Alcorn State University National Alumni Association
Chapter’s Annual Report Form
(Report Previous Fiscal Year)

The ASU National Alumni Association, Inc., is requesting a fiscal year-end report from all alumni chapters. The report is due by January 25 of each year. Per ASUNAA Constitution and Bylaws, it is mandatory that all chapters complete this form in order to be in good standing as an active chapter. Please complete the following:

Name of Chapter: ____________________________ Chapter President: ____________________________

Chapter’s Mailing Address: __________________________________________________________

Phone: __________ E-mail: ____________________________ Website: ____________________________

Summary of Activities

A. Membership

— Total National Alumni Members: Include ASUNAA Annual, Life and Associate members. Do not include members paying only local chapter dues.

___ Total local chapter members not paying national alumni dues: (Exempt, New Grad, etc.)

___ Approximate number of identified alumni in local area

B. Communication

— Method of communication with alumni (check all that apply)
  — E-mail, web site
  — Telephone
  — Newsletter
  — Letters via U. S. mail
  — Monthly, bi-monthly, or quarterly meetings
  — Media (radio, television, and newspaper)

— Enhancements
  — Calendar of events developed and disseminated
  — Strategic plan developed and disseminated
  — Chapter directory published and disseminated

C. Major activities held during this reporting period

1. Fundraising (any effort that is used to raise funds for ASU)

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________________________________________

________________________________________

2. Community Involvement/Public Relations (Involvement in community or public relations activities. These activities can be in collaboration with other organizations.)

________________________________________

________________________________________

________________________________________
3. **Student Recruitment** *(activities used to recruit students to attend ASU)*

D. **Student Recruitment**
- Number of student recruitment sessions held (high schools, churches)
- Number of students participating in recruitment sessions who actually came by your recruitment table
- Number of students brought to University for recruitment purposes
- Number of student receptions held

E. **Financial Contributions** *(Make check payable to the ASUNAA for assessments)*

- $______ Chapter dues collected
- $______ National Alumni Association Assessment Fee
- $______ Scholarships to individual students not going through the ASU Foundation
- $______ Financial contributions to programs (specify)
- $______ Funds sent to ASU Foundation (specify)
- $______ Individual Donations made by members of your Chapter to the University and/or Alumni Association

- $______ **Total cash contributions**
- $______ In-kind contributions to the University (specify)
- $______ In-kind contributions to the National Association (specify)

- $______ **Total all contributions**

**Note:**

**Option 1:** It is preferred that you email a copy to alcornnationalalumni@gmail.com.

**Option 2:** Mail a copy by US Postal Mail to: **ASUNAA 1000 ASU Drive P.O. Box 899 Lorman, MS 39096.** Please retain a copy for your files.

Report Submitted by __________________________ Date __________________

Received by the Office of Alumni Relations ____________________________

(name and date)

**Note:** Report must be received by the National Alumni Association Executive Secretary by January 25th