

FREQUENTLY ASKED QUESTIONS (FAQS)

GRADUATION GUIDELINES

PARTICIPATION REQUIREMENTS

1. CAN I GRADUATE IF I HAVE REMAINING COURSES OR REQUIREMENTS TO COMPLETE?

Answer. No, all degree requirements must be completed to clear to participate in commencement *per President/Provost mandate*. (See President and Provost mandate [here](#)) The only allowable exception is for those candidates who would like to participate in a ceremony after their degree has been awarded (e.g., student who finish degree requirements in the summer session). Each candidate is expected to attend the commencement ceremony at the end of the semester in which their degree is awarded. Students may not participate in a ceremony before they are eligible to graduate. It is not acceptable for students to be added to the candidate list for the sole purpose of participating in a ceremony.

2. IF I HAVE A CONCERN REGARDING COMMENCEMENT WHAT SHOULD BE MY POINT OF CONTACT IN ADDRESSING MY CONCERNS?

Answer. Go to the Customer Service Form online on the Graduate webpage and complete your inquiry. A staff member will give you an immediate response. Click [here](#) for the Graduate Customer Service form.

3. WHAT IS MY CATALOG YEAR?

Answer. A student's catalog year is based on the term of entry as an active student into Alcorn's graduate school. **IMPORTANT DISCLAIMER:** Since *Alcorn State University Catalog* information (i.e. curricula, programs, policies, and this FAQ) cannot be static in a dynamic and rapidly-changing higher education environment, the information in the *Alcorn Catalog* is subject to change by the University at any time. The catalog nor any parts therein may be relied upon as a legal contract. Please consult with appropriate University Offices to verify the current text or status of policies, programs, descriptions of curricula, or other information in this catalog.

4. CAN I GRADUATE IN A MAJOR IN WHICH I HAVE TAKEN ALL THE COURSES BUT WAS NOT ADMITTED ?

Answer. Students must be officially admitted to a degree program in which they intend to graduate. An application for degree will not be processed for a program the student has not been admitted. If a student has taken courses in a different program from the program of record, the student will need to follow the appropriate admission process to be officially admitted.

5. WHO IS MY ADVISER?

Answer. Click here to view the list of academic [advisers](#) and to locate your specific academic advisor according to your department. Be sure to contact your advisor with questions related to your academic requirements and courses applicable to your curriculum.

6. IF I AM GRADUATING WITH A SECOND MASTER’S DEGREE, CAN I APPLY CREDITS FROM THE FIRST MASTER’S TO THE SECOND MASTER’S DEGREE?

Answer. Yes, you can transfer credit hours with restrictions. If you are admitted to a program which requires at least 30-36 hours, you can transfer up to 9 hours; if your program is a 38-hour program or higher, you can transfer a maximum of 12 hours with advisor approval and approval of the Graduate School. (Refer to the Second Master’s Degree Policy on the Graduate website)

7. HOW DO I REMOVE A HOLD?

Answer. A student should contact the Office of Graduate Studies if the Hold is for an academic reason. If the Hold is for a different reason, the University reserves the right not to issue transcripts, diplomas, degree verifications, and letters of good standing to students with outstanding account balances or holds. Student account balances may be checked using BANNER online services. Students should resolve account holds by contacting the office that applied the hold.

Registrar’s Office	https://goo.gl/h09g2m
Business Office	601.877.6160
Parking Services	601.877.6823
Student Affairs	601.877.6380
Police	601.877.2291
Academic Affairs	601.877.6140
Admissions	601.877.6148
Disciplinary	601.877.6380
Library	601.877.6350

8. CAN A STUDENT PARTICIPANT IN COMMENCEMENT IF HE/SHE IS (CON)CURRENTLY ENROLLED AT ANOTHER SCHOOL IN A COURSE REQUIRED FOR GRADUATION DURING THE SEMESTER OF GRADUATION FROM ALCORN?

