MEMORANDUM

TO: Alcorn Students

FR: Tracee T. Smith, Ph.D.
Registrar & Director of Student Records

DA: January 10, 2020

RE: MANDATORY CLASS ATTENDANCE | UW REPORTS

On Thursday, January 16, 2020, instructors will report student “no shows” in BANNER. Students who have never attended class or never logged into CANVAS courses will be marked as “no-show” or unofficial withdrawal (UW) and will be dropped from class rosters. This process of documenting student non-attendance will be completed by Friday, January 17, 2020.

Students who are administratively withdrawn for lack of attendance must petition the Office of Academic Affairs for possible reinstatement. Only students with compelling or extenuating reasons may petition.

Thus, students dropped for UW may appeal to the Office of Academic Affairs for re-enrollment by completing the following petition. ➔ here

Failure to attend classes affects Financial Aid eligibility, academic good standing, athletics eligibility, academic performance, scholarship status, band participation, etc. Remember, from the first day to the last day of classes, every class day counts. Make the most of each day by attending all classes on your schedule. Please take educational responsibility to make this happen.

Additional Student Success Resources:

- Last Day for Registration: Wednesday, January 15, 2020
- Spring 2020 Graduation Application Deadline ($50 fee): Friday, January 24, 2020
- Classes Removed for Non-Payment of Fees: Monday, January 27, 2020