

AGENDA
Graduate Council Meeting
November 1, 2019
2:00 – 3:00 p.m.

Call to Order

1. APPROVAL OF MINUTES
 - a) Reading and Approval of April 17, 2018 Minutes
 - b) Reading and Approval of October 2018 Minutes eVote
2. WELCOME AND INTRODUCTIONS
3. APPROVAL OF THE AGENDA
4. REPORT FROM THE DIRECTOR, STATE OF GRADUATE STUDIES
 - 4.1 CHARGE OF THE GRADUATE COUNCIL advisory body in the matter of graduate academic and educational policies. This body reviews, ratifies, amends, or remands all matters of academic policy which have been recommended by the administration, ad Hoc Committees or special university committees and other sources. Additionally, this body may initiate suggestions for graduate academic policy.

The responsibilities of the Graduate Council include: approval of the membership of the Graduate Faculty; approval of all course proposals at the graduate level; approval of all proposals for new degree programs, concentrations, and changes in existing degree programs.
 - 4.2 National Ranking
 - a) Ranked #37 in Listing of 50 Best Value Historically Black Graduate Schools in the U.S. 2019; selected out of 110 colleges and universities based on quality of course curriculum as it relates to the job market, accolades or other noted recognition by education publications, faculty expertise with terminal degrees in the field, affordability and return-on-investment, graduate-fellowship-or other tuition assistance opportunities, career assistance.
 - b) Ranked #8 on the 20 Most Affordable Online Master’s Granting HBCUs (Schools Most Affordable HBCUs List)
 - 4.3 Update Mission for Graduate Studies
 - a) **Current Mission** - The mission of the Office of Graduate Studies is to provide service and support for post baccalaureate study at Alcorn State University. In fulfilling its mission, the Office of Graduate Studies assists students with: admission processes, monitoring and communicating progress toward completion of degree programs, certifying completion of the degree, and accurate and efficient record keeping. The Office of Graduate Studies also assists departments with: recruiting and admission promotion and advocacy for current degree programs, promotion and advocacy for the implementation of new degree programs.

- b) **Proposed:** To provide an integrated and advanced education for diverse learners to cultivate knowledge, research, scholarship, service, lifelong learning, and student success to be competitive in a global society.

4.4 Enrollment Management

4.5 Writing Proficiency and Graduation Candidacy

4.6 INTL Student Orientation - Orientation and tour for new international students to Alcorn; conduct one per semester

4.7 Prospective Graduates Fall 2019

4.8 Resources to Enhance Research (Artifact 1)

- a) CITI
- b) Qualtrics
- c) Turnitin

4.9 Immunization Requirement (Artifact 2)

- a) Measles, Mumps, and Rubella
- b) Hepatitis
- c) Tuberculosis Screening

4.10 Graduate Catalog 2020-2022

4.11 Fall 2019 Commencement

5. ACTION ITEMS

eBallot Results for Graduate Faculty Membership
August 16, 2019
Number of Ballots Cast: 12

School of Agriculture and Applied Sciences

Advanced Technologies

1. Dr. David Addae, Professor, Reappointment, ASU Full Member
2. Dr. Steve Adzanu, Associate Professor, Reappointment, ASU Full Member
3. Dr. Kwabena Agyepong, Associate Professor, Reappointment, ASU Associate Member
4. Mr. Michael Atkins, Adjunct, New Appointment, ASU Professional Affiliate
5. Dr. Jyotirmay Gadewadikar, Associate Professor, Reappointment, ASU Associate Member
6. Dr. Mamie Griffin, Assistant Professor, Reappointment, ASU Associate Member
7. Mr. John Jones, Adjunct, Reappointment, ASU Professional Affiliate
8. Dr. Sam Nwaneri, Assistant Professor, Reappointment, ASU Associate Member
9. Dr. Angel Skinner, Assistant Professor, Reappointment, ASU Associate Member

Agriculture

10. Dr. Anthony Baffoe-Bonnie, Assistant Professor, New Appointment, ASU Full Member, **Amendment ASU Associate Member**
11. Dr. Magid Dagher, Professor, Reappointment, ASU Full Member
12. Dr. LaShunda Anderson Hodges, Associate Professor, Reappointment, ASU Associate Member
13. Dr. Frank Mrema, Assistant Professor, Reappointment, ASU Associate Member
14. Dr. Samuel Mwangi, Assistant Professor, New Appointment, ASU Associate Member
15. Dr. Amanda Nanjundaswamy, Associate Professor, Reappointment, ASU Full Member

