

**Graduate Council Meeting Minutes**  
**Wednesday, June 17, 2015**

**Call to Order:** Dr. Bequette called the meeting to order at 3:07 p.m. Other members in attendance were Dr. Janelle Baker, Dr. Akash Dania, Dr. Donzell Lee, Ms. Julia Odom, Dr. Babu Patlolla, Dr. Bettaiya Rajanna, Dr. Cynthia Scurria, Dr. Johnny Thomas, and Dr. Helen Wyatt.

Absent Members: Dr. Kwabena Agyepong, Dr. Ivan Banks, Dr. Sandra Barnes, Dr. Vivek Bhargava, Dr. Robert Carr, Dr. Daniel Collins, Dr. Carrie Ford, Dr. Latoya Hart, Dr. Dickson Idusuyi, Dr. Ivory Lyles, Mrs. Dyann Moses, Mrs. Lula Russell, Dr. Blanche Sanders, Mr. Jimmy Smith, Dr. Yolanda Powell-Young, and Dr. Ping Zhang.

**Reading and Approval of Minutes:** The Graduate Council February 18, 2015 minutes were reviewed and unanimously approved by the body.

**New Business**

- a) Graduate Faculty – Listed below are names of applicants who applied for graduate faculty membership and were approved by Graduate Council members:

**School of AREAS**

Dr. Chunquan Zhang, Department of Agriculture.....ASU Associate Member

**School of Business**

Dr. Benedict Udemgba, School of Business.....ASU Full Membership

Dr. Emery Trowbridge, School of Business.....Adjunct, Professional Affiliate

Dr. Donna Williams, School of Business.....ASU Associate Member

- b) **Graduate Formula for Master of Science in Secondary Education** – Athletic Administration & Coaching (Non-Teaching) Dr. Thomas shared the admission requirements and admission formula for the Athletic Administration and Coaching Non-Teaching program. Students will have to meet the writing proficiency requirement by enrolling in PE 540 and earning a passing grade of B that is required by the Graduate School.

Writing Proficiency – Much discussion regarding standards to meet the department’s writing requirement if students do not make a 3.0 on the Analytical Writing. The time is extended from meeting this requirement from one semester to give students up to two semesters. Students must earn a letter grade of B or higher.

- c) Non-Thesis Option – Student on the non-thesis academic track are required to submit a softbound copy to the graduate office for review and approval. The approved copy is not required to be hardbound.

Good of the Order

The Graduate Council recommended the following change to the application for admission process.

1. Notify applicants once their application packs become complete. Office of Graduate Studies personnel will assume this responsibility.

Biological Sciences announced the startup of its fall Biology Online degree program. This will be a Non-Thesis Academic Track.

Adjournment - Meeting adjourned at 3:51 p.m.