuses are provided with the same student handbook, university website access and university policies and procedures.

Note: The main campus has a fire department. The Natchez campus uses the City of Natchez Fire Department.

11.1 PREVENTION:

Fire Safety and Training

The main campus fire department staff participates in weekly in-service training classes with mandatory attendance. The department maintains a staff of EMTs (emergency medical technicians) that are available 24 hours per day. **Fire drills are conducted twice per year** in each building and dormitory. Drills are used as a learning tool and as an evaluation method for the fire safety program. Faculty and staff training is encouraged. The fire plan is reviewed annually and updated as needed and is mandatory by the IHL. All state and national certifications and trainings are maintained.

Faculty and Staff Responsibilities

All faculty and staff are responsible for emergency preparedness planning for their own work areas and securing their work areas in the event of an emergency. Work areas need to be secured in advance.

If You Discover a Fire

1. **Alert** people in the area of the need to evacuate
2. **Activate** the nearest fire alarm
3. **Call** Campus Police at 601-877-3000

It is the responsibility of all staff to:

- be familiar with the fire plan
- know the location of office smoke detectors and fire extinguishers
- know how to use fire extinguishers
- be familiar with all fire exits
- be cautious in their work habits to prevent fires
- immediately report any condition that appears to be a fire hazard
- act immediately if smoke or fire is noticed.

11.2 ALARM SYSTEMS AND BUILDING CONSTRUCTION:

Each building or office has:

- strategically placed smoke detectors
- evacuation routes and exits properly marked
- fire extinguishers rated for class A, B, C & D fires (multi-purpose extinguishers)
- a diagram of the location of each fire extinguisher, and evacuation routes.

11.3 STUDENT HOUSING FIRE SYSTEMS

Smoke detectors fire extinguishers and alarms in each building or office are checked monthly for adequate operations per manufacturer's specifications. Batteries are changed at least twice per year or as needed and records are kept of this. There is at least one fire drill per semester for each residential hall.

Resident Halls:

All the resident halls have a complete fire system that includes: smoke detectors, fire extinguishers, fire alarms and sprinkler systems. There are also designated evacuation routes posted and exit signs at the stairwells as well as the exits. Emergency lighting for exits is automatically triggered in the event of a power outage. Students were instructed to acquaint themselves with their exits when they checked into the hall.

Medgar Wiley Evers Heritage Village Complex - main campus – Alcorn State, MS

The Medgar Wiley Evers Heritage Village Complex is a four-building housing complex that houses 1006 students. Two of the buildings house women students; and two house men students. The halls are fully staffed with professional and student staff members. The halls have computer labs, classrooms, study rooms, laundry facilities, and are card key accessible and securely monitored twenty-four (24) hours a day. The new student housing complex has the latest and most complete fire system that includes: smoke detectors, fire extinguishers, a fire alarm and a sprinkler system. There are designated evacuation routes posted and exit signs at the stairwells as well as the exits. Emergency lighting for exits are automatically triggered in the event of a power outage. Students are instructed to acquaint themselves with their exits.

Natchez Campus Residence Hall

The Natchez Residence Hall Complex can house 116 students. The building is divided into three buildings where the main building contains the Director's office, guest lobby, and kitchen area. It has a complete fire system that includes: smoke detectors, fire extinguishers, a fire alarm and a sprinkler system. There are designated evacuation routes posted and exit signs at the stairwells as well as the exits. Emergency lighting for exits is automatically triggered in the event of a power outage. Students were instructed to acquaint themselves with their exits.

Students are educated in applicable fire safety practices, such as:

- Escape procedures
- Fire hazards related to dorm rooms, equipment, and supplies
- Hazards of smoking and cooking in dorm rooms

11.4 FIRE ALERT GUIDELINES:

If you discover a fire: stay calm and the acronym “**RACE**” will help you do what is needed

R – REMOVE – Remove yourself from contact with smoke or fire. Report any that may be in the building.

A – ALARM – Pull the fire alarm and/or call dispatch and report the location and nature of the fire.

C – CONFINE - Close all doors and windows.

E – EVACUATE – Evacuate the building. Cautiously, move yourself and others to a safe area. Do not use elevators.

