



Teacher Education Committee Meeting (TEC) Minutes

Members Present		Date June 30, 2021
Mrs. Jannifer Banks	Dr. Voletta Williams	Time: 10:00 a.m.
Mr. David Day	Dr. Anne-Marie Obilade	Virtually
Dr. Tabitha Smith	Dr. Johnny Thomas	Presiding: Dr. Malinda Butler
Dr. Babu Patlolla	Dr. Ping Zhang: Absent	Minutes: Mrs. Gretchen Buckles
Dr. Felicia McGowan	Mr. DeAnte Spann	
Mr. Thomas Mayfield	Dr. Candra Nelson	
Ms. Janya Griffin	Dr. LaShundia Carson	
LaShonda Catchings: Absent	Dr. Gerald Peoples	
Dr. Cenovia Burnes	Dr. Noya Thrasher: Absent	
Dr. Renardo Murray	Dr. Latoya Hart	

Agenda Item	Discussion	Recommendations/Actions
Greetings /Meditation/Introductions/Approval of Agenda	Dr. Malinda Butler called the meeting to order at 10:05a.m. and welcomed everyone in attendance, introduced herself as the presider. Dr. Butler emphasized the importance of the participation of all stakeholders serving on the committees and how their contributions ensured that the school was meeting the needs of our candidates. A quorum was established. The agenda was present for approval. Meditation was offered by Mrs. Jannifer Banks. A call for approval of minutes from December, 2020.	Moved by Dr. Williams Seconded by Dr. McGowan to accept the agenda as printed. Minutes Approved by Consensus
AY 2020-2021 Data	Dr. LaShundia Interim Associate Dean and CAEP Coordinator shared with the group a summary of the students test results (Admits and Graduates), Key Assessment data and students' responses to the exit surveys administered for AY 2020-2021 for the traditional, MAT (initial) programs and the School Counseling Program. She discussed trends found in the data. According to Dr. Carson, the waiver of testing requirements has played a role in the increase in admitted	



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	<p>candidates to the program. She also discuss the lack of STEM majors. This is an area we need to continue to work on improving. All programs will continue to require testing even though the state has waiver the requirement for licensure. School Counseling candidates will be required to the ETS Professional School Counselor Test (5421). This will allow us to continue to evaluate our processes to ensure that our candidates are highly qualified.</p> <p>During the Fall 2021 semester there are five (5) undergraduate student completing Direct teaching, 51 MAT students completing internship I and 7 students completing the School Counseling Internship.</p>	
Dean's Report	<p>According to Dr. Butler, the EPP has been very busy. The EPP completed and Program Process Review 2.0 documents and submitted them to MDE in January 2021, because of this review all Licensure program at the University have been fully approved, the approval was granted on June 11, 2021. The EPP's revision of its Elementary Education Curriculum as approved by MDE Commissioner on Licensure in May 2021. In April 2021 the EPP submitted its Annual CAEP Report and on June 1, 2021, the EPP submitted its reaffirmation Self-Study report to CAEP. The CAEP reaffirmation site visit is currently scheduled for February 13-15, 2022.</p>	<p>Motion to accepted reports from Dean and Associate Dean/CAEP Coordinator</p> <p>Moved by DeAnte Spann, Seconded by Tabitha Smith. Reports become part of the minutes.</p>
Action Item(s)	<p>Dr. Carson presented the revised draft of the Clinical Educator -A to the full committee. She described changes that were made and why the changes were necessary. TEC participated in completing content validity on the revised instrument.</p> <p>The Revised Teacher Education Completers Exit survey was presented to the committee. Discussion regarding its revision were held, she suggested using the statewide</p>	<p>Move by Dr. Carson to accept the changes, seconded by Dr. McGowan. Motion approved. Approval by committee to replace current survey and use the revised one for Fall 2021.</p> <p>It was moved by Dr. Carson and seconded by Dr. McGowan that the revised Exit survey</p>



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	<p>graduate completer survey, the alignment with CAEP and InTASC were more define. Dr. Carson felt it would give the EPP a clearer view of candidates’ perception of the program.</p> <p>A copy of the graduate survey was presented to the committee. The TEC discussed the surveys.</p> <p>Be Brave MOU was approved by the committee. However, the some committee members expressed concern regarding MOU because its language did adequately address School Counseling, but rather Clinical Mental Health. It was recommended to use the same MOU for school counseling as for the undergraduate placement in as much both are in the P-12 school setting. A subcommittee was established to examine the documents. The subcommittee members included: Mr. Day, Dr. Peoples, Dr. Burnes, Ms. Banks and Dr. Carson. A follow-up report will be due December 2021 meeting.</p> <p>Committee discussed efforts to recruit diverse candidates (males and other ethnicities). The TEC brainstormed many ideas such as visiting community colleges, private schools, P-12 Districts Teacher Academy and Early College Programs, offer scholarships, and host summer enrichment programs for undergraduate. For graduate programs, communicate advisors from general studies, psychology, social work, and STEM programs, visit school districts, speak with paraprofessionals, and visit industries.</p>	<p>replace the current graduate exit survey used and that the instrument be piloted in fall 2021. Motion approved.</p>
<p>Adjournment</p>	<p>With no further business to come before the committee the Dean asked for a motion for adjournment. Meeting adjourn at 12:28 p.m.</p>	<p>The motion was made by Mr. Spann and seconded by Ms. Griffin. Motion approved.</p>