The Office of Student Records is bound by the following policy: *All degree requirements must be met for the student to be able to march per President/Provost mandate.* Recorded classes on the Alcorn transcript is the official evidence that a student has met all required degree requirements. Therefore, if a student is enrolled as a transient student while simultaneously enrolled at Alcorn, the transient grade must be recorded on the Alcorn transcript in time to make the determination that the student has met all degree requirements. To ensure timely receipt, processing, posting of the degree (assuming all other requirements are met), the Office of **Records/Registrar of the transient school must send the official transcript grade** of the currently-enrolled course to Alcorn State University’s *Admissions Office* by no later than 48-hours prior to the commencement--or sooner for efficient receipt in Admissions; processing of the grade in the Alcorn Records Office; posting of degree in BANNER; auditing/reconciling with go.alcorn; and, finally printing of the diploma as well as other processing requirements. It is the student who assumes educational responsibility to complete all requirements for graduation (e.g., cap and gown, clearance, appropriate grade, etc.). However, as to the singular issue of the transient grade submissions to Alcorn, it must be dispatched by the official Registrar of the transient institution and sent officially to the Admissions Office at Alcorn. [Note: Some universities, through their “Registrar” (only) will furnish proof of grade received in the class---as confirmed in writing by the faculty/instructor-of-record. Students seeking to transmit transient grades must ensure that they follow the above procedures. Alcorn State University shall accept a not-yet-transcripted grade only from the Official Record keeper of the institution--not a professor or a chair, but from the official record keeper. Alcorn will not violate a SACS requirement, *IHL Bylaw*, or University policy. Students should keep their advisor, chair, and dean informed throughout.] Even then and taken together, Alcorn State University’s Office of Student Records reserves the right not to post a degree until the official and complete transcript from the transient institution

showing good standing is properly sent to and received by Alcorn's Office of Admission who will send it to Alcorn's Office of Student Records.

Candidate Status

To be eligible to receive a degree at the end of the current academic session, *all degree requirements must be met for the student to be able to march per President/Provost mandate*. If a candidate does not fulfill his/her degree requirements due to a failing, incomplete, unsubstituted, or absent grade, it may be necessary to register for a subsequent semester to complete degree requirements. Please contact your advisor for further information.

The go.alcorn.edu platform allows students to do unofficial self-audits and to view comments by advisers, deans, provost, records staff, and chairs. Indeed, postings will be made to the [go.alcorn](http://go.alcorn.edu) portal to ensure that all parties who are critical to student success (adviser, chair, dean, etc.) are seeing the same information. Records Office staff will work with your academic adviser to understand your specific issues and to ensure consistency with the Catalog of your (re)admission year. Therefore, the Records Office will work directly with student advisers to ensure consistent communications with all parties. Often, an issue affecting one student affects several on advisor advising listening, therefore an efficiency can be had in meeting with advisers. Nevertheless, conferences with students and advisees are done under extraordinary circumstances. This protocol allows the Records Office to serve hundreds and hundreds of students with related queries.

WILL THE GRADUATE OFFICE SEND A LETTER CONFIRMING I FINISHED MY COURSE WORK TO MY EMPLOYER BEFORE MY DEGREE IS CONFERRED?

Generally, the Office of Student Records does not send subjective letters to third parties on behalf of students. As the university's keeper of official records, this would not be practicable given the thousands of students--and former students--the office serves. Instead, and to better serve students making such requests, the student may order a transcript to be sent directly to the requesting party. Recorded classes on the Alcorn transcript is the official evidence that a student has met all required degree requirements. The official transcript dispatched to a specific third-party allows the record itself to speak objectively on behalf of the student. Thus, the official transcript is the recommended solution, as opposed to a subjective letter.

CAN I REQUEST AN INVITATION LETTER FROM THE GRADUATE OFFICE TO INVITE PARENTS, RELATIVES, FRIENDS, ETC. TO COMMENCEMENT?

The Office of Graduate Studies does not provide invitations for students to invite relatives and friends to Commencement. It is the responsibility of the student to ascertain invitations for this event through the use of a third party.

Application Fee for Graduation

A non-refundable application processing fee of \$50 (U.S. currency) is required of every applicant for requests for graduation to be considered. [Payment](#) is due in full before the deadline (see calendar). The cost is \$100 if paid in full after the deadline. This fee covers the cost of cap and gown as well processing costs. Remember to retain your receipt (number) as proof of payment. Accepted methods of payment:

Cash	Credit	Check/Money Order
Cash. Cash payments can be made only in person at the Bursar Office. Do not send cash by mail.	When applying: Select the application's credit card option; clicking Submit will take you to a secure payment page.	Check or money order. Payment must be in U.S. dollars and checks must be drawn on a U.S. bank. Make checks payable to "Alcorn State University" Office of the Bursar Alcorn State University 1000 ASU Drive Lorman, MS 39096

Substitutions and Transfer of Credits

The University has a defined, progressive validation process for substitutions. Specifically, it begins with the adviser → chair → dean → to provost → and culminates ultimately with the Office of Student Records for recordation. Ultimately, the checks and balances converge within the auspices of the Vice President for Academic Affairs.