If an alert of a fire is given: follow these guidelines:

- Stop normal work activities.
- Listen to determine where the fire is located.
- If the fire is in your area, take action as per “R-A-C-E” (guidelines above).
- If the location is not in your work area, be attentive for additional information.
- Be prepared to be assigned additional tasks and responsibilities.
- Be prepared for evacuation of certain areas or the entire building per instruction of the Fire Chief, President, or designee.
- Wait for the “All Clear” to be announced before resuming normal work activities.
- Use only stairways
- Remove any obstacles that may cause an obstruction of a corridor.
- Do not turn off lighting or electrical breakers.
- Feel closed doors with the back of your hand before opening them.
- If the door is too hot to touch, do not open it.

11.5 Fire Alert and Evacuation Procedures

If a fire occurs in the dormitory, administrative or classroom building follow these steps:

1. If a fire alarm sounds, whether real, false or a drill, all procedures must be followed by all residents and guests of the building. Everybody must leave the building immediately.
2. Alert people in the area of the need to evacuate
3. Call Campus Police/Fire Department at 601-877-3000 or ext. 3000
4. Natchez campus: call 911 for the fire department
5. Windows and doors should be closed and the main light left on in each room when the room is exited.
6. If necessary, stay as low as possible to avoid smoke and heat
7. Persons are to leave a building by the nearest safest exit.
8. Evacuate the building calmly, but quickly, following evacuation and assembly area and await additional instructions. Report anyone who is missing and who was in your area when the evacuation started to the near staff person of fire department personnel.
9. Remain at the assembly area until you are instructed how to proceed by the Fire Department, Campus Police or the Emergency Management Team.

Reminders (if applicable):

>>Feel the door or doorknob to the hallway with the back of your hand. If it feels hot, do not open it – the fire may be on the other side of the door. If you are trapped, put a cloth or towel under the door to help prevent the entry of smoke.

Dial 601- 877-3000 and tell the dispatcher your location and telephone extension and that you are trapped in the room and need rescue. Stay on the phone until instructed otherwise.

>>If the door is not hot, open it slowly. If the hallway is clear of smoke, walk to the nearest fire exit and evacuate via the nearest stairwell to the street/grade level exit. Close doors behind you.

>>Do not attempt to use elevators. Elevators are tied to the fire detection system and are not available to occupants once the alarm sounds.

>>Assemble at the area designated for your department and remain there until instructed by campus police or the fire department that it is safe to re-enter the building.

NATCHEZ CAMPUS:

In the event there is a fire on the Natchez Campus, the Natchez campus occupants must call 911 and follow the previously mentioned procedures for safe evacuation. The City of Natchez Fire Department responds to fire calls on the Natchez campus. All fire standards are set and maintained by the Natchez Fire Department. The Natchez Fire department does monthly fire inspections of the three Alcorn State University buildings on the Natchez Campus.

11.6 STUDENT SAFETY - HOUSING POLICY – both campuses

University policy on portable electrical appliances, smoking, and open flames.

In the Student Handbook, students are informed that guidelines have been established in the interest of individuals' safety and the preservation of university housing property. Students are informed that that electrical appliances must be UL approved and in good condition, in order to be permitted in student's rooms. Permitted appliances include: clocks, radios, televisions, computers, razors, curling irons, desk lamps, stereo equipment, fans, refrigerators (2.0 cubic ft.), portable hair dryers, and microwave ovens.

Fire prevention regulations rule that **cooking is not permitted in students' rooms**. Any student who brings or uses restricted cooking utensils in the residence halls is in violation of the regulation and will be subject to at least confiscation of the appliance(s).

Smoking is prohibited in university housing as well as all university buildings. Residents who smoke must do so outside of the building and must be (at least 25 feet) or far enough away from the building that smoke will not filter into the building via exterior doors, windows or the building ventilation systems. Full cooperation with this policy is expected. Any violation of this policy will result in disciplinary action.

11.7 PLANS FOR IMPROVING FIRE SAFETY:

Plans for future improvement include installing fire suppression systems in resident halls, and/or updating and maintaining existing systems. More fire safety presentations may be included in our fire safety program.

If you have been trained to use a fire extinguisher:

Only trained personnel should use fire extinguishers. Small fires can often be extinguished without evacuation, but you must constantly evaluate and be ready to decide if the fire cannot be controlled. NEVER ENTER A SMOKE-FILLED ROOM.

Building occupants are not required to fight fires. Individuals who have been trained in the proper use of a fire extinguisher and are confident in their ability to cope with the hazards of a fire, may use a portable fire extinguisher to fight small, incipient stage fires (no larger than a waste basket). Fire-fighting efforts must be terminated when it becomes obvious that there is risk of harm from smoke, heat or flames.

