

# Alcorn State University

## GRADUATE COUNCIL

### Minutes of Meeting Held Wednesday, October 31, 2017

The Graduate Council met on Wednesday, October 31, 2017, in the Provost Conference Room in Bowles Hall, Academic Affairs Room 202. Dr. Donzell Lee presided.

*Present:* Dr. Janelle Baker, Dr. Ivan Banks, Dr. Sandra Barnes, Dr. Jermiah Billa, Dr. Edmund Buckner, Dr. Akash Dania, Dr. Latoya Hart, Dr. Dickson Idusuyi, Dr. Donzell Lee, Dr. Renardo Murray, Dr. Victor Njiti, Ms. Julia Odom, Dr. Babu Patlolla, Dr. Blanche Sanders, Dr. Cynthia Scurria, Dr. Debra Spring, Dr. Johnny Thomas, Dr. Voletta Williams, and Dr. Ping Zhang.

*Absent:* Dr. Rebecca Fairchild, Dr. Tanya Herndon, Dr. Barbara Martin, Dr. Keith McGee, Dr. Tracee Smith

*Alternate Reps:* Ms. LaWanda Baskin, Mr. Alfred Galtney

**Call to Order:** Dr. Lee called the meeting to order at 3:01 p.m. The Agenda was approved as printed with one amendment, addition of before proceeding with the meeting.

**Approval of Minutes:** The Graduate Council October 25, 2017 minutes were reviewed and amendments were made to the attendance unanimously approved by the body.

### **Curriculum**

#### **Graduate Nursing Curriculum Changes:**

Proposed new course sequence for the graduate Nurse Educator program.

### **Program Revision**

#### **Master of Liberal Arts Program**

Dr. Dickson Idusuyi shared news regarding approval of courses by the curriculum committee for the Master of Liberal Arts with Concentrations in Criminal Justice. The Council accepted Dr. Idusuyi's report of the following courses.

Criminal Justice:

#### New Courses Added

CJ 501 Advanced Constitutional Law and Criminal Justice

CJ 502 Advanced Criminal Investigation

CJ 505 Advanced Corrections

CJ 506 Advanced Criminal Law

CJ 507 Advanced Budgeting & Financial Management

CJ 510 Advanced Criminal Justice System

CJ 511 Advanced Judicial Process and Policy Making

## **Master of Business Administration**

Dr. Akash Dania presented his report on revised admission requirements for the Master of Business Administration to address the changes in admission of international based on USCIS revised admission stipulations. Minor updates were made in the guidelines for admission of domestic students as well.

## **Graduate Faculty**

Listed below are names of applicants who applied for graduate faculty membership and were approved by the Graduate Council:

### **School of Agriculture and Applied Science**

#### Agriculture

Dr. Wandra Arrington..... Assistant Professor, New Appointment, ASU Full Member

Dr. Gwendolyn D. L. Boyd..... Associate Professor, Reappointment, ASU Full Member

Dr. Edmund R. Buckner .....Professor, New Appointment, ASU Full Member

Dr. Michael Ezekwe .....Professor, Reappointment, ASU Full Member

Dr. Melissa Mason..... Assistant Professor, New Appointment, ASU Associate Member

