

Alcorn State University

GRADUATE COUNCIL

Minutes of Meeting Held Tuesday, April 17, 2018

The Graduate Council met on Tuesday, April 17, 2018, in the Provost Conference Room in Bowles Hall, Academic Affairs Room 202. Dr. Donzell Lee presided.

Present: Dr. Ivan Banks, Dr. Jermiah Billa, Dr. Latoya Hart, Dr. Dickson Idusuyi, Dr. Donzell Lee, Dr. Keith McGee, Dr. Renardo Murray, Dr. Victor Njiti, Ms. Julia Odom, Dr. Babu Patlolla, Dr. Debra Spring, Dr. Johnny Thomas, Dr. Donna Williams, Dr. Voletta Williams, Dr. Helen Wyatt, and Dr. Ping Zhang.

Absent: Dr. Sandra Barnes, Dr. Edmund Buckner (represented by Dr. Keith McGee), Dr. Rebecca Fairchild, Dr. Tanya Herndon, Dr. John Igwebuike, Dr. Barbara Martin, Dr. Blanche Sanders (represented by Ms. DonZella January), Dr. Tracee Smith, Dr. Cynthia Scurria.

Alternate Reps: Ms. DonZella January, Mrs. Belinda Smith

Call to Order: Dr. Lee called the meeting to order at 2:01 p.m. The Agenda was approved as printed before proceeding with the meeting.

Approval of Minutes: The Graduate Council February 21, 2018 minutes were reviewed and approved unanimously by the body.

Curriculum

Dr. Lee discusses curriculum expectations and the process for approval of new courses, modified courses, and new programs. Requests must flow first through the department's curriculum committee, to the University Curriculum Committee, Academic Affairs, IHL (new programs and online programs), and Graduate Council.

Graduate Faculty

Listed below are names of applicants who applied for graduate faculty membership and were approved by the Graduate Council:

School of Agriculture and Applied Sciences

Advanced Technologies

Dr. Maxwell Ankrah..... Adjunct, New Appointment, ASU Professional Affiliate

School of Business

Dr. John G. Igwebuike..... Professor, New Appointment, ASU Full Member

School of Education and Psychology

Health, Physical Education and Recreation

Dr. Gary Lewis Adjunct, Reappointment, ASU Professional Affiliate

Dr. Dewayne Middleton..... Adjunct, Reappointment, ASU Professional Affiliate

Unfinished Business and General Orders

a. Program Length

Duplication of Programs – Tabled for later discussion related to SACSCOC Reaffirmation.

New Business

a. Academic Policies

Statute of Limitations: Maximum time Limit to Complete Degree - Tabled for future discussion

b. Academic Requirements

Program Specific Admission Requirements – All departments should submit their requirements to the Graduate Office to provide information for students applying to degree specific programs.

Capstone for MLA – It was recommended that a manual is developed to guide programs with capstone requirements. Give departments an opportunity to give feedback which require capstone projects, incorporate these recommendations in the manual, and submit to the Council for approval.

c. Thesis and Research Project

Thesis Manual Revisions and Procedures

Currency of References - Tabled for future discussion

Good of the Order

Information was shared about the Non-Degree process and the fact it is effective in monitoring course credits enrolled in by students.

Adjournment - Meeting adjourned at 3:04 p.m.