



## Policy Directory

Responsible Division: Finance and Administrative Services  
Responsible Office: Financial Services/Purchasing  
Issue/Revision Date: 12/01/2017

## **Minority and Women-Owned Business Enterprises**

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Policy:

### **PARTICIPATION BY MINORITY BUSINESS ENTERPRISES**

It is the policy of Alcorn State University to ensure full and equitable economic opportunities to persons and businesses that compete for business with the University. The University expects participation in contracts for goods and services by firms that are certified as Minority and Women Business Enterprises (M/WBE). This may either be by the primary contractor being a qualified M/WBE or by the utilization of M/WBE suppliers by the primary contractor. Contractors are required to make a “best effort” in support of the University’s policy. The following procedures implement the University’s guidelines for encouraging increased participation by minority-owned business enterprises in general procurement activities.

### **USE OF MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES (M/WBE)**

Cardholders are encouraged to utilize Minority and Women Owned Business Enterprises (M/WBE) for purchasing card transactions whenever possible.

## **BID PROCESS FOR M/WBE ENTERPRISES**

Bids issued by the Purchasing Department will be sent to all qualified, known M/WBE companies included in the vendor database.

## **TIE BIDS AND M/WBE ENTERPRISES**

In case of a tie bid between an M/WBE vendor and a non-M/WBE vendor, where both are Mississippi firms, the award should go to the M/WBE vendor; however, if one vendor is a Mississippi firm and the other is not, the award should go the Mississippi firm.