

**ALCORN STATE UNIVERSITY  
ALCORN STATE, MS 39096**

**ADDENDUM #2  
INVITATION FOR BID #44729  
Online Payment Management System**

On page 4 of the RFP, with regard to section **3.05 Operating Environment**, item **#3.05.1.3.5 Physical security and access control**, does “access control” refer to physical access control, logical access control, or both?

- **Section 3.05.1.3 is specifically referring to Cloud Hosted Datacenter environments. “Physical security and access control” is in reference to your datacenter’s physical security**

On page 5 of the RFP, with regard to item #s 3.05.4.3, 3.05.4.4, 3.05.4.5, and 3.05.4.6, with which specific bookstore, library, inventory management, and student tracking systems would you like the selected software to integrate? Which systems are you currently using on your campus?

- **Here, the university does not mention specific names of software/applications because we are interested in the integration partners your proposed solution has in these categories. Those may influence our future decisions on those packages based on what the winning bidder is compatible with. Additionally, we want to know how well developed and/or industry excepted are the proposed solution’s interfaces/APIs**

On page 5 of the RFP, with regard to section **3.07.1 Integrated Point of Sale**, what types of onsite payments do you wish to accept (e.g. tuition and fees, merchandise sales, donations, etc.)? In other words, are you looking for a full-featured Cashiering system for student payments or are you wishing to accept onsite payments for non-A/R items? If you are looking for a complete Cashiering system, do you also wish to do departmental deposits?

- **We wish to have the option of accepting all types on onsite payment. The full-featured cashiering system is what we’re looking for, but at the moment we won’t be doing departmental deposits.**

On page 16 of the RFP, with regard to Exhibit C, question #10, because the requested document is hundreds of pages long, may we simply provide a link to where the document may be accessed and/or place that document on a flash drive submitted with our response rather than providing hard copies?

- **A USB would be fine for that document**

We would like to formally request an extension of the deadline listed as Monday March 18, 2019 to Friday March 29<sup>th</sup>, 2019. Due to circumstances out of our control, we would appreciate any extension of the due date.

- **Bid due date extended to April 02, 2019 @ 2:00 pm**

Section 3.04 mentions transaction fees: Does the university pass on any convenience fees for online credit card transactions and if so, what is the percentage? As part of this rfp, will convenience fees be passed on to the payer for online credit card payments?

- The university does pass on convenience fees for online credit cards. The percentage is 2.85% (minimum \$3.00). Yes, as part of this rfp, the convenience fee will be passed on to the payer for online credit cards.

Section 3.07 mentions optional components: Is the university interested in full service payment plan options in addition to payment plan software options?

- Yes

ACKNOWLEDGE RECEIPT OF ADDENDUM NO 2 BY SIGNING BELOW AND RETURNING A COPY OF THE ADDENDUM WITH YOUR BID OR ACKNOWLEDGING IN YOUR BID.

**NAME OF BIDDER:** \_\_\_\_\_