Biotechnology

16. Dr. Keith McGee, Associate Professor, Reappointment, ASU Full Member

School of Arts and Sciences

17. Dr. Babu Patlolla, Professor, Reappointment, ASU Full Member

Biological Sciences

18. Dr. Jameka Grigsby, Assistant Professor, New Appointment, ASU Full Member, **Amendment ASU Associate Member**
19. Dr. Marta Piva, Associate Professor, Reappointment, ASU Full Member
20. Dr. Debarshi Roy, Assistant Professor, New Appointment, ASU Full Member, **Amendment ASU Associate Member**
21. Dr. Robert Sizemore, Professor, Reappointment, ASU Full Member
22. Dr. Voletta Williams, Professor, Reappointment, ASU Full Member

Fine Arts

23. Dr. Renardo Murray, Associate Professor, Reappointment, ASU Full Member

School of Business

24. Mrs. Marcharie Chambliss, Adjunct, New Appointment, ASU Professional Affiliate
25. Dr. Donna Williams, Associate Professor, Reappointment, ASU Full Member
26. Dr. Tim Wilson, Adjunct, New Appointment, ASU Professional Affiliate

School of Education and Psychology

27. Dr. S. Lynn Etheridge, Assistant Professor, Reappointment, ASU Associate Member
28. Dr. LaToya Hart, Adjunct, Reappointment, ASU Professional Affiliate
29. Dr. Sarai Johnson, Adjunct, Reappointment, ASU Associate Member, **Amendment ASU Professional Affiliate**
30. Dr. Gerald Peoples, Professor, Reappointment, ASU Full Member
31. Dr. Tabitha Smith, Assistant Professor, Reappointment, ASU Full Member, **Amendment ASU Associate Member**
32. Dr. Zaducka Thomas, Assistant Professor, New Appointment, ASU Professional Affiliate
33. Dr. John Walls, Adjunct, Reappointment, ASU Professional Affiliate
34. Dr. Charley Braswell-Williams, Adjunct, Reappointment, ASU Professional Affiliate

School of Nursing

35. Dr. Lacey Blessitt, Professor, New Appointment, ASU Full Member
36. Ms. Brenda Collins, Assistant Professor, Reappointment, ASU Professional Affiliate
37. Dr. Tearsanee Carlisle Davis, Assistant Professor, Reappointment, ASU Professional Affiliate
38. Dr. Rebecca Fairchild, Associate Professor, Reappointment, ASU Associate Member
39. Ms. Hazel Washington, Adjunct, Reappointment, ASU Professional Affiliate

NEW GRADUATE FACULTY MEMBERSHIP

School of Arts and Sciences (Artifact 3)

Fine Arts

1. Dr. Alona Alexander, Assistant Professor, New Appointment, ASU Professional Affiliate

6. CURRICULUM AND PROGRAMS (Reports from Schools/Departments) New, Proposed, Revised, and Closed Programs

- a) **School of Nursing**
 - Doctor of Nursing Practice
- b) **School of Agriculture and Applied Sciences**
 - Ph.D. in Agriculture Biosciences and Applied/Advanced Technology
 - Agronomy Professional Online Option
 - Agricultural Extension Education (Online)
- c) **School of Education**
 - Education Specialist in Special Education (Online)
 - Special Education (Online)
 - MAT Elementary and Secondary (Online)
 - Clinical Mental Health Counseling Certificate Program
 - Play Therapy
- d) **School of Arts and Sciences**
 - Master of Social Work
 - Cybersecurity
- e) **School of Business**
 - EMBA

7. UNFINISHED BUSINESS

- a) **Statute of Limitations**
 - 1. Six-Year Time Limit to Degree Completion (Artifact 4)
- b) **Thesis Manual Revisions and Procedures**
 - 1. Currency of References

8. NEW BUSINESS

- a) **Department of Fine Arts**
 - 1. Non-Capstone Option Proposal for MLA Program (Artifact 5)
- b) **Policy Updates**
 - 1. Policy on Credit Hours (Number of graduate credits earned through instruction)
 - 2. Graduate Comprehensive Examination, Oral Defense, and Research Policy
 - 3. Academic Warning and Suspension Policy
 - 4. Academic Integrity
 - 5. Graduate Appeal Policy
 - 6. Incomplete Grades
- c) **Renaming Thesis Manual**
 - Suggestion #1 Style Manual for Thesis and Research Projects
 - Suggestion #2 Standards for Preparing Thesis and Research Projects
- d) **MLA Capstone Project Manual** (Artifact #6)

GOOD OF THE ORDER

Time is set aside for council members to offer comments or observations about the business of the council and its work.

The Graduate Council serves as the policymaking and advisory body to the Graduate Dean/Director in the consideration of all program, curriculum matters, and degree regulations and procedures at the graduate level.

ADJOURNMENT