Fire Extinguishers

The use of fire extinguishers must conform to the following guidelines which are specified by the OSHA Standard (29 CFR 1910.157)

Portable fire extinguishers suitable to the conditions and hazards involved shall be provided and maintained in an effective operating condition.

Portable fire extinguishers shall be conspicuously located and mounted where they will be readily accessible. Extinguishers shall not be obstructed or obscured from view.

Portable fire extinguishers shall be given maintenance service at least once a year and a written record shall be maintained. Facilities management is responsible for obtaining annual maintenance for the extinguishers.

Monthly inspections which entail visually inspecting for broken seals, damage, and low gauge pressure, depending on type of extinguisher, are performed by facilities management personnel. A tag affixed to the extinguisher is initialed by the inspector after each inspection.

Employees designated to fight fires must receive training in the general principles of fire extinguisher use and the hazards involved with initial stage of fire-fighting.

Fire Prevention

Proper housekeeping including the prompt removal of wastes and keeping the work space free of unnecessary combustible materials will help to prevent or reduce the severity of fires.

Limited quantities of flammable liquids may be stored in laboratories and shops. Flammable liquid storage cabinets are required where large amounts are present.

Electrical wiring should be maintained in good condition. Extension cords should be used only for temporary use.

For a safety survey of your area:

- Contact Fire Chief Ray White at 601-877-6196 or 601-877-3000.
- For the Natchez campus call 911.

Definitions:

Cause of fire — The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature (34 C.F.R. 668.49 (a)).

Fire — Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner (34 C.F.R. 668.49 (a)).

Fire drill — A supervised practice of a mandatory evacuation of a building for a fire. (34 C.F.R. 668.49 (a)).

Fire log — (1) An institution that maintains on-campus student housing facilities must maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire. (2) An institution must make an entry or an addition to an entry to the log within two business days, as defined under §668.46(a), of the receipt of the information. (3) An institution must make the fire log for the most recent 60-day period open to public inspection during normal business hours. The institution must make any portion of the log older than 60 days available within two business days of a request for public inspection.

Fire-related death — Any instance in which a person— (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire (34 C.F.R.668.49 (a)).

Fire-related injury — Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals (34 C.F.R. 668.49 (a)).

Fire safety system — Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire (34 C.F.R. 668.49 (a)).

Fire statistics — (1) An institution must report statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available, concerning— (i) The number of fires and the cause of each fire;(ii) The number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center; (iii) The number of deaths related to a fire; and (iv) The value of property damage caused by a fire. (2) An institution is required to submit a copy of the fire statistics in paragraph (c)(1) of this section to the Secretary on an annual basis (34 C.F.R. 668.49 (c)).

Value of property damage — The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption (34 C.F.R. 668.49 (a)).

Reported Fires at and around Alcorn State University – 2013, 2012 and 2011

Fire Statistics – Table 3 – Main Campus

2013 Fires

Date	Time	Location	Nature	Injuries	Deaths	Cost
01/10/2013	10:35 pm	Bowles Hall	Electrical	0	0	\$2000
05/13/2013	12:45 pm	Dining Hall	Grill	0	0	\$250
08/19/2013	9:00 pm	Honor's Dorm	Portable Stove	0	0	\$8500
09/10/2013	11:50 pm	Near Robinson Hall	Electrical Line	0	0	\$0
10/20/2013	12:20 am	Dining Hall	Dishwasher	0	0	\$4000
10/28/2013	2:00 pm	Multi-Cultural Building	Trash Can/Arson	0	0	\$100
11/14/2013	6:39 pm	JD Boyd Library	Trash Can/Arson	0	0	\$100
11/14/2013	8:00 pm	Burrus Hall	Trash Can/Arson	0	0	\$100

2012 Fires

Date	Time	Location	Nature	Injuries	Deaths	Cost
02/10/2012	12:40 pm	Building B	Arson	0	0	\$3500
02/19/2012	12:45 pm	Fine Arts	Negligence	0	0	\$1200
02/20/2012	9:00 pm	Building B	Arson	0	0	\$0
04/12/2012	12:15 pm	Building B Parking Lot	Vehicle Fire	0	0	\$4000
06/07/2012	8:30 pm	Honor's Dorm	Negligence	0	0	\$0
07/07/2012	9:40 am	Dining Hall	Grease	0	0	\$100
09/15/2012	4:00 pm	NAB	Light Bulb	0	0	\$20
10/11/2012	4:25 pm	Dining Hall	Grill	0	0	\$1000