Typical questions regarding graduation include substitutions, and students should seek counsel from their adviser regarding substitution questions. In this regard, advisors are required by Alcorn to find substitutions that match in content (subject area) and level (e.g., 500-level class for 5XX class) as content “and” level matches ensure substitutions on all fours. The Substitution form is located on the graduate website → click [here](#). Complete this form and upload in go.alcorn.edu and include course descriptions documentation to support matching content. Once the substitution goes through the approval process, it will post in go.alcorn.edu as approved or rejected. Once this occurs, the Office of Student Records Office will record it expeditiously.

Transfer of Credits requests will follow the same procedure in go.alcorn.edu. An official transcript must be uploaded that document the transfer courses from an accredited university. A limit of two transfer courses will be accepted based on graduate transfer of credits academic regulations. Student must earn letter grade of B or higher for all transfer courses to be accepted. Starting with the adviser is the first step in this process.

Disapproved Substitutions Examples

- Courses with grades of ‘D’ or ‘F’ cannot be substituted; if student has already earned two Cs, substitution of a course student has earned a C cannot be accepted
- Substitutions should meet accreditation standards, graduate academic guidelines, degree outcome requirements, etc.
- Course waivers/exemptions are disallowed. No student can graduate with less than the required course hours for the Degree Plan.
- Substitutions exceeding the allowed credits according to graduate policy will be disallowed.
- Students may not substitute a level course below or above the numerical sequence for the approved degree curriculum (400 course for 500 graduate level course); original major courses to fulfill requirements for a second degree that exceed the allowable limit according to the Second Master’s Policy.

Change of Grade

How do I get a grade changed? → see instructor of record.

STEPS	PROCESS	CUSTODIAN
#1	<p>* Instructor completes online <u>Grade Change Form</u></p> <p><i>Instructor receives e-mailed confirmation for instructor/department records.</i></p>	<p>Click → here or Faculty/Staff Resources</p>
#2	<p>a. Instructor <u>prints</u> and <u>signs</u> emailed form.</p> <p>b. Instructor gets chair and dean signatures.</p> <p><i>Department keeps copy and forwards original, signed form to Academic Affairs.</i></p>	<p>School/Department</p> 
#3	<p>Vice Provost for Academic Affairs approves.</p> <p><i>Academic Affairs processes and notifies Records Office.</i></p>	<p>Academic Affairs</p>
#4	<p>Office of Student Records posts to BANNER account.</p> <p><i>Student views changed grade in BANNER or go.alcorn within 24 hours or less.</i></p>	<p>Registrar</p>

* The major modification to the current grade change process is in step #1: digital initiation.

Once the Records Office receives notification from Academic Affairs, grade changes are posted in minutes. **Please do not contact the Office of Records to inquire as it will appear on your BANNER transcript within hours of Record's Office notification.** Contact the dean of the department to confirm it is sent to + signed in Academic Affairs.

Grade I-to-F Conversion

WHEN DO I-GRADES CONVERT TO F-GRADES?

- *During Spring 2017:* The incomplete (I) conversion process will take place on **April 20, 2017**. If a grade of "I" was submitted in Fall 2016 semester and a letter grade has not been submitted, the instructor will have two options: (i) Submit a letter grade before March 9th via the Change of Grade form; or (ii) allow the "I" to convert to the letter grade "F" automatically. **Note: After the "I" converts to "F", a Change of Grade form will **not** be*

accepted. The F will stand as the final grade per the Final Grade Policy. The student will have to retake the course.

- *During Fall 2017: The conversion process will take place on October 2, 2017 for Spring 2017 semester courses.*
- *During Spring 2018: The conversion process will take place on February 19, 2018 for Fall 2017 semester courses.*

How Do I Get My Pin?

HOW DO I GET MY PIN (ALTERNATE PIN)?

Classification	Go to	Contact
Continuing Graduate Students	Go.alcorn.edu	Access PIN through Student Portal in go.alcorn.edu
New Students	Contact Departments for assigned adviser	Who Is My Advisor School of Agriculture & Applied Science 601-877-6137 School of Arts and Sciences 601-877-6120 School of Education and Psychology 601-877-6200 School of Business 601-304-4309 School of Nursing 601-304-4304
Non-Degree Graduate Students	Graduate Studies	601 - 877 - 4708 Click here

WHAT IS AN [ALTERNATE PIN](#)?

