



**Alcorn**  
State University

## COUNTY CIVIL RIGHTS REVIEW CHECKLIST

- Current plan of work
- County affirmative action plan
- Newsletter mailing list with race and gender designated
- Membership list of all Extension advisory councils with race and gender designated
- Committee membership list with race and gender designated
- Meeting attendance rosters of Extension sponsored events
- Signed statements of compliance of non-discriminatory conduct with various clubs
- News releases
- All reasonable efforts file
- Public notification plan
- Map of county showing location of Extension sponsored groups
- Americans with Disabilities Act assessment and plan
- Civil rights legislation
- Job descriptions for each county position
- Fiscal management policy/guidelines