2011 Fires

Date	Time	Location	Nature	Injuries	Deaths	Cost
12/07/2011	04:52	Albert Lott Dorm	Arson	0	0	na
9/20/2011	12:45		Grass	0	0	\$0
9/15/2011	04:45		Grass	0	0	\$0
9/12/2011	02:30	Outside Library	Arson	0	0	na
8/04/2011	08:00	Campus Cleaners	Tank (mal-function)	0	0	na
7/04/2011	03:00		Grass	0	0	\$0
6/17/2011	09:45		Grass	0	0	\$0
6/14/2011	09:35	Robinson Hall	Arson	0	0	na
6/12/2011	07:30	Robinson Hall	Arson	0	0	na
5/25/2011	02:00	Old Gym	Arson	0	0	na
5/17/2011	10:00	Campus Cleaners	Arson	0	0	\$0
5/03/2011	12:34	Housing Unit Kitchen	Arson	0	0	na
4/11/2011	12:27	Outside Library	Arson	0	0	na

***Natchez Campus**

***No Fires reported for the Natchez Campus in 2013**

ATTACHMENT I

THE CLERY ACT SUMMARY:

Choosing a postsecondary institution is a major decision for students and their families. Along with academic, financial and geographic considerations, the issue of campus safety is a vital concern. In 1990, Congress enacted the Crime Awareness and Campus Security Act (Title II of Public Law 101-542), which amended the Higher Education Act of 1965 (HEA).

This act required all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998 and 2000. The 1998 amendments **renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** in memory of a student who was slain in her dorm room in 1986.

The Clery Act requires higher education institutions to give timely warnings of crimes that represent a threat to the safety of students or employees; and to make their campus security policies public information. It also requires that crime data is collected, reported and disseminated to the campus community and are also submitted to the US Department of Education.

The act is intended to provide students and their families with accurate, complete and timely information about safety on campus so that they can make informed decisions and conclusions about the university they may choose to attend.

ATTACHMENT II

CRIME DEFINITIONS:

Criminal Homicide

- **Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of a human being by another.
- **Negligent Manslaughter:** The killing of person through gross negligence.

Sex Offense (Forcible)

Any sexual act directed against another person without the person's consent.

- **Rape:** Penetration or attempted penetration, however slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Sexual assault:** The attempted touching or touching of the intimate parts (sexual organs, anus, groin, breasts or buttocks) of another person.

Sex Offense (Non-forcible)

Any attempted or completed unlawful, but consensual sex act with a person.

- **Incest:** Sexual intercourse between persons who are related to one another within the degrees wherein marriage is prohibited.
- **Statutory rape:** Intercourse with a person who is under the age of consent.

Domestic Violence

Violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant or person protected under the domestic or family violence law.

Dating Violence

Violence by a person who has been in a romantic or intimate relationship with the victim.

Stalking

A course of conduct directed at a specific person, that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of forces or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful assault or attempted assaulted by one (or more) persons of another for the purpose of inflicting severe or aggravated bodily injury.

Burglary

The unlawful entry (or attempt to enter) into a defined structure with the intent to commit a theft or any felony. (Excludes vehicle burglary)

Motor Vehicle Theft

The taking of a motor vehicle (as defined) without the consent of the owner with the intent to either permanently or temporarily deprive the owner of the vehicle. (Includes attempts)

Arson

The willful or malicious burning or attempt to burn (w/o the intent to defraud) a dwelling, house, public building, motor vehicle or aircraft, or personal property of another. (Includes attempts)

Hate Crime

A criminal act involving one/more of the listed crimes (above and below) which was motivated by bias against any person or group of persons, or the property of any person or group of persons.

- ***Larceny-Theft:** (except motor vehicle thefts) The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession.
- **Simple assault:** An unlawful physical attack by one or more persons upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property.

- ***Petty Larceny** which is a theft of property under \$1000 and that fine would be \$1000.
- ***Felony Larceny** which is a theft of an amount more than \$1000 and that charge and or fine would be determined by the Judge.
- ***ASU Adjudication** for Larceny will follow the dictates of the disciplinary board (DC).

