



Policy Directory

Responsible Division: Finance and Administrative Services
Responsible Office: Human Resources
Issue/Revision Date: 12/01/2017

Educational Assistance/Tuition Remission

Policy:

Alcorn State University offers tuition remission to eligible employees and their dependents. Regular, full-time employees are eligible to have tuition remitted for up to six (6) undergraduate or graduate credit hours per semester, with a maximum of 18 credit hours per calendar year. Dependent children of regular full-time employees are eligible to receive undergraduate tuition and required fees remission at 50%. In cases where both parents or legal guardians are eligible employees or employee and retiree, a tuition waiver of 100% shall be provided to dependent children. A dependent may receive undergraduate tuition remission until the requirements of one (1) bachelor's degree are met, as long as the parent or guardian is employed by the University. The Financial Aid department is responsible for the overall administration of educational assistance for tuition remission benefits to Alcorn State University employees.