The Alternate PIN is a 6-digit number that students obtain from their academic advisers to be used for registration. It allows students to register for classes or add/drop classes within the BannerWeb online registration period. PINs are automatically generated for new students but not available in go.alcorn.edu. Student must contact academic adviser or access the link to the Customer Service Form on the graduate webpage (How May We Help You? Customer Service Form) to request their PIN. Click [here](#)

WHY DOES ALCORN REQUIRE AN ALTERNATE PIN?

Alternate PINs are assigned to encourage students to meet with their adviser to discuss academic curriculum, progress and progression to degree completion. Beginning fall 2017, Alternate PINs for advisees are posted in go.alcorn.edu. Entering this Alternate PIN, if assigned, is the ONLY way the student can access the on-

line registration page within BannerWeb. Students enter BannerWeb as usual, and only need the Alternate PIN, if assigned, to connect to the "Register Add/Drop Classes" link on their menu.

What if my adviser is not on campus? Who has my alternate PIN and where should I go for advising?

A. Alternate PINs will be accessible to continuing students in go.alcorn.edu. New students cannot access their PIN using this method. Complete the [Customer Service Form](#) to request generation of your PIN. It will be accessible within 24 hours in which it will be sent to your Alcorn email. You are still required to contact your adviser to confirm the class schedule for the respective term according to your degree plan. NOTE: Failure to consult the advisor may result in self-advisement which can deviate from your degree plan and delay graduation.

B. If you cannot contact your adviser, the chair of your department is the next person in the hierarchy who can advise and issue your PIN.

Dropping Classes

HOW DO I DROP CLASSES?

If student paid fees, contact your adviser who will complete a drop request form. Students can drop courses on-line until the end of the "add" period.

Check the University [calendar](#) for drop dates.

When do drops occur?	Who may initiate a drop?	What digital platform?
Drop <u>without</u> penalty period (during registration)	Student	BANNER online services
Drop with penalty period (after registration closes)	Advisors Chairs Deans	Registrar Request Form
*WP/WF period	Instructor only	Registrar Request Form

** WP/WF - when WP/WF period starts, only the instructor may drop students [unless instructor grants chair/dean express permission]. The WP/WF represents, in a sense, a legal assignment of a grade which is the province of instructors and a preservation of academic freedom. Instructors, please use the [Registrar Request Form](#) for WP/WF.*

HOW DO I DROP MY **LAST/ONLY CLASS ON MY SCHEDULE FOR WITHDRAWAL?**

a. If you are attempting to drop your last class? Please contact your adviser. S/he may have you complete the [Customer Service Intake Form](#).

HOW DO I DROP A CLASS BEFORE DEADLINE?

You are able to drop classes through the BANNER Online Services. If you are attempting to drop your only class and register for another one, do this: add the class you would like to take, then drop the class you do not want to have on your schedule. Note: if you drop a class after the deadline, you will incur charges.

Administrative Drops

CAN STUDENTS BE DROPPED FOR NON-PAYMENT OF FEES?

YES. The Office of Student Records must uphold University policy that requires full payment of student fees by the university set deadline. Students are dropped from courses for non-payment of tuition/fees. See the [University Calendar](#). Payments are posted to student accounts on a nightly basis, and all payments must be made by 5:00 p.m. (CST) at the Bursar's Office (601-877-6160) in WWAB 2nd Floor or with credit card. The Office of Student Records will place students in classes only after the payment is made in full, with the exception of a written letter by a surety or guarantor (i.e., Bank, Credit Union, or the Alcorn Foundation) who promises in writing to pay your balance within a few day's period or official approval by a university senior administrator (e.g., Vice President of Fiscal Affairs or delegate, provost, president, etc.). Without the letter by said surety or senior university administration to extend the payment deadline, the student remains dropped from the class and ineligible to return. NOTE: The university allows a payment plan to students through the Cashier's office (601 877 6160). Students should get on the payment plan as soon as the semester begins if payment issues are present.

Again, if payment is not received by this deadline, graduate students will be administratively withdrawn and students with outstanding balances remain financially liable to the institution. Undergraduate students who are administratively withdrawn for failure to pay fees may need to contact Ms. Belinda Benjamin Academic Affairs at 601-877-6140 regarding classes. She will require instructor permission. Also, graduate students administratively withdrawn have Graduate Studies 601-877-6122 as a resource.