ATTACHMENT III

SMOKE-FREE CAMPUS POLICY

Policy Statement

In an effort to provide a healthier academic environment and workplace, smoking is prohibited in any Alcorn State University owned or leased buildings and vehicles. This includes all offices, classrooms, residential housing, hallways, dining facilities, restrooms and athletic facilities. Smoking is prohibited in outdoor areas that are shared in close proximity by the public. Smokers must maintain a distance of 25 feet or more from any enclosed area where smoking is prohibited to insure that secondhand smoke does not enter the area through entrances, windows, ventilation systems or any other means.

The use of tobacco products is prohibited on any property owned, leased or controlled by the University. This includes all on-campus and off campus facilities. All university workspace and classroom areas under the University's control shall be smoke-free even if the building owner or lease(s) do not prohibit smoking.

Definitions

ASU Property (owned, leased or controlled by the university): includes but is not limited to all buildings, grounds and vehicles.

Tobacco and tobacco products: Cigarettes, cigars, pipes, smokeless tobacco, snuff and chewing tobacco.

Enforcement

Enforcement of this smoke-free policy will be the responsibility of supervisors, faculty and staff. The Office of Student Housing will enforce the policy in the residence halls. Student violations will be reported to the Office of Student Housing. Visitor, vendor and contractor violations will be referred to the ASU Police Department.

The university provides ongoing educational programming and information on the hazards of tobacco use. Observance of this policy is the responsibility of all ASU students, faculty, staff and visitors.

For additional information regarding this Smoke-Free Campus Policy, please contact the Vice President for Student Affairs.

ATTACHMENT IV

DRUG-FREE CAMPUS POLICY

Policy Statement

It is the policy of Alcorn State University to maintain a drug-free workplace, workforce, and campus consistent with Federal laws as set forth in the Drug-Free Workplace Act of 1988 and the Department of Defense Drug-Free Workforce Rule of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. Consequently, all employees--faculty, staff (part-time/full-time), and students are absolutely prohibited from the unlawful possession, manufacture, distribution, dispensation, sale, use, or in any way involve themselves with controlled substances and alcohol on University property or as part of any University activity. For the purpose of this policy, the term —Controlled Substances| means those defined in Schedules I through V of section 202 of the Controlled Substances Act [21 U.S.C. 812] and as further defined by regulation 21 CFR 1300.11 through 1300.15.

Any faculty, staff, or student(s) found in violation of the aforementioned policy while on the university's campus, or while engaged in official university business off campus, shall be required to undergo mandatory assessment for drug abuse. The university reserves the right to prescribe the nature and type of corrective action to be imposed on faculty, staff or students found in violation of the Drug-Free Workplace and Drug-Free Campus Policy.

The consumption, sale, distribution, manufacturing, purchase, passing of, or being in the presence of or the vicinity of illegal drugs, narcotics, the accessory to, or aiding and abetting of any controlled substances, are strictly prohibited from all locations of the university according to all local, state, and federal laws. Drug paraphernalia is strictly prohibited at the university.

Paraphernalia is defined as all equipment, products, and materials of any kind used to facilitate planting, propagating, cultivating, growing, manufacturing, converting, processing, preparing, packaging, storing, concealing, injecting, ingesting, inhaling, or otherwise introducing a controlled substance into the body. The scope of this prohibition includes drugs or paraphernalia that is on the person or in the possession of a student on property owned or controlled by the university and/or at events and activities sponsored by the university, and involves related incidents that are subject to prosecution under local, state, and federal laws. The illegal possession of and/or use of drugs, or drug paraphernalia includes, but is not limited to, roach clips, bongs, masks, scales, balances, sandwich bags or plastic bags and their corners, sifters, syringes, spoons, chamber pipes, homemade pipes, film canisters, diluents, spray cans, carburetor pipes, paint, pipes, using screens, water pipes, and any other equipment, products and materials that can be directly linked to the usage of controlled substances.

Such corrective action may include: 1) issuance of warning, 2) referral for treatment, 3) suspension, 4) termination, 5) expulsion, and/or 6) civil prosecution.

Notification of Conviction

It is the policy of Alcorn State University that any faculty or staff member convicted of a controlled substance violation at the workplace is required to notify his or her supervisor or the university president within five (5) work days of such conviction.

