



SAP Appeal Application Fall 2023 Deadline: January 6

Complete this application to appeal your financial aid ineligibility if your SAP status is Financial Aid Suspension. You must: (1) complete all information in the space provided, (2) upload your academic degree plan/program of study (go.alcorn.edu) and (3) upload supporting documents before submitting this application. Note: Only web submitted application and documentations will be accepted.

A#

First Name

Middle Name

Last Name

Address

City

State

Zip

Cell Phone

Email

Classification

Have you previously submitted an Appeal Application for SAP?

Reason for Financial Aid Suspension

Checklist for SAP Appeal (read carefully):

*Circumstances relating to the typical adjustment to college life such as working while attending school, financial issues related to paying bills and car maintenance/travel to campus, **are not considered extenuating** for purposes of appealing a financial aid restriction.*

Reasons for Financial Aid Suspension

- *Medical: A personal medical problem contributed to your failure to maintain satisfactory academic progress. Attach documentation from a medical professional from whom you have received advice or treatment. All documentation **MUST** include the dates. Your personal statement must include the dates of treatment and a resolution to the medical issues as well as clearance to return to school from your doctor/physician.*
- *Death/Illness: The death or illness of an immediate family member contributed to your lack of academic progress. Attach appropriate copies of medical records, death certificate, obituary, etc. Your personal statement must include your relationship to the immediate family member.*
- *Military Service: You were required to report for active duty unexpectedly and had to withdraw. Provide a copy of official orders for active duty. Your personal statement must include your dates of deployment.*
- *Other Unforeseen Events: An unexpected event occurred which affected your academic progress. Personal statement must include an explanation of the extenuating circumstance(s) and include appropriate documentation substantiating the reason(s) for lack of Satisfactory Academic Progress. Your personal statement must include dates of occurrences and a resolution to the issues.*

***Detailed Personal Statement:** Federal regulations requires that you provide a **detailed explanation** of the special circumstances that prevented you from maintaining satisfactory academic progress. **Specific dates** as to when your special circumstance occurred, and **detailed documentation** to support your statement.*

***Documentation** to support your personal statement. Review the reason you selected above and provide the requested documentation. Documentation should be specific and provide detailed information.*

***Academic Plan or Program of Study:** Plan can be found at go.alcorn.edu or seek an academic advisor concerning a review of your plan before submitting.*

Reason for Suspension (State Reason from Above)

Personal Statement

Don't Forget to Attach Document(s) Supporting Personal Statement

1. *Provide a detailed explanation of the special circumstances that prevented you from maintaining satisfactory academic progress. You must include specific dates as to when your special circumstance occurred. Answer in the space provided.*

2. *Explain how your personal circumstances have changed so that they will no longer hinder your academic progress. Indicate what steps you have taken to ensure these problems will not be a factor in your future progress and what steps you will take to meet satisfactory academic progress? Answer in the space provided.*

Degree Plan

*Degree plans for undergraduate students are located at go.alcorn.edu – print your degree plan for discussion with your academic advisor. If a degree plan isn't available, ask your academic advisor to provide you with a plan. Graduate students must meet with advisor and attach an updated program of study. Attaching your plan/program of study to this application indicates that you have counseled with your academic advisor and understand what courses are needed to successfully complete your degree. **Attach Degree Plan***

Student Certification

Your signature certifies that the information provided is accurate and complete to the best of your knowledge. By completing and submitting this form: 1) you certify that you have reviewed the SAP policy and acknowledge that your current financial aid status is suspension and understand that if your SAP appeal is denied, you will not be granted financial aid for this semester and future semesters until you are once again meeting the SAP standards, 2) you and your academic official agree that the courses listed are acceptable toward the completion of your degree program, and 3) your SAP status will be recalculated at the end of the semester.

Student Signature:

Date:

Email This Application and Supporting Documents to:

ASUFinAid@alcorn.edu

Subject Line: Fall 2023 SAP Appeal Application

Note: Read information carefully, an incomplete application and/or lack of supporting documentation may result in your appeal receiving a denial from the committee.