



Policy Directory

Responsible Division: Finance and Administrative Services

Responsible Office: Financial Services/Purchasing

Issue/Revision Date: 12/01/2017

University Bookstore

Policy:

The Alcorn State University Bookstore shall provide authorized charge sales for supplies to University departments and offices at a 10% discount. Departments who wish to utilize the Bookstore to purchase supplies shall provide the Bookstore with an official University Purchase Order or Procurement Card.