NOTE: Graduate students who are dropped for non-payment remain eligible to register for classes if registration has not ended. However, there is no guarantee that students who were dropped for non-payment will be able to register in the same classes that were dropped for non-payment. In some cases, the student will need to gain permission from Academic Affairs to be placed back in the class after payment of fees. In other cases, students may not be able to return to the disenrolled class if said student has accrued absences which violate the University's 75% attendance rule. In either case, students should assume educational responsibility and inform instructors prior to the "drop date" and inform instructors that they may be dropped for non-attendance. If registration has ended, students who are dropped for fee non-payment must assume educational responsibility to rectify the non-payment issues, while keeping in mind the (adverse) consequences on academic performance, attendance, class projects, etc. Therefore, students are encouraged to work with instructors to minimize these potentially negative classroom consequences of dis-enrollment for failure to pay fees. In all instances, students should take on the educationally responsible task of paying fees on or before the deadline. Note the impact on financial aid, scholarship, going below 15-credit hours, graduation and retention.

HOW DO I GET BACK IN MY CLASSES WHEN DROPPED FOR NON-PAYMENT OF FEES?

Students who wish to gain enrollment after one week of the drop date must contact Academic Affairs for re-enrollment. Graduate students who are administratively withdrawn for failure to pay fees must contact Ms. Belinda Benjamin Academic Affairs at 601-877-6140 regarding classes. Graduate students administratively withdrawn should contact Graduate Studies 601-877-6122.

Withdrawal From Alcorn

HOW DO I VOLUNTARILY WITHDRAWAL?

Students who no longer wish to remain enrolled in classes for the term/semester must go to the University College and see the Retention Specialist (Mrs. Abegayle Goldblatt Lanier Hall 217 601.877.6227 agoldblatt@alcorn.edu) and complete the official withdrawal processes and forms. They should not use or expect the “drop for non-payment process” to remove them from their classes, or relinquish them from their financial responsibility and obligations for the term. The student must take affirmative steps to voluntarily withdrawal.

Contact the Retention Specialist, Mrs. Goldblatt, in University College at 877 6226. Contact the Retention Specialist in University College at 601-877-6227. The Retention Specialist is located in Lanier Hall, Room 217. Students should carefully consider all the consequences to leaving Alcorn State University before completing the withdrawal process. There are ramifications for financial aid, loan repayments, health insurance, grades, and graduation:

If the semester has not begun and you decide not to attend Alcorn, you should:

- Cancel your registration.
- Request a leave of absence if your leave is temporary (one/two semesters)
- Once you have completed the registration process and determined you still must withdraw-be sure to do the following:
 - Consult the Bursar regarding any outstanding account balances.
 - Cancel your Housing contract.
 - Connect with Financial Aid (e.g., exit interview).
 - Call the Office of Athletics Academic Enhancement if you are a student-athlete.

Transfer Hours on Transcripts

HOW DO I GET TRANSCRIPTS PUT ON MY ALCORN BANNER ACADEMIC HISTORY?

Alcorn requires transfer applicants to submit official transcripts from all post-secondary institutions where coursework was attempted. See also the policy below.

Notations

Transfer credits are part of a student’s academic history and the University will determine how transfer credits will be used to meet graduation requirements. Evaluations for transfer of credit, are based upon the best available information at the time. No evaluation is officially complete until credits appear on the student’s Alcorn State transcript. Revisions to a course evaluation may be made based on the receipt of new information.

The aforementioned does not constitute a contract between the student and Alcorn. Also, previous courses may not transfer for several reasons: repeat of work already taken, low grades, etc..

OTHER FAQs

MAY AN INSTRUCTOR CHANGE MY CLASS MEETING TIME?

Under no circumstance may an instructor, chair, or dean unilaterally change course meeting times or dates or delivery modality (face-to-face to online or vice versa) once the course has gone through the faculty, departmental, and school approval processes. The Office of Student Records publishes these recommendations as the official university slate of courses. No university policy grants such authority *carte*

blanche. It contravenes the following Provost memorandum, click → [here](#). Students may complete the [customer service intake form](#) for assistance in this regard.

FERPA RELEASE TO THIRD-PARTY GREEK LETTER ORGANIZATIONS

The following policy is applicable to the release of student educational records in such student's effort to make application for admission into Greek letter organizations or other associations.