Teacher Education Committee Meeting (TEC) Minutes

Members Present		Date: Thursday, December 16, 2021
Mrs. Jannifer Banks; absent	Dr. Marta Piva	Time: 10:00 a.m.
Gretchen Buckles, Adm Asst.	Dr. Anne-Marie Obilade	Virtual
Dr. Tabitha Smith	Dr. Johnny Thomas	Presiding: Dr. Malinda Butler
Dr. Babu Patlolla: Absent	Dr. Ping Zhang	Minutes: Mrs. Gretchen Buckles
Mr. Curtis Ross	Mr. De' Ante Spann	
Ms. Jamyia Griffin	Dr. Candra Nelson: absent	
Dr. Felicia Jackson	Dr. LaShundia Carson	
Dr. Mary Jones	Dr. Renardo Murray: absent	
Dr. Cenovia Burnes	Dr. Lynn Etheridge	
Ms. Natisha Moore	Dr. Tony Latiker	
Mr. David Day		

Agenda Item	Discussion	Recommendations/Actions
Greetings /Meditation/Introductions/Approval of Agenda	Dr. Malinda Butler called the meeting to order at 10:05a.m. and welcomed everyone in attendance, introduced herself as the presider. After the introduction of members of the committee Dr. Butler emphasized the importance of the participation of all stakeholders serving on the committees and how their contributions ensured that the school was meeting the needs of our candidates. A quorum was established. Faculty Introduction occurred. The agenda was present for approval. Meditation was offered by Mr. Curtis Ross. A call for approval of minutes from June 20, 2021.	Moved by Ms. Griffin Seconded by Dr. Tabitha Smith to accept the agenda as printed. Minutes Approved by Consensus
AY 2021-2022 Data	Dr. Carson presented the Teacher Education Data: Traditional: (Fall 2021 Completers (7) & Spring 2022-(29) Placements); MAT (Fall 2021 & Spring 2022 Candidates (50)); School Counseling (Fall 2021 & Spring 2022 (7)). Dr. Carson stated the NSPARC report was available, but has really assisted the EPP in reviewing outcomes. She gave an overview of the undergraduate candidate program revised exit survey. It was piloted during Fall 2021 ED 458/468 Directed Teaching completers. In additional, she recommended during	Dr. Carson recommended to revisit the MAT Program exit surveys in Spring 2022.



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	Spring 2022 to revisit the MAT program evaluation surveys to re-align with CAEP and InTASC standards.	
Dean's Report	<p>According to Dr. Butler, interim Dean informed the TEC that the EPP is in the process of responding to the Formative Feedback Report from CAEP. The report is due mid-January 2022. Dr. Butler outline several concerns she had regarding gaps in data collection by the EPP and the establishing clarity in processes used by the EPP.</p> <p>Dr. Butler addressed the concerns regarding the School Counseling program. She explained to the committee that the EPP had an option to response to the FFR. Developing a Phase-in Plan would be beneficial in getting the program back on track. She stressed that will take the TEC team to work together with a short turn away time. The Addendum report is due mid-January 2022. The virtual on-Site visit will take place on February 13-15, 2022. The EPP will need member of the TEC to be available for interviews. She also expressed the EPP's appreciation for strong collaborative partnership. The EPP is in the process of completing its, due January 15, 2022.</p> <p>She cited the heavy reliance on only one full-time professor and adjuncts in the program since the retirement of Dr. Peoples. She informed the TEC the posting of the position has been done and interview scheduled, but the position had yet to be filled.</p> <p>The EPP has been awarded two (2) trio Talent Search grants, which is to be used to work with first generation and low socioeconomic level students in the P12 schools. Positions were in the process of being advertised. The EPP is looking forward to collaborative working with six school districts on this initiative.</p>	<p>TEC accepted Dr. Butler's recommendation of a Phase-in-Plan for School Counselor Program.</p> <p>Motion to accepted reports from Dean and Associate Dean/CAEP Coordinator</p>



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	<p>The Dean also shared documents on the extension of the COVID-19 waiver for licensure for the MAT program.</p>	
<p>Other Business</p>	<p>Subcommittee appointed to begin Revision needed in the Quality Assurance Handbook. Members appointed to Committee: Dr. LaShundia Carson, Chair, Dr. Tabitha Smith, E. Lynn Etheridge, and Jannifer Banks. The Teacher Work Sample needs to be replaced with the Statewide Impact on student Learning instrument.</p> <p>MOU subcommittee recommended using the same MOU as the undergraduate with the following revisions: EPP awarding CEUs to cooperating teachers and site supervisors are incentives for working with our students; sharing clinical educators ratings with district personnel; EPP sponsored professional development will be offered at no cost to partner.</p> <p>Dr. Latiker presented the new key assessments for the School Counseling Program. Content validity will established in Spring 2022 and instruments piloted.</p> <p>Committee members were asked to identify ways to increase response rates from first- and third-year completers and employers. Suggestions include: including an incentive for participation. Communication with alumni candidates so that they can complete surveys and encourage their employers to do the same.</p>	<p>Appointed subcommittee will make updates to quality assurance handbook.</p> <p>New key assessments approved with consensus.</p> <p>Approval of subcommittee recommendation by consensus.</p>
<p>Adjournment</p>	<p>With no further business to come before the committee the Dean asked for a motion for adjournment. The meeting adjourned at 12:58 p.m.</p>	<p>The motion to adjourn was made by Mr. Spann and seconded by Ms. Griffin. Motion approved.</p>