

Graduate Council Minutes  
*February 23, 2011*

**Call to Order:** The meeting was called to order at 3:05 p.m. by Lula Russell. Other members in attendance were Dr. Dovi Alipoe, Dr. Barry Bequette, Dr. Malinda Butler, Dr. Robert Carr, Jr., Dr. Karen Cathey, Ms. Yolanda Jones, Dr. Donzell Lee, Dr. Kimball P. Marshall, Mrs. Dyann Moses, Ms. Julia Odom, Dr. Bettaiya Rajanna, Ms. Lula Russell, Dr. Cindy Scurria, Dr. Alvin T. Simpson, and Ms. Eva L. Smith.

**Graduate Catalog 2010 – 2012** – Ms. Julia Odom passed out galley proofs to departments which had submitted catalog revisions. Chairs were asked to conduct final proofing and return by deadline.

**Graduate Faculty** - Listed below are the names of applicants who applied for graduate faculty membership and were approved by Graduate Council members:

Robert E. Leard, III, Department of Chemistry	ASU Full Member
Ming Gao, School of AREAS	ASU Full Member
Arnetta K. Crosby, School of Education and Psychology	ASU Full Member
Pamela T. Evans Felder, School of Education and Psychology	ASU Full Member
Dr. Diane Blanchard, School of Nursing	ASU Full Member
Dr. Linda Godley, School of Nursing	ASU Full Member
Dr. Savina O. Schoenhofer, School of Nursing	ASU Full Member
Dr. Lola Smith, School of Nursing	ASU Full Member

**Graduate English Proficiency Examination** - Dr. Donzell Lee informed the Graduate Council members that the Graduate English proficiency examination and EN504 are no longer being offered effective immediately. Departments must develop and submit their unit's process to replace the Graduate English Proficiency examination to ensure graduate students meet their writing requirements.

**Prospective Graduates for May 2011** - Lula Russell distributed a list of prospective graduates for May 2011 to all department chairs or deans. They are to review the list and submit names that should be deleted to School of Graduate Studies.

The Graduate Council members recommended that Dr. Donzell Lee ask the Deans Council to discuss modifying statement in oath which states (These students have satisfied all requirements for graduation to be inclusive of all students who have not satisfied all requirements). Namely, this refers to the students who are allowed to participate in Commencement with six hours or less.

Adjourned meeting at 4:30 p.m.

Alcorn State University

Graduate Council Meeting  
**February 23, 2011**  
**Agenda**

Greeting, Introductions, and Opening Remarks Dr. Donzell Lee

Graduate Faculty Dr. Donzell Lee

Graduate Catalog Julia Odom

Perspective Graduates for May 2011 Lula Russell

Announcements

Alcorn State University

Graduate Council Meeting  
*April 11, 2011*  
*Agenda*

Greeting, Introductions, and Opening Remarks	Dr. Donzell Lee
Historically Black Colleges and Universities Initiative	Dr. Donzell Lee
Writing Requirement	Dr. Donzell Lee
ASU Catalog	Dr. Donzell Lee
Announcements	

**University of California, Office of the President**



**Office of Research and Graduate Studies**

**Request for Proposals**

**University of California – Historically Black Colleges and Universities Initiative**

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**PURPOSE: The Purpose of the UC – HBCU Initiative**

The University of California's reputation as a premier research and teaching institution rests on its capacity to attract and retain students and scholars who reflect the rich diversity of California and the nation. In 2007 the Regents of the University of California adopted, as policy, a Diversity Statement which reads, in part:

*Because the core mission of the University of California is to serve the interests of the State of California, it must seek to achieve diversity among its student bodies and among its employees. The State of California has a compelling interest in making sure that people from all backgrounds perceive that access to the University is possible for talented students, staff, and faculty from all groups.*

*Diversity should also be integral to the University's achievement of excellence. Diversity can enhance the ability of the University to accomplish its academic mission.*

*The University particularly acknowledges the acute need to remove barriers to the recruitment, retention, and advancement of talented students, faculty, and staff from historically excluded populations who are currently underrepresented.*