Failure to comply with this requirement shall result in disciplinary action which may include suspension pending further investigation. It is the policy of the university to comply with Federal law which requires that the university notify the applicable Federal Agencies within ten (10) days after the University has received notification of a controlled substance conviction of any faculty or staff member whose position is federally funded.

It is the expectation of Alcorn State University that all students receiving a Pell Grant will comply with the specific Anti-Drug Abuse Act Certification requirements of the U. S. Department of Education. The requirements are that any student convicted of a drug-related offense, while on Pell Grant, will report the conviction in writing to the U. S. Department of Education within ten (10) days after the conviction.

ATTACHMENT V

ALCOHOLIC BEVERAGE AND CONTROLLED SUBSTANCES

Policy Statement

It is the policy of Alcorn State University that the possession and/or use of any alcoholic beverages or controlled substance other than prescribed drugs are not permitted on the campus or in any of the University buildings (this includes parking lots).

It is **also the policy** of Alcorn State University that the selling of any alcoholic beverages is not permitted on the campus or in any of the University buildings (this includes parking lots). The selling of alcohol will be subject to university disciplinary sanctions and/or state penalty which can be fined a maximum of \$200; and on failure to pay such fine and all costs shall be imprisoned for up to 30 days in jail under section 67-1-91 of the MS annotated code.

If a student violates the above regulation or his/her behavior is affected by the use of alcohol or drugs, the student will be subject to disciplinary and/or legal action.

Any faculty, staff, or student(s) found in violation of the aforementioned policy while on the University's campus, or while engaged in official University business off campus, shall be required to undergo mandatory assessment for alcohol/drug abuse. The University reserves the right to prescribe the nature and type of corrective action to be imposed on faculty, staff or students found in violation of the Drug-Free Workplace and Drug-Free Campus Policy.

Such corrective action may include: 1) issuance of warning, 2) referral for treatment, 3) suspension, 4) termination, 5) expulsion, and/or 6) civil prosecution.

Notification of Conviction

It is the policy of Alcorn State University that any faculty or staff member convicted of a controlled substance violation at the workplace is required to notify his or her supervisor or the University President within five (5) work days of such conviction. Failure to comply with this requirement shall result in disciplinary action which may include suspension pending further investigation. It is the policy of the University to comply with Federal law which requires that the University notify the applicable Federal Agencies within ten (10) days after the University has received notification of a controlled substance conviction of any faculty or staff member whose position is federally funded.

It is the expectation of Alcorn State University that all students receiving a Pell Grant will comply with the specific Anti-Drug Abuse Act Certification requirements of the U. S. Department of Education. The requirements are that any student convicted of a drug-related offense, while on Pell Grant, will report the conviction in writing to the U. S. Department of Education within ten (10) days after the conviction.

**Alcoholic beverage means any alcoholic liquid containing greater than 4 percent of alcohol by weight and capable of being consumed by human beings.*

ATTACHMENT VI

STUDENT ENGAGEMENT & OUTCOMES

The mission of Student Engagement is to assist the Student Services Division in its efforts to enhance student's overall leadership development and college experiences. The engagement activities are relative to social responsibility, interpersonal relationships, civility, integrity, ethics, and cultural awareness. Students who are engaged in co-curricular activities show sustained behavioral involvement in learning tasks accompanied by a positive emotional tone through ongoing action, including enthusiasm, optimism, curiosity, and interests.

The services and programs provided by Student Engagement are consistent with and complement the University's mission by meeting the educational needs of residents in southwest Mississippi, neighboring northeastern Louisiana parishes, and other locales by: providing support programs and services necessary to engage students in meaningful learning experiences within and outside the classroom.

Student Engagement promotes and supports student learning by providing students an opportunity to participate in Student Leadership Development via the Student Leadership Round Table series, the People Organized for Student Services Enhancement (POSSE) resident hall colloquiums, and by providing students access to and information concerning the following: Student Handbook, co-curricular programs/activities in conjunction with academic departments, New Student Orientation, Student Services Calendar of Activities, and a Quarterly Student Affairs Newsletter.

PREVENTION SERVICES PROGRAM

The Prevention Services Program assists the university toward strengthening its capacity to provide students and employees with a variety of services relative to alcohol and other drugs. These services include confidential counseling and referrals, staff development seminars regarding the recognition of substance abusers, drug paraphernalia, a resource library and the dissemination of printed materials.

