MISSISSIPPI EMPLOYEE’S WITHHOLDING EXEMPTION CERTIFICATE

**Employee’s Name:**

**SSN:**

**Employee’s Residence Address:**

**Number and Street:**

**City or Town:**

**State:**

**Zip Code:**

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### CLAIM YOUR WITHHOLDING PERSONAL EXEMPTION

<table>
<thead>
<tr>
<th>Marital Status</th>
<th>Personal Exemption Allowed</th>
<th>Amount Claimed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Single</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) Spouse NOT employed: Enter $6,000 as exemption</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>(b) Spouse IS employed: Enter that part of $12,000 claimed by you in multiples of $500. See instructions 2(b) below</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>2. Marital Status (Check One)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) Spouse NOT employed: Enter $6,000 as exemption</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>3. Head of Family</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>(b) Spouse IS employed: Enter that part of $12,000 claimed by you in multiples of $500. See instructions 2(b) below</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

**EMPLOYER:**

Keep this certificate with your records. If the employee is believed to have claimed excess exemption, the Department of Revenue should be advised.

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#### Military Spouses

Military Spouses Residency Relief Act Exemption from Mississippi Withholding

If you meet the conditions set forth under the Service Member Civil Relief, as amended by the Military Spouses Residency Relief Act, and have no Mississippi tax liability, write "Exempt" on Line 8. You must attach a copy of the Federal Form DD-2058 and a copy of your Military Spouse ID Card to this form so your employer can validate the exemption claim.

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I declare under the penalties imposed for filing false reports that the amount of exemption claimed on this certificate does not exceed the amount to which I am entitled or I am entitled to claim exempt status.

**Employee’s Signature:**

**Date:**

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### INSTRUCTIONS

**1. The personal exemptions allowed:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Single Individuals</td>
<td>$6,000</td>
</tr>
<tr>
<td>(b) Married Individuals</td>
<td>$12,000</td>
</tr>
<tr>
<td>(c) Head of family</td>
<td>$9,500</td>
</tr>
</tbody>
</table>

**2. Claiming personal exemptions:**

- Single Individuals enter $6,000 on Line 1.
- Married Individuals enter $12,000 on Line 1.
- Head of family enter $9,500 on Line 1.

- Single Individuals enter $6,000 as exemption on Line 1.
- Married Individuals enter $12,000 on Line 1.
- Head of family enter $9,500 on Line 1.

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**3. Total Exemption Claimed:**

Add the amount of exemptions claimed in each category and enter the total on Line 6. This amount will be used as a basis for withholding income tax under the appropriate withholding tables.

**4. A NEW EXEMPTION CERTIFICATE MUST BE FILED WITH YOUR EMPLOYER WITHIN 30 DAYS AFTER ANY CHANGE IN YOUR EXEMPTION STATUS.**

**5. PENALTIES ARE IMPOSED FOR WILLFULLY SUPPLYING FALSE INFORMATION**

**6. IF THE EMPLOYEE FAILS TO FILE AN EXEMPTION CERTIFICATE WITH HIS EMPLOYER, INCOME TAX MUST BE WITHHELD BY THE EMPLOYER ON TOTAL WAGES WITHOUT THE BENEFIT OF EXEMPTION.**

**7. To comply with the Military Spouse Residency Relief Act (PL111-97) signed on November 11, 2009.**