To that end UC continues to seek ways to attract and enroll scholars from historically excluded populations. At the graduate level, African Americans/Blacks are the most underrepresented group in UC graduate and professional programs in relation to their U.S. population. The five year average (2005-2009) for enrollment of African Americans in UC academic doctoral programs is 2.4%. In an effort to improve the representation of African Americans/Blacks in its graduate programs, particularly its Ph.D. programs, UC will invest in cultivating relationships and establishing programs with communities and

development of students at their home campuses and on UC campuses are essential to ensuring that students receive the most appropriate preparation and guidance in support of their academic goals. The UC-HBCU Initiative is designed to support *any* HBCU student selected, based on faculty criteria, irrespective of race, ethnicity, national origin, sex or gender identity.

**POTENTIAL: Potential Impact of the UC-HBCU Initiative**

Faculty and departments competing for funding have great potential to impact the educational landscape of UC graduate programs. The initiative seeks to encourage greater participation of HBCU students in UC research opportunities, with the goal of encouraging and facilitating more graduate school applications from HBCU scholars and increasing enrollment in UC graduate programs. As part of the initiative, any UC-HBCU Initiative Scholar who subsequently applies and is admitted to UC for a PhD program will be assured of funding by the Office of the President, comparable to departmental level support.

**PROGRAM: Program Overview**

The Office of Research and Graduate Studies invites proposals from UC faculty members, at any of the ten campuses, to work with undergraduate and master level research scholars from Historically Black Colleges and Universities. Funds will be awarded competitively to support student summer research internships as well as other collaborations or opportunities that serve the goals of the initiative. Thus, efforts should be aimed at encouraging enrollment of HBCU scholars in UC graduate programs.

Grants are available to Principal Investigators in all disciplines. Funds may be used in different ways to achieve the goals of increased representation, including bringing students to UC campuses for summer research programs, developing web-based tools that allow ongoing collaborations between HBCU students and UC faculty at distant locations, and travel or meetings to establish new collaborations with HBCU students and faculty. Initiatives designed to sustain long-term collaborations between UC and HBCU departments will be given high priority in the review process.

In addition to funds requested to support specific project plans, lead PIs based in a humanities, arts, behavioral science or social science (HABSS) field may include a \$1000 allocation to her/his research account if serving as the PI for a summer research support grant and \$1500 if serving as the PI for a summer/graduate admissions pathways grant. These funds may be included as part of the annual proposal budget.

The UC-HBCU Initiative encourages faculty and departments to develop ongoing relationships with their counterparts at HBCUs that will aid or complement their own research interests. The UC Office of the President recognizes such relationships are best cultivated at the faculty-to-faculty level amongst interested parties at various campuses.

**Types of Awards**

- 1) **Summer Research Internship Support Grant** – One year grant to support HBCU students who will conduct summer research at a UC campus in summer 2012. This funding may support such activities as fieldwork, laboratory research, literature review, social science data analysis, historical research, paper preparation or other training activities. A PI may request a renewal to continue to support a

### Allowable Expenses

Faculty in the humanities, arts, behavioral science or social science (HABSS), serving as Principal Investigators (or lead PI if there is more than one PI) may include a PI research account allocation as part of the project budget (up to \$1000 for a Summer Research Internship Support Grant and up to \$1500 for a Summer Research and Graduate Admission Pathways Grant). This allocation to the lead PI's research account may be included as part of the annual budget and may be used to support research expenses associated with the initiative project or other research needs.

Other allowable expenses include student summer stipend (minimum \$3000), student program-related travel, student room and board, defined necessary supplies and equipment, program expenses (non-research activities, minimal administrative expenses, etc.) and a mentor research account allocation of \$500, if desired (up to a maximum of \$1000 for those mentoring two or more interns). Mentor research account resources may be granted to faculty serving as mentors to visiting HBCU summer interns. Principal Investigators in humanities, arts, behavioral science or social science (HABSS) serving as summer mentors are not eligible for this additional mentor research account allocation. For *all* PIs that are including *other* faculty mentors as part of their project plan, the mentor research account allocations should be included in the summer research internship budget if such funds are needed.

Summer research internship budgets should be based on the actual costs of hosting students at your institution (expenses should include estimated student travel expenses, room and board, student stipend and as appropriate other programmatic expenses such as graduate student mentoring support and social networking/support opportunities).