STUDENT ENGAGEMENT PROGRAM

The Student Engagement Program is designed to develop the university's capacity for the meaningful engagement of students in co-curricular activities outside the classroom as a means of adding value, humanism, civic and social responsibility, volunteerism, leadership, and team-work to students. Through these activities, the university seeks to build a culture where students and faculty come to value learning through engagement as a significant component of the university, education, and the campus, and adjoining communities as a teaching and learning environment.

For additional information, please contact:

Mrs. Hogan Director of Student Engagement - 601-877-6341

ATTACHMENT VII

USEFUL CONTACTS

Police/Fire/Emergency Ambulance 9-1-1	
Campus Police (University Police Chief Douglas Stewart)	601 877-3000
University President	601-877-6111
Vice President for Student Services	601-877-6380
Counseling & Testing Center (WWAB 3rd floor)	601-877-6230
Facilities Management (Physical Plant)	601-877-6470
Health Services (Infirmary)	601-877-6460
University Housing	601-877-6478
ASU Family Clinic (Natchez Campus)	601-304-4375
Brentwood Mental Health Services	800-863-4004
Catholic Charities-Guardian Sexual Assault Center (see page 27)	601-446-8668
Mississippi Department of Mental Health	877-210-8513
Natchez Community Hospital	601-445-6231
Natchez Regional Hospital	601-443-2680
National Suicide Prevention Lifeline	800-273-8255
Rape Crisis Hotline - RAINN Rape, Abuse and Incest National Network	800-656-4673
SANE: Sexual Assault Nurse Examiner	
SANE Betsy Borden, RN, SANE Natchez Regional Medical Center	601-443-2534
SANE Renea Floley, R.N. SANE at River Region Hospital, Vicksburg, MS	601-883-5932
SANE Terry Singleton, R.N. SANE at Kings Daughter Medical Center, Brookhaven, MS	601-833-6011

ATTACHMENT VIII

EMERGENCY MANAGEMENT TEAM

The Emergency Operations Team (EOT) is activated, based on the type and nature of the incident, to manage the operational aspects of the University's response to an emergency event.

Emergency Operations Team

Mr. Ray White (Director)
Emergency Coordinator
601-877-6196
kwhite@alcorn.edu

Mrs. Carolyn DuPre
Sr. Vice President Administration and
CFO
601-877-6151
cdupre@alcorn.edu

Mrs. Pam Wood (Natchez)
Director of Academic Facilities
601-304-4345
pwood@alcorn.edu

Chief Michael Storr
Chief of Police
601-877-3000
mdstorr@alcorn.edu

Mrs. Clara Ross Stamps, Director
University Relations
(601) 877-6131
cstamps@alcorn.edu

Mr. Marlin King
Facilities Management
601-877-6471
mbking@alcorn.edu

Mrs. LLJuna Weir
Athletic Department
601-877-6500
weir@alcorn.edu

Mr. Emanuel Barnes
VP of Student Affairs
601-877-6380
ebarnes@alcorn.edu

Mrs. Mertha George
Purchasing Agent
601-877-6154
mgeorge@alcorn.edu

Mrs. Donna Hayden CIO
Director, Administrative Technologies
601-877-6182
dhayden@alcorn.edu

Mrs. Brenda Square
Business Manager
601-877-6152
btsquare@alcorn.edu

Additional Core Members:

Food Services Management
Director of Human Resources
Claiborne County Emergency Management
(MEMA)
Federal Emergency Management Agency (FEMA)

Director of Day Care Facilities
Director of Counseling Services
MS Emergency Management
Agriculture

ATTACHMENT IX

MECHANISM OF DISTRIBUTION OF THE ANNUAL REPORT

1. Electronic mail:

- a. Annual (October) electronic mailing to all students, faculty and staff. (email)

2. Direct mailing:

- a. Annual direct mailing of the postcard —Clery Notice

3. Web page postings: (announcement/link to PDF format)

- a. Alcorn State University Police Department web page
- b. Alcorn State University Home page (news/event tabs)
- c. Alcorn State University Daily Campus New Bulletin (broadcast email)
- d. Alcorn State University Student Affairs Newsletter

4. Notification in the following publications:

- a. Alcorn State University Student Catalog
- b. Student Handbook
- c. New Student Orientation Packets
- d. New Employee Orientation Packet
- e. Alcorn State University campus newspaper
- f. Alcorn State University Student Affairs Newsletter