*“Student academic records will neither be (a) verified nor (b) released by the Office of Student Records, unless every student listed on this document [roster] has completed, signed and dated an **official Alcorn State University FERPA release form** witnessed by staff from the Office of Student Records. Such express release is a condition precedent requirement to university disclosure of each or any student's record to third-parties. Therefore, submission of a student's name on the Student Affairs roster alone, without signed, dated and witnessed University FERPA release, is not a sufficient and adequate basis for the University to release student records to the requested third-party. The online FERPA release process can be found in the Office of Student Records webpage of the “Student Success” platform: <http://www.alcorn.edu/academics/registrars-office/index.aspx>*

Student signatures are required when students complete the FERPA form.

Note the traditional functions of a pen and paper signature--“wet signature”--implicit or explicit in the paper world, serves the following functions:

- identification;
- authentication;
- declaration of will;
- authorization;
- safeguard against undue haste;
- non-repudiation of origin and receipt;
- notice of contents;
- integrity; and
- originality.

FERPA is designed to protect students and to grant them certain rights. A student is: an individual who was, or is, currently enrolled for a previous, current, or future semester at Alcorn. If enrolled at Alcorn, the rights under FERPA are held by the student, regardless of age. FERPA rights and procedures do not apply to: Applicants for admission, whether or not they are accepted, or Deceased individuals who did attend Alcorn at one time.

A student's education record DOES include academic records, financial aid records, disciplinary records, student ID photo, etc.

The Office of Student Records does NOT release (without student written authorization):

- Student ID Number
- Grades/Exam Scores
- Grade Point Average
- Social Security Number
- Student Account Information
- Detail of Registration Information (i.e., courses, times)
- Financial Aid Awards
- Total Credits
- Number of Credits Enrolled in a term

A student's education record does NOT include the following, therefore the Office of Student Records does have access nor maintain the same and as such it is not within our purview to maintain. Please do not ask us to furnish:

- Records in the sole possession of the maker -- e.g. private notes that are memory joggers
- Law enforcement records -- created by police, investigators, or law enforcement agency for that purpose
- Employment records -- unless the employment is directly related to the person's status as a student (e.g. Graduate Associate, work-study student)
- Medical/psychological treatment records -- created by professional treatment providers
- Alumni records -- but note that records of the person from when he or she was a student are still education records.

WHAT IS GO.ALCORN?

Go.alcorn.edu is a comprehensive web-based common advising platform, degree completion engine, and degree audit system.

First, go.alcorn platform furnishes a common advising platform so that all success resources (advisors, chairs, deans, retention specialists, athletics compliance staff, etc.) can coalesce around registration, scheduling, class attendance, and sequencing to optimize pathways to graduation. Such key success personnel are not only able to view student progress but also provide needed interventions long before the student knows s/he may have (potential) problems. This common view ensures that student-advisees are tracking toward degree attainment. Finally, the system provides online messaging capability with tracking, so that students can alert advisor resources (and vice-versa) as to academic issues that may arise. Centralizing digital support so that all key players and success personnel who monitor student retention, progression, and graduation holds promise for improving student retention, progression, completion and graduation.

Second, go.alcorn is a degree completion engine. It empowers students to "finish-in-four" years or less by synchronizing and providing visibility to key success information held in various disparate, dis-aggregated, and hard-to-access legacy systems (e.g., BANNER, Blackboard, GradesFirst). Students' ability to conveniently view degree plans, contact advisors, monitor progress-towards-graduation, and see academic benchmark achievements (e.g., cumulative GPA, semester GPA, holds, good standing, transfer hours, degree requirements, etc.) is in itself a catalyst for degree completion. Finally, it can double as a "degree audit" system so to speak. Indeed, go.alcorn is designed to provide students, faculty, chair, advisors, deans, etc. near real-time, 24/7 access of student degree progression. Such visible access obviates the need to wait until senior year, junior year, or sophomore year for determinations of courses needed for completion.

Finally, with go.alcorn students have degree audit accessibility from day one upon arrival at the University. Further, the Office of Student Records works with academic units to create actual course schedules one year ahead (and soon two-years out) so that degree plans mesh with pro forma course schedules. Keep in mind: degree audits for graduation compel case-by-case analyses. Students with particularized issues, should contact advisors.

QUICK LINKS

Office of Graduate Studies Customer Service Form	http://www.alcorn.edu/_infrastructure/forms/index.aspx?action=ShowForm&FormId=2283
Need PIN?	go.alcorn.edu
Office of Graduate Studies WEBPAGE	http://www.alcorn.edu/academics/graduate/index.aspx
WHO IS MY ADVISER?	http://www.alcorn.edu/academics/graduate/advisement/index.aspx
Campus map	