### **School of Arts and Sciences**

#### English, Languages and Mass Communications

##### Mass Communication

Dr. Eric U. Dogini, Assistant Professor, New Appointment, ASU Associate Member

##### English

Dr. Cynthia Scurria, Associate Professor, Reappointment, ASU Full Member

### **School of Business**

Dr. Zulfiqar Dogar, Assistant Professor, Reappointment, ASU Associate Member

Dr. Felicia Gavin, Adjunct, Reappointment, Professional Affiliate

Judge Lillie Sanders, Adjunct, Reappointment, ASU Professional Affiliate

Dr. Emery Trowbridge, Adjunct, Reappointment, ASU Professional Affiliate

### **School of Education and Psychology**

#### Education and Psychology

Dr. Ivan Banks, Professor, New Appointment, ASU Full Member

Dr. Dennis Brandon, Adjunct, Reappointment, ASU Professional Affiliate

Dr. Cenovia Burnes, Adjunct, New Appointment, ASU Professional Affiliate

Dr. LaToya Hart, Adjunct, Reappointment, ASU Professional Affiliate

Dr. Lakitta Johnson, Adjunct, Reappointment, ASU Professional Affiliate

Dr. Sarai M. Johnson, Adjunct, Reappointment, ASU Professional Affiliate

Dr. Ethel M. Lassiter, Adjunct, Reappointment, ASU Professional Affiliate

Dr. Olayinka Oredein, Adjunct, Reappointment, ASU Professional Affiliate

Dr. John E. Walls, Jr., Adjunct, Reappointment, ASU Professional Affiliate

### **School of Nursing**

Dr. Linda Godley, Professor, Reappointment, ASU Full Member

### **Membership Amendments**

Dr. Barbara Martin, Adjunct, Reappointment, ASU Professional Affiliate (School of Education and Psychology) – A motion to postpone the pending question of membership was accepted since the membership application was not included in the Graduate Faculty Membership Packet.

Dr. Carolyn Dollar, Associate Professor, Reappointment, ASU Associate Member (School of Nursing) – A motion to postpone the approval of membership until the question can be answered regarding Dr. Dollar's rank and employment status if she can be approved as an Associate Member or Professional Affiliate according to Graduate Faculty Membership Guidelines.

### **Unfinished Business and General Orders**

- a) Curriculum: Criminal Justice New Courses and Course Changes - The Council accepted the report from Dr. Idusuyi regarding the approved courses for the Master of Liberal Arts with a Concentration in Criminal Justice.
- b) Departmental Admission Formulas – Dr. Lee posed the question if all admission formulas have been submitted for review for the Master of Liberal Arts. Dr. Scurria stated she submitted the formula for English and Mass Communication. Dr. Idusuyi stated he submitted the formula for Criminal Justice, History, and Political to the Graduate Office, but there were question. He is in the process of revising several components for resubmission. Dr. Murray stated he had not submitted the formula for Music. Dr. Lee asked that all admission formulas for MLA programs are submitted before the next Council Meeting to allow him time to review before submitting to the Council for acceptance.
- c) Proposed Substitution Policy – Dr. Njiti presented the proposed Substitution Policy revised by the Ad Hoc Committee. It was recommended the maximum hours allowed would be nine (9). Consideration of allowing more than three courses would be given to programs that are eliminated. There was lots of discussion on the proposed policy as it related to transfer courses and requests for substitutions. Recommendations were made to consider a composite of nine hours between requests made for transfer of courses and substitutions for a student. Dr. Lee stated there were issues with time limit requests for substitutions for courses that exceed the six-year time limit. Currency is a major factor to consider and the Graduate School does not want a six-year time limit course to slip through this process. After further discussion, the Council recommended the committee meet again and consider revision of the policy to address some of the concerns shared. The committee will present a revised policy at the next Council meeting.
- d) Fixes for Undergraduates enrolling in 500 Level Graduate Courses without prior approval – Dr. Lee gave an update on this issue. It was found that the record for students completing their degree is still active and students can still register and self-advise. Therefore, this allows some students to enroll in the 500 level graduate courses without prior approval by the Graduate Office. The Office of Student Records and Academic Affairs will devise a system to curtail this from happening. To be approved to enroll in 500 graduate courses, a student must have the required GPA of 3.0 and approval of the department before submitting to the Graduate Office for review and approval.

## New Business

- a) No new business added to the agenda for discussion.

## Good of the Order

Information was shared about the Non-Degree process and the fact it is effective in monitoring course credits enrolled in by students.

Adjournment - Meeting adjourned at 4:00 p.m.