*Indirect costs, faculty summer salaries and faculty stipends are not supported as part of this program.*

### Grant Award Amounts

Specific grant award amounts are not specified to allow for a wide range of participation in the UC-HBCU Initiative. This is the first call for this initiative and creativity and commitment are encouraged. Here are two examples of possible application submissions: 1) a faculty member applies to host two students for the summer of 2012 with a proposal request of \$17,000, while 2) another faculty member proposes a three year departmental effort or cross program collaboration and is proposing to host five students a year in 2012, 2013 and 2014, developing collaborative activities with faculty at the HBCU partner institution and creating departmental graduate admission pathway strategies and activities. The department is submitting a proposal request of \$156,000 over 3 years. As funds are limited, more expensive proposals must be extremely well developed to be funded and will likely be highlighted as a core element of this systemwide initiative. The examples noted provide insight into the flexibility of participation opportunities for faculty. Generally speaking, the UC-HBCU Initiative expects to award grants ranging from \$8,500 - \$55,000 *per year* of support. Proposals requesting large amounts should only be submitted if a strong framework of support to sustain the effort during the grant period can be clearly demonstrated. The most competitive proposals will be those designed to establish a sustainable and significant effect beyond the grant period.

- 4) Applicants should explain the proposed methods and metrics to be used to evaluate and assess the effectiveness of the summer research experience.
  - 5) Proposed project budget for one year (see summer research budget template). If the PI intends to target student interns who will be undergraduates not only for summer 2012, but also for subsequent summers the PI should indicate her/his desire to target such students and note any interest in potentially mentoring the same student the following summer(s). The PI should note such interest in the grant application (thus it will be prior to identifying specific student interns). Upon completion of a successful summer, the PI may request that the summer research internship grant be renewed for another summer. The grant is only renewable to support the same student intern until that student receives a baccalaureate degree from her/his home institution.
- **Summer Research and Graduate Admissions Pathways Grant** - Proposed three year project plan for the development and cultivation of UC-HBCU Initiative for your field, program or department. Plan must include:

- 1) Summary of approach or process to identify and select student(s) intern to be mentored in the summer of 2012 as well as subsequent funding years. This process/plan is at the discretion of UC faculty and HBCU partners. Selected interns must be enrolled students in good standing at an HBCU. Project plan must include the number of students to be mentored through the project, each year, in 2012, 2013 and 2014 (how many students will be mentored each year?) and, if determined, the intended general research area. If there will be other mentors involved in addition to the PI, please identify all other faculty mentors. In addition to the research plan, the summary should also include any planned academic, skill building, and social or networking support activities outside of the planned research experience. *Please be advised all awarded proposals must confirm specific student participants, for summer 2012 internships, with the Office of the President no later than December 1, 2011.*

PIs should explain departmental history and efforts on behalf of outreach and enrollment of underrepresented groups, particularly African Americans. PIs should also discuss their qualifications, knowledge and demonstrated commitment relevant to leading project efforts.

- 2) Clear Indication of how co-academic programming, program logistics and support activities will be handled (such as travel and housing arrangements for the student interns as well as disbursing stipend payments, etc.).
  - Who is responsible for budget administration, record keeping, reporting, coordination of financial expenses and other administrative duties associated with hosting students?
  - Will there be a graduate student or post-doctoral fellow assisting with the mentoring or providing other support to the student interns?

Grant funding may be provided for one or three years. Funding provided beyond the budget year one request is contingent on confirming summer internship participants for years two and three, respectively. Grants for the UC-HBCU Initiative will be awarded based on the established review criteria and the number of student included in the project plan to be mentored through summer research at UC.

**Grant proposals are due no later than noon (Pacific Time), Thursday, March 31, 2011.**

*Awards to be announced the week of May 9, 2011.*

**Please note: Proposals must be complete to be considered for funding.**

**No proposals will be accepted after the deadline.**

Please see proposal guidelines for specific proposal requirements and instructions. Submit proposals online via proposalCENTRAL <http://proposalcentral.altum.com/>

Questions? Please contact [gradstudies@ucop.edu](mailto:gradstudies@ucop.edu)